

HUMA 1301 - Introduction to Humanities I (HUMA 1301 SYN ##### and Section ##)

[Campus, Room, Time]

[Note to instructors: material in brackets is guidance or samples you should change and/or remove.]

Instructor Information

- [Instructor's name]
- [Phone number (office phone or voice box)]
- [Office hours and location of office]
- [Information on how conferences outside of offices can be arranged]
- [ACC e-mail address]
- [Other contact information, blackboard URL, etc.]

Course Description

- Credit hours: 3
- Classroom Contact Hours Per Week: 3 [Modify as appropriate]

A study of representative samples of literature, art, and music of various periods and cultures from prehistory through the Renaissance. The study of the interrelationships of the arts and their philosophies emphasizes an understanding of human nature and the values of human life.

There are no course prerequisites for Introduction to the Humanities I. A passing score or the equivalent on the reading portion of the TSI test is required.

[Include any additional general information and information on any required field activity, service learning, or other other activity outside of class.]

Course Rationale

The study of the humanities from a comparative and interdisciplinary perspective affords the student the opportunity not only to acquire a deeper appreciation of particular works of art but also to gain a larger perspective on the work of art as an expression of the human spirit in a particular time and place.

Departmental Course Student Learning Outcomes

After successful completion of a Humanities course a student should be able to:

- **Identify** a variety of significant works of art from various times and places in human history.
- **Analyze** works of art within their cultural context.
- **Evaluate** the relationship between the arts and human values.

Instructor Course Level Outcomes

[Instructors are encouraged to set appropriate outcomes unique to their course. A list of sample outcomes are listed below.]

After successful completion of this course a student should be able to:

- Demonstrate an appreciation of art in its different forms (visual, aural, etc.) throughout history.
- Demonstrate general knowledge of assigned time periods and their major artistic and cultural accomplishments.
- Demonstrate an understanding of how context affects the text (form) and subtext (meaning) of human artistic creations.
- Form a personal explanation of why (or if) the study of Humanities is necessary for education and societal growth.

General Education Competencies

- *Communication Skills*: Develop, interpret, and express ideas and information through written, oral and visual communication that is adapted to purpose, structure, audience, and medium.
- *Critical Thinking Skills*: Gather, analyze, synthesize, evaluate and apply information for the purposes of innovation, inquiry, and creative thinking.
- *Personal Responsibility*: Identify and apply ethical principles and practices to decision-making by connecting choices, actions and consequences
- *Social Responsibility (Civic and Cultural Awareness)*: Analyze differences and commonalities among peoples, ideas, aesthetic traditions, and cultural practices to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.

Required Course Materials

[List all required textbooks, readings, or other course materials. Also list any recommended or optional materials as such.]

Instructional Methodology

[Include a statement that identifies the format of the class and the general approach to instruction (ie. lecture, group work, team-based learning, project-based learning, etc.)]

Distance Education [For Online or Hybrid Courses only]

Advise students, many of whom may be new to online learning, about the differences between online and traditional face-to-face learning. In particular, advise students of the time management and study skills required to be a successful online student. Encourage students new to distance education to review the [ACC Distance Education General Information](https://online.austincc.edu/faq/) available at <https://online.austincc.edu/faq/>. Likewise, use of the college approved learning management system should be clearly stated for hybrid and online courses.

Coursework and Grading

[Outline clearly the major assignments and exams, including any relevant information on the format of the assignments and exams. Include descriptions and guidelines for any other graded materials, such as homework or in-class work. Provide any additional information related to how you grade, such as use of rubrics. Include a clear description of how a final grade in the course is determined (ie. percentage weights or points for each assignments and grading scale. Strive to be as detailed and clear as you can in this section to assist with resolution of any grade disputes.]

Course Policies

[Detail any course policies. You should at least have course level policies regarding attendance, withdrawals, missed or late work, and incompletes.]

Attendance/Participation

[Although you are not required to take attendance or require class participation, you are required to provide a clear statement of your policy regarding attendance and your expectations regarding participation. For online courses make clear what your expectations are in terms of regular participation in the class, such as in discussion boards.]

Withdrawals

[You may modify the following as appropriate] It is the responsibility of each student to ensure that his or her name is removed from the rolls should they decide to withdraw from the class. The instructor does, however, reserve the right to drop a student should he or she feel it is necessary. If a student decides to withdraw, he or she should also verify that the withdrawal is recorded before the Final Withdrawal Date. The Final Withdrawal Date for this semester is [insert date here]. The student is also strongly encouraged to keep any paperwork in case a problem arises.

