

Note this memo is tentative and subject to change.

Dear D4 Hack Week Participants,

We are excited to welcome you to Seattle in a few weeks and conduct the [2024 D4 Hack Week: Disasters, Demography, Disparities, and Decisions](#). With this event, I wanted to clarify some logistics as oftentimes many questions tend to come up. Below I will lay out the rules and practices that will be followed.

For travel, reimbursement, lodging, etc. please reach out to Maddie Farris at csde-prgm-coord@uw.edu with any questions or concerns. **Please send all your receipts at once to me before the end of September after Hack Week has completed.** If you have no receipts and just want to claim your meal per diem, reach out to me via email to start the reimbursement process and to discuss further information that I may need.

Note: UW Staff/Faculty/Students cannot receive transportation/parking reimbursement or meal per diem per UW Policy. If you have any questions email CSDE about your concerns. Also, if you are self-funded, there will be no reimbursement or meal per diem as well.

Transportation

- When you arrive at SeaTac Airport, the best way to get to the hotel and the University of Washington is the Light Rail
 - SeaTac Station: [SeaTac/Airport Station | Sound Transit](#)
 - UDistrict Station: [SeaTac/Airport Station | Sound Transit](#) (closest to hotel)
 - University of Washington Station: [University of Washington Station | Sound Transit](#) (closest to eScience Meeting Space)
 - SeaTac Station → UDistrict/UW Station = \$3.25
 - How to Pay: [How to pay | Sound Transit](#), [Ticket machines | Sound Transit](#)
 - Fares: [How to pay | Fares | Sound Transit](#)
- You can also choose to use an uber, taxi, and other forms of transportation, however, the lightrail is the cheapest option
- Your trips to and from the airport will be reimbursed, please email Maddie Farris at csde-prgm-coord@uw.edu with the receipts

Hotel - [University Inn Seattle](#)

- 4140 Roosevelt Way NE, Seattle, WA 98105
- You will be able to check-in at 4pm
- You have been listed in a hotel block titled “2024 D4 Hack Week” or have had an individual reservation created by us, just let the hotel know your name
- It has been noted if your Room & Tax will be paid through UW CSDE or if you are self-funded
 - Either way, a card will be collected at check-in to cover other incidentals that do not fall under Room & Tax. I know card collection at check-in can cause some confusion, but do not worry. If you do end up being charged for Room & Tax, we

will be able to fix it with the hotel. Again if something comes up regarding this after check-out, please email csde-prgm-coord@uw.edu

Meal Per Diem

- Meal Per Diem will be offered for meals that are not being catered through the event or provided by the hotel (i.e. continental breakfast, catering, etc.)
 - If a meal is provided but you choose to not eat what is provided, you still will not be able to receive meal per diem for that meal
 - Before the workshop, we will be sending out an additional information survey and it will contain a question asking you to list any dietary restrictions and food preferences to make sure that we can provide enjoyable food for anyone. If you have additional concerns, email csde-prgm-coord@uw.edu
- Meal per diem will be received after the week is done as per [GSA per diem policy](#) and [UW Travel Policy](#)
- Meal Per Diem in Seattle, Washington is: \$19/Breakfast, \$22/Lunch, \$38/Dinner
 - You will receive an itinerary that notes meals which will help you understand which meals will be provided and which meals you will purchase on your own.
 - Travel days have different costs for meal per diem, so it will depend on your arrival and departure
- Here are some food recommendations:
 - UDistrict (Closest to the hotel and within walking distance)
 - Thanh Vi (Vietnamese) [Thanh Vi - U District. Seattle. WA \(thanhviudistrict.com\)](http://ThanhVi-U-District.Seattle.WA/thanhviudistrict.com)
 - Off the Rez Cafe (Native Indigenous) [Homepage | Off the Rez Cafe \(offthereztruck.com\)](http://Homepage|OfftheRezCafe(offthereztruck.com))
 - Cafe on the Ave (Breakfast & Lunch) [Cafe on the Ave - Seattle, WA - Menu, Reviews, Photos, Locations, Social \(res-menu.com\)](http://CafeontheAve-Seattle,WA-Menu,Reviews,Photos,Locations,Social(res-menu.com))
 - Cafe Solstice (Breakfast Cafe)
 - Portage Bay Cafe (Breakfast) [Portage Bay Cafe - Seattle Breakfast. Brunch, Lunch + Delivery](http://PortageBayCafe-SeattleBreakfast.Brunch,Lunch+Delivery)
 - Ugly Mug Cafe (Breakfast & Lunch) [Ugly Mug Cafe & Coffee Roasters \(uglymugseattle.com\)](http://UglyMugCafe&CoffeeRoasters(uglymugseattle.com))
 - Agua Verde Cafe (Mexican) [Baja Style Mexican Restaurant & Bar | Agua Verde Cafe Seattle](http://BajaStyleMexicanRestaurant&Bar|AguaVerdeCafeSeattle)
 - Sizzle & Crunch (Vietnamese Quick Service) [Sizzle & Crunch Vietnamese Grill Seattle Restaurant \(sizzleandcrunch.com\)](http://Sizzle&CrunchVietnameseGrillSeattleRestaurant(sizzleandcrunch.com))
 - Cedars of Lebanon (Lebanese) [Cedars of Lebanon | Seattle's Best Gyro and Falafels \(cedarsoflebanonuw.com\)](http://CedarsofLebanon|Seattle'sBestGyroandFalafels(cedarsoflebanonuw.com))
 - Little Thai (Thai) [Official Little Thai Restaurant | Seattle, WA | View and Order Online \(littlethaiseattle.com\)](http://OfficialLittleThaiRestaurant|Seattle,WA|ViewandOrderOnline(littlethaiseattle.com))
 - Pho Than Brothers (Vietnamese) [The Best Pho in Seattle - Pho Than Brothers](http://TheBestPhoinSeattle-PhoThanBrothers)
 - Cafe Allegro (Coffee & Italian) [Cafe Allegro: Seattle's Original Espresso Bar \(seattleallegro.com\)](http://CafeAllegro:Seattle'sOriginalEspressoBar(seattleallegro.com))

