



	Location: Silver Ranch Elementary
	Date: 11/3/2025
	Time: 6:00PM

Silver Ranch November PAC Meeting

Our purpose is to provide support for students' educational and recreational needs and increase cooperation between parents, guardians, Silver Ranch Elementary staff, and the Bismarck Public School District

I. Call to order

- a) Purpose & direction of Silver Ranch PAC - reviewed
- b) Introductions - sign-in sheet

II. Secretary's Report

- a) [October Meeting Minutes](#) - mentimeter voting - Kristin B. motioned, Jenna Z. seconded, vote approved.

III. Treasurer's Report

- a) [November Treasurer Report](#) - mentimeter voting - Jen S. motioned, Kristin B. seconded, vote approved
 - i) Actual total on the spreadsheet isn't matching the check register or bank account but the check register and bank account match. Jenna will work on finding the missing piece to make everything match.
- b) [Budget to Actual Comparison](#) - Monster Mash went over budget by \$3.13 but donations of \$96 at the pizza table cover the overage. Conference meals went over due to the additional cost of gluten free and needing more meals for the number of staff.

IV. Staff Report

- a) Update on wood chip space for playground web apparatus and if the wood chip area can be expanded if needed. - Higher focus on morning drop off and safety concerns at this time so no update as of now.
- b) The theme of the staff report is gratitude.
 - i) 99% of families attended PT conferences - high compared to Sunrise or Rita Murphy
 - ii) Conference meals were appreciated by all staff



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- iii) Monster Mash was a great success - number of people, students enjoyed, committee and family bonding was great to see!
- iv) Cash Raffle - prizes along the way have been an incentive to bring tickets back sooner, students' excitement of watching Thunder move along the poster-checking each morning, sending a student down to pick up the prizes for their class has been an exciting part of each classroom.
- v) Foster Grandparent Program - Brenda Bosch is a volunteer working in second grade currently with students that need a little extra support/push.

V. Old Business

- a) 24-25 Silver Ranch store payment status - we got it! The deposit is in the bank!
- b) Cash Raffle Updates - Made it through multiple milestones, up through volleyball's that they received today. We hit \$15,270 today so soccer balls will go out tomorrow.
 - i) Needing to discuss ball racks and quality versus price
 - ii) Reviewed original budget versus actual costs coming in approx \$24K estimated to approx \$17K revised estimate so committee would like to adjust the outdoor ball rack to be of a higher quality
 - iii) Review prizes & funds to support prizes - mentimeter voting - Jen S. Motioned to approve the revised budget up to \$17K to cover all start up costs and prizes, Kristin B. Seconded, Discussion - the rack would be pushed in and out during recess times to be used by students, not for Blast use.
 - 1) Clarification on the motion/vote is to add \$10,337.94 to the previously approved \$6,200 budget to purchase prizes along the way and big prizes at the end. All voted in approval.
- c) Monster Mash Updates
 - i) Thanks to all the volunteers, lots of LHS volunteers.
 - ii) Lots of tears over the costume contest - open to feedback for whether or not to do it
 - 1) Look at doing a slideshow of everyone's costume then just announce winners
 - 2) Open a second wing for contest, brainstorm how to make it go faster.
 - iii) Right amount of pizza - ran out about 7:00



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- 1) Need some direction on how to flow the pizza line - invest in a generic sign and maybe signs for the cookie walk, games etc.
- iv) 6 responses in feedback survey -
 - 1) Open to more attendees
 - 2) More pizza?
 - 3) Costume contest gets long
 - 4) Signage / volunteer support to reduce running in the hallways
 - 5) 100% of responses would attend again
 - 6) Suggestion for future events - Winter Game night
 - (a) Maybe tie to the Winter Olympics
- v) More games seem to make the lines go faster and helped with less running in hallways
- vi) Give out more than one cookie per song
- d) Fall Conference Meals - how did it go?
 - i) Ran out of food the first night (firehouse subs), second night had enough food (Amici's)
 - ii) Nice to have the catering - less clean up, set up went well - Pasta went quickly
 - iii) February Conferences - PAC will provide the meat and ask for donations for the rest.
 - 1) Create a set up crew and clean up crew for food.
- e) Dine to Donate - November 3rd (TODAY!) @ Space Aliens - Dine in & take out but must show flyer.
 - i) Papa Murphy's - December 10-11th - 20-25% of sales go to school, online orders only, all locations sales count if coupon code used
 - ii) January is hoping to be Firehouse Subs - Ashley is working with the owner on how to set up a dine to donate.
- f) Snack Cart Updates - went well, staff still enjoy the cart
 - i) Could do a survey on staff favorites to leave when staff are out on the day of the cart.
 - ii) November 19th is next outing with Jen S. & Rhiannon B. running it.

VI. New Business

- a) Set Spring PAC meeting dates/times based off survey feedback - mentimeter voting
 - i) Mondays & Thursdays at 6:00 or 7:00 had highest votes



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- (1) January 12th - first Monday in January is Staff PD day so no meeting
- (2) Keep first Monday of the month at 6:00. Thursdays would be hard for PAC board member and principal to attend. Concerns about moving the time back on Monday's during the colder months may reduce attendance as once people are home they don't want to leave again to go out in the cold.

(a) Kristin B. motioned, Brittany K. seconded, all voted yes.

b) Click [here](#) to submit the PAC feedback form.

a) Click [here](#) to submit a request.

b) Drawing for gift card - Winner: Mara Fischer

VII. Adjournment - 7:00 PM

Discussions outside of general meeting:

October 10, 2025 - Jenna Z. proposed to amend the teacher conference budget by \$150 to account for beverages, tip and plates as the current budget has been used up on the food items ordered. Ashley C. seconded this motion. All PAC Board members voted approval.