CECI School Accountability Running Agenda, 2022-23

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CECI School Accountability Running Agenda, 2022-23
September 15, 2022

1. Attendance:

   a. All committee members were present; therefore roll was not formally taken.

2. Regrounding in our [Purpose](#), [Vision](#), and [Values](#) **(2 min.)**

   a. Dr. Jay Egger welcomed everyone and thanked committee members for agreeing to serve this year.

   b. Each committee member gave a brief introduction as this is our first meeting together.

   c. Dr. Egger reviewed our purpose and intention, to keep our committee work focused on what is best for the school.

3. Approval of Agenda **(2 min)**

   a. The agenda was unanimously approved.

4. Old Business: **(5 min.)**

   a. Old Business was waived as there is no prior business to address from the previous committee.

5. Understand **(35 min.)**

   a. Public comments (**Melissa Rapp**)

      i. No members of the public were present for comment. Dr. Egger suggested the school communicate reminders of these meetings, to encourage public attendance.

   b. Correspondence/Board comments (**Melissa Rapp - 5 min.**)
      i. Committee members shared positive comments about the school's social media engagement and positive parent feedback regarding their choice to enroll in CECI.

   c. HOS Report (**Dr. Egger - 10 min.**)

      i. *Data and Demographics:* Dr. Egger shared a range of pertinent data:

      ii. Enrollment has nearly doubled over last year.

      iii. Numbers are still fluctuating slightly until the October count date, but currently:

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iv. Projected student enrollment: 380

v. Current enrollment: ~413

vi. Approximately 219 of these are on-campus, with an average class size of 6-26

vii. students. Approx. 86 students are enrolled in College Direct; the balance of approximately 118 FTEs comprises homeschool enrichment and part time students.

viii. 15% of student population includes Exception students (8% on IEP; 3% FRL; 9% ELL; 9%G&T)

ix. Demographics: 68% white; 32% minority. Approx 52% male; 48% female.

x. Part of the school's strategic plan is to further diversify the student population.

xi. *MTSS:* We are currently in the earliest stages of a five-year process of receiving an education grant from the State for the implementation of MTSS: Multi-Tiered Structure Support, which focuses on academics and behavioral interventions to return students to their appropriate learning level through a tiered interventional approach. Dr. Egger stressed that no other school is doing what we are doing with MTSS.

xii. *UIP Areas of Improvement:* The UIP is designed to be updated every two years, and the next version of our UIP is due October 15th and the draft is currently underway.

One of the main focal points will be serving our ESS and marginalized students, especially through the IEP. The school has invested dollars in partnering with Project IDEA, specifically to enhance the IEP process and best serve our special education students. This is designed for special ed but if done properly, this has the potential to bleed benefits across the entire student body.

xiii. *Health and Safety:* Early in the year, we relied on prior procedures to handle a few COVID cases, at this point we're back to a really good position.

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xiv. *"Cool School":* Channel 9 News is doing a segment on CECI, there will be a pep

rally on September 30th at 5am. The Student Council is generating student interest;

food will be provided for students who arrive early to participate.

xv. *Panorama Surveys:* Dr. Egger explained we are currently using Panorama surveys as

part of the school's Socio-emotional learning and diversity, inclusion, equity, and

access goals, to provide a baseline, specifically regarding how CECI students feel

about their school and themselves.

xvi. *Hiring Needs:* Currently the most pressing need is for either a social worker or a

school counselor, please encourage qualified candidates to apply.

xvii. *Four Pillars:* Dr. Egger reviewed the four pillars: academic success; social and

emotional development; college and career readiness; and diversity, inclusion, equity,

and access.

d. Staff & Student Culture Report (**Dr. Holland - 10 min.**)

    i. Dr. Holland explained that her focus is on academic achievement, with an emphasis

    on exploratory learning.

    ii. September 23 is the next Professional Development day

    iii. Ensuring that students are not falling through the cracks; MTSS interventions ensure

    that no child is left behind in their learning.

    iv. Dr. Holland's next focus will be the execution of MTSS in the classrooms.

    v. Spring semester course registration is coming up soon.

    vi. 5 Clubs up and running now. The Student Council is currently working on

    Homecoming.

e. Parent Engagement Report (**Robin Williams - 5 min.**)

    i. The following suggestions were made and discussed:

    ii. Consider surveying parents to solicit feedback and suggestions for improvement.

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        iii. Create a static SAC email address that can outlast the one year term of committee

        members.

        iv. Distribute the "who to call" flowchart more often to parents, and add the new SAC

        email address to the list.

    f. Community Engagement Report **(Jush Christensen - 5 min.)**
        i. Jush asked for clarification of her role, and this was provided: a kind and valued

        community member with experience in the homeschooling program as well as College

        Direct, with balance of on-campus learning perspective provided by Robin.

6. Discussion about Recommendations Concerning School Improvement **(15- 20 min.)**
   a. Spending Priorities- Will be discussed in future meetings
   b. Academic Achievement -Will be discussed in future meetings
   c. Facilities - Will be discussed in future meetings
   d. Culture and Climate - Will be discussed in future meetings
7. Other Business:
   a. No other business was raised.
8. Adjourn:
   a. Information about the next meeting dates was reviewed and the meeting was adjourned.

