

# **Positions**

## **-Academy of Stem**

General team:

1-Researcher:

- Conducts research
- Has good language skills
- Fluency in English
- Get information from reliable sources
- Cite your sources

2- Graphic designer:

- Oversee the creation of all graphics and aesthetics for Academy of stem
- Assist the Director of Design
- Create graphics for all content
- Experience with graphic design and art and using apps like canva

3- HR

- strong communication skills
- Checks up on volunteers and departments
- Outreach to other organizations, professionals, individuals, etc.
- Decide on who we should collaborate with the social media marketing team

4- Social media marketing:

- responsible for creating captions + hashtags, suggesting ideas
- Seeing which organisations we should collab/partner
- Spread Academy of stem through creative marketing plans
- Create marketing strategies

5- Writer:

- Writes 1 or 2 articles for the website
- Good language skills
- Has a creative style in writing
- Perhaps will conducts first hand interviews
- Fluency in English