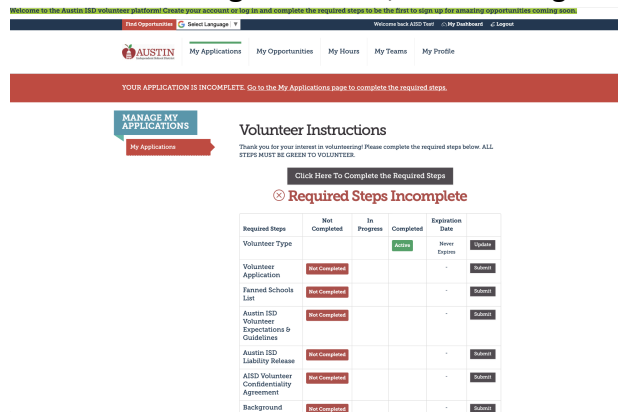


## Background Check Instructions

- scroll down to find your district instructions
- *new background check submission is required each year*
- **ANY questions about background checks need to go through the district**

- **Austin** ([info@education-connection.org](mailto:info@education-connection.org))
  - <http://austinisd.voly.org/>
    - **New** volunteer, create “a volunteer account”
      - New volunteer video:
   
[https://drive.google.com/file/d/1VNaRobzCUATrGduPHPLIIQljJZIDYJCR/view?usp=drive\\_link](https://drive.google.com/file/d/1VNaRobzCUATrGduPHPLIIQljJZIDYJCR/view?usp=drive_link)
    - **2024-25 returning** volunteers, click on “Log in”



YOUR APPLICATION IS INCOMPLETE. Go to the My Applications page to complete the required steps.

**MANAGE MY APPLICATIONS**

**Volunteer Instructions**

Thank you for your interest in volunteering! Please complete the required steps below. ALL STEPS MUST BE GREEN TO VOLUNTEER.

[Click Here To Complete the Required Steps](#)

**Required Steps Incomplete**

Required Steps	Not Completed	In Progress	Completed	Expiration Date	More Options
Volunteer Type			<span style="color: green;">Green</span>		<a href="#">Select</a>
Volunteer Application	<span style="color: red;">Not Completed</span>				<a href="#">Select</a>
Fanned Schools List	<span style="color: red;">Not Completed</span>				<a href="#">Select</a>
Austin ISD Volunteer Expectations & Guidelines	<span style="color: red;">Not Completed</span>				<a href="#">Select</a>
Austin ISD Liability Release	<span style="color: red;">Not Completed</span>				<a href="#">Select</a>
ASD Volunteer Confidentiality Agreement	<span style="color: red;">Not Completed</span>				<a href="#">Select</a>
Background	<span style="color: red;">Not Completed</span>				<a href="#">Select</a>

- Follow the prompts for Volunteer Instructions
    - “Complete My Requirements” as a **GENERAL VOLUNTEER**
    - Complete the Volunteer Application
      - Be sure to choose the “Fanned Schools List” school that you will be reading at as an Education Connection volunteer/Literacy Partner
  - If you have any questions or issues with the district application for background check approval, please get help here:
   
<https://vol.cayzu.com/Tickets/Create>
  - The district will let Education Connection know when you’ve been background check approved
- **Bastrop** ([info@education-connection.org](mailto:info@education-connection.org))
    - <https://bastropisd.voly.org/>
    - Issues with the district background check, please reach out to Karen Trevino at (512) 772-7174 or ktrevino@bisdtx.org

- The district will let Education Connection know when you've been background check approved
- **Belton** ([info@education-connection.org](mailto:info@education-connection.org)) - year round
  - [https://beltonisd.ezcommunicator.net/edu/beltonisd/login\\_form.aspx?app=0](https://beltonisd.ezcommunicator.net/edu/beltonisd/login_form.aspx?app=0)
  - Choose "Community Member" on application with district
  - You will be notified as to your volunteer status in the next 3-5 business days
  - Additional details and **questions** for volunteering in Belton ISD: <https://www.bisd.net/Page/2003>
  - The district will let Education Connection know when you've been background check approved
- **Burnet** ([burnet@education-connection.org](mailto:burnet@education-connection.org))
  - <https://apps.raptortech.com/Apply/NTAyNDplbi1VUw==>
  - "Functions available at all schools": choose **MENTOR**
  - **You will be asked to upload your Government Issued ID in the Documents section of the online application (file types accepted are PDF, JPG, PNG - not to exceed 5MB)**
  - If you have any **questions** or issues with the district volunteer application, please email Jennifer Russell, [jrussell@burnetcisd.net](mailto:jrussell@burnetcisd.net)
  - You will be notified by the district as to your volunteer status in the next 3-5 business days
  - The district will let Education Connection know when you've been background check approved
- **Del Valle** ([info@education-connection.org](mailto:info@education-connection.org))
  - Please follow the steps below to apply:
    - Submit a volunteer application through the TalentEd application system.
    - You will receive an email notification once your application is approved or denied.
      - **Once your background check is Approved, please forward that approval email notification to [dbadmin@education-connection.org](mailto:dbadmin@education-connection.org)**
    - You can access the application here: <https://delvalle.schoolspring.com/?jobid=5327382>
  - If you have any **questions** or issues with the district volunteer application, please call 512.386.3000, choose Communications, or email Rebecca Rodriguez at [rebecca.rodriguez@dvisd.net](mailto:rebecca.rodriguez@dvisd.net)
- **Florence** ([info@education-connection.org](mailto:info@education-connection.org)) **Paper application!**
  - Print and fill out the paper application as a **VOLUNTEER**:
    - [ENGLISH](#)

