## **NEWLY APPROVED TRAINING SITE PROGRESS REPORT**

(To be completed by the Program Evaluation Committee)

Name of Training Program:	
Name of Training Site:	
Name of Department(s):	
Utilization Start Date:	
Site Review Date:	
List of Reviewers:	
Type of Progress Report:	
First Progress Report	Second Progress Report

### I. INTRODUCTION

A brief description of how the review was conducted and the list of documents reviewed.

### II. ROTATION OVERVIEW

A brief description of the type of rotation(s) conducted in the site and number of Trainees who have been posted in the site thus far.

## III. PEC ASSESSMENT OF THE ROTATION

This section should briefly cover information for the following subheadings:

- A. Residents' Feedback
- **B.** Faculty Feedback
- C. Review of the In-Training Assessment Reports of the Trainees Posted in the Site
- D. Review of the Rotation Evaluation
- E. Review of Faculty Evaluation
- F. Review of the Residents' Case Logs, Logbooks, Portfolio, whichever is applicable
- G. Review of duty hours logging, resident and faculty survey, whichever is applicable
- H. Review of quality assurance and scholarly activities done within the last 6 months

## IV. STRENGHTS OF THE ROTATION

# V. CHALLENGES AND/OR AREAS FOR IMPROVEMENTS

### VI. PROGRAM EVALUATION COMMITTEE RECOMMENDATIONS:

This section should cover the PEC recommendations on:

- A. Whether or not to continue utilizing the site.
- B. Applying for expansion of rotation (additional blocks, additional Trainees, level of training, new rotation, etc.).
- C. Addressing the identified areas for improvement.