Students are responsible for understanding the impact that withdrawal from a course may have on their financial aid, veterans' benefits, and international student status. Per state law, students enrolling for the first time in Fall 2007 or later at any public Texas college or university may not withdraw (receive a W) from more than six courses during their undergraduate college education. Some exemptions for good cause could allow a student to withdraw from a course without having it count toward this limit. Students are strongly encouraged to meet with an advisor when making decisions about course selection, course loads, and course withdrawals.

Missed Exam and Late Work

[Include a statement regarding your policies for missed exams or late work.]

Incompletes

[Include a statement clearly outlining the conditions on which you will give an incomplete. Incompletes should only be granted with a clear written agreement -- preferably using the incomplete form.]

Problem Resolution

If you are having a problem related to this course or related to me as your professor, your first step generally should be to speak with me. If I cannot resolve the problem or satisfy your concern, or, if for some reason you would prefer not to address the issue with me, you can appeal to the Chair of the Department for help.

Please contact the Department Chair of Philosophy, Religion and Humanities:
Grant H. Potts, PhD
Office: Highland Campus New Building 4000, upstairs 4.2310.36
Office Phone #: 512-233-7153
Email: gpotts@austincc.edu

Course Calendar

[The syllabus should include a course outline/calendar, identifying activities/topics for each day, required reading, test dates, and other due dates. You are encouraged to include language about how changes to the calendar might occur. For example: Please note that schedule changes may occur during the semester. Any changes will be announced in class and posted as a Blackboard Announcement (or other resource faculty is using to communicate). This may be included as a separate document, but should be included with every syllabus.]

College Policies

Statement on Scholastic Dishonesty

A student attending ACC assumes responsibility for conduct compatible with the mission of the college as an educational institution. Students have the responsibility to submit coursework that is the result of their own thought, research, or self-expression. Students must follow all instructions given by faculty or designated college representatives when taking examinations, placement assessments, tests, quizzes, and evaluations. Actions constituting scholastic dishonesty include, but are not limited to, plagiarism, cheating, fabrication, collusion, and falsifying documents. Penalties for scholastic dishonesty will depend upon the nature of the violation and may range from lowering a grade on one assignment to an "F" in the course and/or expulsion from the college. See the Student Standards of Conduct and Disciplinary Process.

Student Rights and Responsibilities

Students at the college have the rights accorded by the U.S. Constitution to freedom of speech, peaceful assembly, petition, and association. These rights carry with them the responsibility to accord the same rights to others in the college community and not to interfere with or disrupt the educational process. Opportunity for students to examine and question pertinent data and assumptions of a given discipline, guided by the evidence of scholarly research, is appropriate in a learning environment. This concept is accompanied by an equally demanding concept of responsibility on the part of the student. As willing partners in learning, students must comply with college rules and procedures.

Statement on Students with Disabilities

Each ACC campus offers support services for students with documented disabilities. Students with disabilities who need classroom, academic or other accommodations must request them through the office of Student Accessibility Services (SAS). Students are encouraged to request accommodations when they register for courses or at least three weeks before the start of the semester, otherwise the provision of accommodations may be delayed. Students who have received approval for accommodations from SAS for this course must provide the instructor with the 'Notice of Approved Accommodations' from SAS before accommodations will be provided. Arrangements for academic accommodations can only be made after the instructor receives the 'Notice of Approved Accommodations' from the student. Students with approved accommodations are encouraged to submit the 'Notice of Approved Accommodations' to the instructor at the beginning of the semester because a reasonable amount of time may be needed to prepare and arrange for the accommodations. Additional information about Student Accessibility Services.

Safety Statement

Austin Community College is committed to providing a safe and healthy environment for study and work. You are expected to learn and comply with ACC environmental, health and safety procedures and agree to follow ACC safety policies. Because some health and safety circumstances are beyond our control, we ask that you become familiar with the Emergency Procedures poster and Campus Safety Plan map in each classroom. Additional information about emergency procedures and how to sign up for ACC Emergency Alerts to be notified in the event of a serious emergency can be found at. Please note, you are expected to conduct yourself professionally with respect and courtesy to all. Anyone who thoughtlessly or intentionally jeopardizes the health or safety of another individual will be immediately dismissed from the day's activity, may be withdrawn from the class, and/or barred from attending future activities.