- **SPANISH**
  - Scan the completed application or take a picture of it with your phone:
  - **Email your completed form as an attachment to [sslade@florenceisd.net](mailto:sslade@florenceisd.net)**
  - OR hand deliver OR “snail mail” your completed form to: Human Resources, Florence ISD, 306 College Ave, Florence, TX 76527
  - The district will let Education Connection know when you’ve been background check approved
  - If you have any **questions** or issues with the district volunteer application, please email Sandy Slade, HR Coordinator, at [sslade@florenceisd.net](mailto:sslade@florenceisd.net)
- **Georgetown ([info@education-connection.org](mailto:info@education-connection.org))** - year round
  - <https://www.georgetownisd.org/community/mentors-volunteers/mvps> (choose from NEW or EXISTING)
  - The district will let Education Connection know when you’ve been background check approved
  - If you have any **questions** or issues with the district volunteer application, please email [hernandezj4@georgetownisd.org](mailto:hernandezj4@georgetownisd.org) or [connect@georgetownisd.org](mailto:connect@georgetownisd.org) or call 512.943.1890
  - The district will let Education Connection know when you’ve been background check approved
- **Hays ([info@education-connection.org](mailto:info@education-connection.org))**
  - <https://www.hayscisid.net/page/mentors>
    - **TWO step process with the district:**
      - (1) Create “New Volunteer” account by filling out the form if you have not volunteered in Hays CISD before. If you have previously volunteered in Hays CISD, you will go to “Log Into My Account”.
      - (2) Once you have been approved, you will automatically receive notification from the district to complete the district’s online self-paced training (Level 2).
  - **Once your background check is Approved, please forward that approval email notification to [dbadmin@education-connection.org](mailto:dbadmin@education-connection.org)**
  - Additional details and **questions** for volunteering in Hays CISD contact: Elizabeth Arredondo, [Elizabeth.Bracamontes@hayscisid.net](mailto:Elizabeth.Bracamontes@hayscisid.net) or 512.268.2141
- **Jarrell ([info@education-connection.org](mailto:info@education-connection.org))** - **Paper application!** - year round
  - Please direct all background check inquiries to Nick Spinetto, Director of Communications for JISD at [nicholas.spinetto@jarrellisd.org](mailto:nicholas.spinetto@jarrellisd.org)
- **Lago Vista ([info@education-connection.org](mailto:info@education-connection.org))**
  - <https://docs.google.com/forms/d/e/1FAIpQLScCCvXgE6JZa287u8XnQxz02Uxb8tmkt-phHjPtUGzFVtH8pQ/viewform> (**online** Google Form)



- You will need to **upload a copy of your ID or driver license to the form** linked above
- The district will let Education Connection know when you've been background check approved
- If you have any **questions** or issues with the district volunteer application, please call 512.267.8300
- **Lake Travis** ([laketraavis@education-connection.org](mailto:laketraavis@education-connection.org)) - **Paper application!** - year round
  - [https://drive.google.com/file/d/1cXI57k\\_z6-DUbE1BZNDi-mEhFBsXdzhs/view?usp=sharing](https://drive.google.com/file/d/1cXI57k_z6-DUbE1BZNDi-mEhFBsXdzhs/view?usp=sharing) (**paper** copy)
  - **ONLY list the last 4 digits of your SS # on the paper application**
  - **As a Literacy Partner, you do NOT apply for fingerprinting (this is only required for staff)**
  - Print and fill out the paper application. Scan the completed application or take a picture of it with your phone.
  - **Email your completed form as an attachment to** [cambridgea@ltisdschools.org](mailto:cambridgea@ltisdschools.org)
  - OR "snail mail" your completed form to: Human Resources, Lake Travis ISD, 3322 Ranch Road 620 South, Austin, Texas 78738
  - The district will let Education Connection know when you've been background check approved
  - If you have any questions about completing the district volunteer application, please call 512.533.6000
- **Leander** ([leander@education-connection.org](mailto:leander@education-connection.org)) - year round
  - **All approved volunteers from the 2024-25 school year have been uploaded to the new volunteer management system, Raptor Technologies. If returning volunteers did not receive an email (check SPAM) with your credentials, they may [log in here](#) using their email address as the Username and select "Forget password" to reset it.**
  - Anyone **NEW** to Leander ISD wishing to volunteer must [complete a volunteer application](#) and submit all required information to run a background check.
  - **Returning Volunteer** Log In to the [Raptor Volunteer Portal](#)
  - Additional help from the district: [Volunteering | Leander ISD](#)
  - If you have specific questions about this process, please email [volunteer@leanderisd.org](mailto:volunteer@leanderisd.org)
  - The district will let Education Connection know when you've been background check approved
- **Liberty Hill** ([libertyhill@education-connection.org](mailto:libertyhill@education-connection.org))
  - <https://apps.raptortech.com/Apply/MzQ0OmVuLVVT>
  - Choose "Education Connection" as the volunteering opportunity
  - The district will let Education Connection know when you've been background check approved

