Job Description









# Your home as a Bridal Stylist

Kinfolk Bride is a boutique bridal studio located in South Philadelphia's Bok Building, offering intimate, personalized, appointment-only shopping and styling. An inviting space for soon-to-be-wed folks of all personal styles, body sizes, and gender expressions to enjoy a cool, comfortable, luxe bridal experience.

The Bridal Stylist will take their understanding of the luxury retail business and marry it with the bespoke experience that Kinfolk Bride expertly delivers. Through skillful customer care and efficient ownership of daily operations, this role plays a key part in building our community, maintaining a standard we are proud of, and nurturing everything Kinfolk Bride represents..

# As the Bridal Stylist at Kinfolk, you will own:

- Hosting of client appointments
- Management of pre and post purchase appointment needs
- Receiving, organization and maintenance of studio inventory, including coordination with vendors
- Daily studio maintenance and operations including opening and closing procedures, supply coordination, and schedule management
- Communication with clients and vendors

# You bring the following:

- Experience in Bridal Styling is preferred
- Experience in luxury retail sales or hospitality is a plus
- Experience in the wedding industry is a plus
- Strong organizational and customer service skills
- Experience with invoicing and managing sales
- Knowledge of international business practices
- Excellent interpersonal and communication abilities
- Ability to multitask and manage multiple projects simultaneously
- Demonstrated ability to work well within a team environment

#### Kinfolk will deliver:

- A safe, inclusive, and equitable work environment.
- A practice of clear communication on instructions for tasks and feedback
- Regular scheduling communication with advance of two weeks or 36 hours at a minimum.
- Opportunities for growth on projects and experiences that nurture skills in line with your goals.
- Fun and community!

**Your Work Location**: Kinfolk Bride Studio, Bok Building, 1901 S 9th St Studio 513, Phila., PA 19148

## **Your Typical Work Hours:**

Part-time (an average of 20 hours per week) with potential to grow to Full-time.

Typical Schedule: Regular open weekend availability is required for Saturday & Sunday appointments, plus 1 weekday.

## Compensation

\$18/Hour Base + Commission Earnings on every client purchase!

# Bridal Stylist, Kinfolk Bride Job Description

Pay cycle: Semi-monthly on the 15th and 30th

**Employment Status**: Part-Time Employee, W2