- Saint Bread (Pastries) [Saint Bread](#)
- Thai Tom (Thai) [Thai Tom Seattle | Authentic Thai Cuisine on University Way NE](#)
- Chilis South Indian (Indian) [Chili's South Indian Cuisine - Home \(chilissouthindianrestaurant.com\)](#)
- Big Time Brewery (American) [Website Blocked: Alcohol & Tobacco \(bigtimebrewery.com\)](#)
- Quick Service: Chipotle, Mod Pizza
- UVillage (10 minute drive, 20 minute walk)
 - BaBar (Vietnamese) [Home - Ba Bar \(babarseattle.com\)](#)
 - Ma'ono Fried Chicken/Rachel's Ginger Beer (Chicken & Refreshments) [MA'ONO - FRIED CHICKEN \(maonoseattle.com\)](#)
 - JOEY University Village (\$\$, international and regional dishes) [JOEY Restaurants | JOEY University Village](#)
 - Mr West Cafe Bar (Cafe) [Home - Mr. West Cafe Bar \(mrwestcafebar.com\)](#)
 - Homegrown (Sandwiches) [Homegrown \(eathomegrown.com\)](#)
 - Din Tai Fung (Chinese) [Seattle University Village Restaurant - Din Tai Fung \(dintaifungusa.com\)](#)
 - Hokkaido Ramen Santouka (Ramen) [Hokkaido Ramen Santouka \(santouka-usa.com\)](#)
 - Delfino's Chicago Style Pizza (Pizza) [Finest, Delfino's Chicago Style Pizza in University Village, Seattle, WA \(delfinospizza.com\)](#)
 - Dough Zone (Chinese) [Dough Zone Dumpling House | Washington, Oregon, California, Texas](#)
 - Bamboo Sushi (Sushi) [Bamboo Sushi | University Village](#)
 - Veggie Grill (Vegetarian & Vegan) [University Village, Seattle, WA | Location & Hours \(veggiegrill.com\)](#)
 - Piatti (Italian) [Piatti – Seattle](#)
 - Eureka! (American) [Seattle | Eureka! Restaurants \(eurekarestaurantgroup.com\)](#)
 - Quick Service: Chipotle, Shake Shack, Evergreens
 - and much more! Visit here to see more: [Dining - University Village® \(uvillage.com\)](#)
- UW Campus
 - Husky Den (Husky Union Building) quick service options
 - Starbucks
 - Pagliacci Pizza
 - UW District Markets & Cafes
- There are also many great restaurants throughout the Seattle area (Dick's Drive-In Burgers & Ivars are Seattle Specialties) and if you have the time and the motivation to seek one of those places out then by all means go for it! Transportation to those locations however will not be covered by CSDE.

- If your meal is over the set meal per diem (i.e. your dinner costs \$40 and dinner per diem is \$38) you will only receive the meal per diem total. This is good to note as a lot of Seattle sit-down restaurants are a little pricier.

For D4 Hackweek specific information, reach out to the organization team at d4hackweek@uw.edu

Best wishes and see you in September!

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