- If you have any **questions** or **issues** with the district volunteer application, please email Brittany Barlow at [bbarlow@libertyhill.txed.net](mailto:bbarlow@libertyhill.txed.net)
- **Llano** ([llano@education-connection.org](mailto:llano@education-connection.org)) - **Paper application - TWO!**
  - **Complete TWO paper forms:**
  - **(1)**  
<https://drive.google.com/file/d/12pHNPOWiqKR0pGM-hdE6GSFQdg8SoXwF/view?usp=sharing> (Background Check)
  - **(2)**  
<https://docs.google.com/document/d/1jxYuPtKzElp3nkgec2CtTi3akQrSggJr/edit?usp=sharing&oid=106838689681138516190&rtpof=true&sd=true> (District Volunteer Application - choose **OTHER** for Education Connection Literacy Partner)
  - **Email your completed application to [lreed@llanoisd.org](mailto:lreed@llanoisd.org) for processing OR you may drop them off OR mail them to the district office, 1400 Oatman Street, Llano, TX 78643, Attn: Lisa Reed**
  - The district will let Education Connection know when you've been background check approved
  - If you have any **questions** or **issues** with the district volunteer application, please call 325.247.4747
- **Manor** ([info@education-connection.org](mailto:info@education-connection.org))
  - <https://www.manorisd.net/a-z-index/volunteer-in-manor-isd>
    - **Click on "Volunteer Application"** and follow the prompts
    - District employees, students and substitutes do not need to complete an application.
      - If you are any of the above, please let us know.
  - The district will let Education Connection know when you've been background check approved
  - If you have any **questions** or **issues** with the district volunteer application, please call 512.278.4851
- **Marble Falls** ([marblefalls@education-connection.org](mailto:marblefalls@education-connection.org)) year round
  - [2025-26 MFISD: Volunteer Application](#)
  - Additional information: [Human Resources / Volunteers \(marblefallsisd.org\)](https://www.marblefallsisd.org/human-resources/volunteers)
  - The district will let Education Connection know when you've been background check approved
  - If you have any **questions** or **issues** with the district volunteer application, please call 830.693.4357
- **Pflugerville** ([info@education-connection.org](mailto:info@education-connection.org))
  - [Adult Volunteer Application 2024-2025](#)

- You must list each school campus that you want to read at on your volunteer application in order for you to show up on that campus list. *Why is this important?* Each campus can ONLY see their list.
  - How to apply and additional information: <https://www.pfisd.net/volunteers>
  - [PfISD Flyer](#)
  - **2024-25 Returning Volunteers** - If you are seeing the message “You are currently an approved volunteer and your time to submit a new volunteer application has not arrived...” Please send a screenshot of that message to [dbadmin@education-connection.org](mailto:dbadmin@education-connection.org) so that we can list your background check as approved.
  - The district will let Education Connection know when you’ve been background check approved
- 
- **Round Rock** ([roundrock@education-connection.org](mailto:roundrock@education-connection.org))  
Go to the **RRISD Volunteer Web site**  
(<https://www.roundrockisd.org/o/rrisd/page/volunteer>) and click on the [Volunteer Application](#) button. Then do the following:
    - Click on the **Apply** button.
    - You **do not** need to do PIN migration. If you are a **returning RRISD volunteer**, just retrieve your saved username and password or type them and then click the **Sign In** button.
    - If you are a **new RRISD volunteer**, click the **Sign Up** button and follow the directions to **create a username and password**. Check your inbox for a verification email address message.
    - **Review/complete all required fields (\*) in the 7 sections** of your RRISD application and correct any info as needed. Click the **NEXT** button to move to each section. Be sure to select **Volunteer in Section 4**. After **reviewing** all the sections and info, click the **Submit Application** button.
    - You will receive a **Confirmation of Submission email** if you successfully submitted your application.
    - If for any reason you are unable to complete the online application, please call **RRISD Community Partnerships** at 512-464-5049.
    - The district will let Education Connection know when your background check is approved. If you receive an **Approval email from RRISD Community Partnerships**, please **forward it to [dbadmin@education-connection.org](mailto:dbadmin@education-connection.org)** for faster approval in our Education Connection database.



- **Salado** ([info@education-connection.org](mailto:info@education-connection.org)) - **Paper application!**
  - **Complete **paper** form:**  
<https://www.saladoisd.org/parents/volunteers-mentors/dps-computerized-criminal-history-cch-verification>
  - **Email your completed application to [christie.laughland@saladoisd.org](mailto:christie.laughland@saladoisd.org) for processing OR you may drop it off OR mail it to the district office, 601 North Main Street, Salado TX 76571, Attn: Christie Laughland**
  - The district will let Education Connection know when you've been background check approved
  - If you have any **questions** or issues with the district volunteer application, please call Christie Laughland at 254.947.6901