Concealed Handgun Policy

ACC faculty may notify students in their classes or learning environment about the Texas Campus Carry law taking effect at Austin Community College (and other Texas community colleges) on August 1, 2017. The following is recommended syllabus language, approved by

legal counsel and the college. For courses including ACC-sponsored field activities, language is still being drafted.

1. Statement for standard classroom courses (non-exclusion zone)

The Austin Community College District concealed handgun policy ensures compliance with Section 411.2031 of the Texas Government Code (also known as the Campus Carry Law), while maintaining ACC's commitment to provide a safe environment for its students, faculty, staff, and visitors.

Beginning August 1, 2017, individuals who are licensed to carry (LTC) may do so on campus premises except in locations and at activities prohibited by state or federal law, or the college's concealed handgun policy.

It is the responsibility of license holders to conceal their handguns at all times. Persons who see a handgun on campus are asked to contact the ACC Police Department by dialing 222 from a campus phone or 512-223-7999.

Refer to the concealed handgun policy online.

2. Statement for classroom courses with physical activity (non-exclusion zone)

The Austin Community College District concealed handgun policy ensures compliance with Section 411.2031 of the Texas Government Code (also known as the Campus Carry Law), while maintaining ACC's commitment to provide a safe environment for its students, faculty, staff, and visitors.

Beginning August 1, 2017, individuals who are licensed to carry (LTC) may do so on campus premises except in locations and at activities prohibited by state or federal law, or the college's concealed handgun policy.

It is the responsibility of license holders to conceal their handguns at all times. Persons who see a handgun on campus are asked to contact the ACC Police Department by dialing 222 from a campus phone or 512-223-7999.

IMPORTANT: (Class name) classes may involve considerable physical activity. Bending, stretching, lifting, and other rigorous activities associated with (class name) occur regularly in class. Such activities may expose concealed weapons and place the license holder in violation of state law. Therefore, it is recommended that concealed weapons be stored in a secure place as defined by college policy prior to entering the classroom, studio, or learning space.

Refer to the concealed handgun policy online.

3. Statement for classroom courses in exclusion zones

The Austin Community College District concealed handgun policy ensures compliance with Section 411.2031 of the Texas Government Code (also known as the Campus Carry Law), while maintaining ACC's commitment to provide a safe environment for its students, faculty, staff, and visitors.

Beginning August 1, 2017, individuals who are licensed to carry (LTC) may do so on campus premises except in locations and at activities prohibited by state or federal law, or the college's concealed handgun policy.

In addition, concealed weapons are not allowed on ACC-sponsored field trips where the school owns or has chartered or leased vehicles for transportation.

It is the responsibility of license holders to conceal their handguns at all times. Persons who see a handgun on campus are asked to contact the ACC Police Department by dialing 222 from a campus phone or 512-223-7999.

IMPORTANT: (class name) classes are held in an area designated as an exclusion zone as defined by state law or the college's concealed handgun policy. Concealed carry is prohibited in exclusion zones. Concealed weapons must be stored in a secure place as defined by college policy prior to entering the classroom, studio, or learning space.

Refer to the concealed handgun policy online.]

Use of ACC E-mail

All College e-mail communication to students will be sent solely to the student's ACCmail account, with the expectation that such communications will be read in a timely fashion. ACC will send important information and will notify you of any college related emergencies using this account. Students should only expect to receive email communication from their instructor using this account. Likewise, students should use their ACCmail account when communicating with instructors and staff. Instructions for activating an ACCmail account.

Testing Center Policy

Under certain circumstances, an instructor may have students take an examination in a Testing Center. Students using the Academic Testing Center must govern themselves according to the Student Guidelines and should read the entire guide before going to take the exam. To request an exam, one must have: ACC Photo ID and know the Course Abbreviation (e.g., ENGL) Course Number (e.g., 1301), Course Synonym (e.g., 10123), Course Section (e.g., 005), and Instructor's Name.

Student and Instructional Services

ACC strives to provide exemplary support to its students and offers a broad variety of opportunities and services. Information on these services and support systems is available [here](#). Links to many student services and other information can be found at [Current Students](#). ACC Learning Labs provide free tutoring services to all ACC students currently enrolled in the course to be tutored. The tutor schedule for each Learning Lab may be found [here](#). For help setting up your ACCeID, ACC Gmail, or ACC Blackboard, see a Learning Lab Technician at any ACC Learning Lab.