



@ecole.sacre.coeur



@ecolesacrecoeur.gsacd

## Mission Statement

The Society will work in conjunction with the School Council and School Admin to support and fundraise for École Sacré Coeur School, students, and school community, and to foster growth and excellence in students at École Sacré Coeur in a Christian environment based on the Catholic Faith.

## Friends of ESC Meeting

**Date September 18, 2025**

### **Parent Society Executives**

**Chair:** Stephanie Rogers

**Vice Chair:** Kathryn Richmond

**Treasurer:** Christina Lepage

**Secretary:** Lynne Zwicker

### **1. Opening prayer**

Lord, we thank You for bringing us together. Guide our hearts and minds as we work for the good of our children. May our efforts reflect Your love and wisdom. We ask this in Jesus' name. Amen.

### **2. Land Acknowledgment**

We respectfully acknowledge that we are on Treaty 6 territory, traditional lands of First Nations and Métis peoples. As treaty People, Indigenous and non-Indigenous, we share the responsibility for stewardship of this beautiful land.

### **3. Introductions and Attendance**

#### **4. Approval of the agenda:**

- Motion: To accept the agenda
- Moved by: Tiffany Whorrie                      Seconded by: Caroline Obee

#### **5. Approval of minutes from previous meeting**

- Motion: To accept last meeting's minutes as presented with any said amendments
- Moved by: Jennie Flanders      Seconded by: Christina Lapage

#### **6. Business Arising from Previous Minutes**

- Name Change Update (Steph)
  - Finalized name as École Sacré Coeur Parent Society (Special Projects)
  - Bylaws to be approved at AGM
- GST Rebate Update (Christina)
  - Friends is a charitable organization, so we are able to file for GST rebates. The playground had significant GST. We were reimbursed \$4022.00 in September, and another ~\$3900.00 in the next few months.

#### **7. Chair Report**

- **2024-5 Year Review (Lynne)**
  - **Events, Fundraisers, and Other**
    - Sept - Farm to table; School yard lines painted
    - Oct - Fall Festival; Second Gaga Ball pit Installed; New Bylaws Written
    - Dec - Best Seats
    - Mar - Began formal name change of Society
    - April - Read-a-thon
    - June - Car Bingo; Shed Purge and Clean
    - July - Playground warranty Assessment
    - All Year - Healthy Hunger; Fundschrift; Skip the Depot; GST Audit; Name Change

#### **8. 2025-6 Friend's Proposed Events/Fundraisers**

- Sept - Steve and Dan's Produce - actively running
- Oct - Fall Festival - planning in process
- Dec - Best Seats
- Jan - Math Games Night
- April - 'athon
- June - Car Bingo
- Additions? Deletions? Changes?

## **9. Steve and Dan's Produce Fundraiser (Enid)**

- Update

## **10. Fall Festival Planning**

- **General Overview**
- **2025-26 committee**
  - Megan Davies, Jennie Flanders, Caroline Obee, Avery Vilcsak
- **Volunteer Recruitment**
  - Utilize [Signup.com](https://www.signup.com)
- **Welcome table for Parent Council/Friends?**

## **11. Healthy Hunger Fundraiser**

- **Markup**
- **New Lead Required**
- **Vendors**
  - Booster Juice?
  - Popcorn?
- **Volunteering**
  - Recruitment
  - Commitment
  - Whatsapp

## **12. Family Games Night**

- January 20, 2026

### 13. New Business

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### 14. Budget Proposal for Approval in October

- See attached

### 15. Next Meeting:

- October AGM Date:

### 16. Adjournment

- Motion: To adjourn the meeting
- Moved by:                      Seconded by:

Proposed Budget 2025-2026						
		2025/6 Projected	(2024/5**)	(2023/4**)		Notes
INCOME						
Fundraisers		PROJECTED		(park build year)		
	Healthy Hunger	\$3,000.00	\$3,612.00	\$3,198.45		
	Produce Fundraiser	\$500.00	\$740.00	\$1,371.23		
	Best Seats in the House	\$500.00	\$525.00	\$114.00		
	Skip the Depot	NO	\$92.54	\$1,651.30		
	50/50	AS NEEDED	\$0.00	\$867.78		
	a-thon	\$5,000.00	\$5,027.75	\$9,799.00		
	Cash Calendar	AS NEEDED	-	\$10,840.00		
	Fall Festival	\$2,000.00	\$2,956.45	\$4,572.00		
	TOTAL FUNDRAISED	\$11,000.00	\$12,953.74	\$32,413.76		*2023/4 not fully inclusive bc of park
Events						
	Car bingo	\$0.00	\$0.00	-\$877.00		

	Math Games	<b>-\$630.00</b>	-	-	
	Ski Night	NO	NO	\$2,880.00	<i>*almost ran at a loss</i>
	TOTAL EVENTS	<b>-\$630.00</b>	\$0.00	\$2,003.00	
Other					
	Park GST Rebate	\$3,900.00	\$4,022.00	-	
	TOTAL OTHER	\$3,900.00	\$4,022.00	-	
EXPENSES					
Playground					
	Signs	<b>-\$829.50</b>	-\$829.50		<i>this has not yet been purchased</i>
	Garbage Cans	NO	-\$750.00		
			\$0.00		
	TOTAL PLAYGROUND	<b>-\$829.50</b>	\$0.00		<i>*24/5 not yet spent</i>
Funded Items					
	Classroom Funding	<b>-\$3,010.00</b>	-\$2,780.00	-\$2,740.00	<i>\$10 per student</i>
	Field Trips	<b>-\$3,400.00</b>	-\$2,750.00	-\$2,300.00	<i>\$250 per class</i>
	Grade 4 Trip/Farewell	<b>-\$750.00</b>	-\$1,000.00	-\$2,247.00	
	Staff Appreciation	<b>-\$300.00</b>	-\$202.45	-\$299.00	<i>*24/5 most did not submit all receipts</i>
	Community & Social Fund	<b>-\$2,000.00</b>	-\$400.00	-\$84.00	<i>(prev. friends of compassion)</i>
	TOTAL FUNDED ITEMS	<b>-\$9,460.00</b>	-\$7,132.45	-\$7,670.00	

<b>Operational Expenses</b>						
	Liability Insurance	<b>-\$800.00</b>	-\$789.16	-\$522.00		
	Bank fees/cheques/etc	<b>-\$100.00</b>	-\$78.62	-\$476.52		
	<b>TOTAL OPERATIONAL</b>	<b>-\$900.00</b>	<b>-\$867.78</b>	<b>-\$998.52</b>		
<b>Total Income</b>		<b>\$14,270.00</b>	<b>\$12,953.74</b>	<b>\$34,416.76</b>		
<b>Total Expenses</b>		<b>-\$11,819.50</b>	<b>-\$8,000.23</b>	<b>-\$6,665.52</b>		
<b>Net Income</b>		<b>\$2,450.50</b>	<b>\$4,953.51</b>	<b>\$27,751.24</b>		
<b>Banking Information</b>						
<b>Current Operating Balance as of Sept 08, 2025</b>		<b>\$10,142.26</b>				
<b>Current Savings Balance as of Sept 04, 2025</b>		<b>\$5,131.05</b>	<b>\$5000 contingency held for park maintenance</b>			
<b>Additional Notes:</b>						
<b>**please note, previous years are not inclusive of all funding (e.g. playground grants, interest income, or other events that were only run in one year, etc.)</b>						
<b>Field trips: no nature kinder class specific funding - double dipping</b>						