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9. Attendance:
    a. Present: Jay Egger, Melissa Rapp, Jush Christensen, Carla Holland, Amy Grant. It was determined that we have quorum and can continue.
10. Regrounding in our [Purpose](), [Vision](), and [Values]() **(2 min.)**
    a. The committee chose to waive review of purpose and intention for this meeting.
11. Approval of Agenda **(2 min)**
    a. The agenda was unanimously approved.
12. Old Business: **(5 min.)**
    a. Last meeting's [recommendation and actions taken]()
        i. Email address for parents who wish to contact the SAC. Dr. Egger has requested that the IT department set up this email: *cecisac@coloradoearlycolleges.com*
        ii. Parent engagement survey: We will include 3-7 questions via Microsoft Forms, to be sent by the school for ease of tracking purposes. We want to solicit feedback on the website, but will hold off on this until the transition to an updated format is completed. Suggestions for this survey include: communication from the school (frequency, completeness, timeliness, etc.), how well is your child thriving (perhaps a 1-10 scale), what is working and what needs improvement, with space for freeform comments positive/negative. Keep it simple and streamlined, aim to put it out by the Friday after Thanksgiving week and set a deadline on when the cutoff is to receive feedback. Dr. Egger reiterated that such a survey must undergo approval through the network of CEC schools prior to being distributed to parents.
        iii. Phone Tree/who to call for what: this has been successfully added to the weekly newsletter and we can add the SAC email address once that's established.
13. Understand **(35 min.)**
    a. Public comments (**Melissa Rapp**)
        i. Public comments are held to 3-minutes
        ii. Clarification was requested regarding the purpose of the parent survey and next steps once the survey is completed. Concern was expressed regarding the new social studies curriculum passed by the state education board. Dr. Egger offered to connect one on one to discuss further.
    b. Correspondence/Board comments (**Melissa Rapp - 5 min.**)
        i. The Board had no other comments in addition to those previously expressed above.
    c. HoS Report (**Dr. Egger - 10 min.**):
        i. Dr. Egger shared a chart featuring pertinent enrollment data related to data and demographics; he also reviewed the four pillars and their corresponding Key Performance Indicators (KPIs); and he provided an update on the UIP (Unified Improvement Plan) as follows.

Student Demographics

CEC Inverness Data- 2022-23	Inverness Campus	College Direct	Enrichment	MTH
Total FTE= 439.5	201	79.5	4.5	154.5
Total Enrollment =611	207	85	9	310
Total on Campus=213	206			7
Total College Direct=85		85		
Total MTH= 310				310
Total Enrichment=11			4	7
Mid Year Enrollment Waitlist= 11	11			
DEMOGRAPHICS:	Inverness/College Direct	MTH		
Ethnicity	Hispanic-38 students 13.19%	Hispanic= 35 students 11.47%		
	Am. Indian/Alaskan Native-3 students 1%	Am. Indian/Alaskan Native-1 student 0.32%		
	Asian- 12 students 4.16%	Asian- 5 students 1.63%		
	Black/African Am- 11 students 3.81%	Black/African Am- 3 students .98%		
	White- 207 students 71.87%	White- 252 students 82.62%		
	Two or More Races- 17 students 5.90%	Two or More Races 12 students 3.93%		
Gender	Female- 139 students 48.10%	Female- 149 students 48.06 %		
	Male- 150 students 51.90%	Male- 161 students 51.94%		
Grade	Freshman- 62 students 21.45%	Freshman- 107 students 35.31%		
	Sophomore- 70 students 24.22%	Sophomore- 105 students 34.65%		
	Junior- 65 students 22.49%	Junior- 49 students 16.17%		
	Senior- 92 students 31.83%	Senior- 42 students 13.86%		
Free and Reduced Program	17 students- 5.88 %			
ESS	IEP- 18 students 6.22%			
	504- 36 students 12.46%			
	ALP/GT- 25 students 8.65%			
	ESL- 25 students 8.65%			
Minority- non white	81 students 28.13 %	56 students 18.36%		

CECI Strategic Pillars and KPIs

The CECI leadership team is pleased to be presenting the school's strategic plan early next semester. This plan was collaboratively developed, revised, and refined over time. Using a multi-faceted process with input from stakeholders in all areas of the school's operation. CECI's strategic plan is heavily grounded in our vision, our core values and our four institution's pillars.

The foundation of the plan is comprised of 17 Key Performance Indicators (KPIs)- high-level, quantifiable measurements of the school's critical success factors. These KPIs represent the foundation of Excellence upon which our success is built and make possible the aspirational goals and initiatives. The plans for Innovation in the school's future are outlined through dynamic aspirational goals, strategies, and initiatives described in the narrative portion of the strategic plan, which can be found on the website.

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Together, our excellence and innovation push us to explore leading-edge ideas and opportunities to benefit our students and guide our community into the next generation of educational distinction.

- ☐ Pillar 1: Academic Achievement
    - ☐ KPI #1- MAP Achievement
    - ☐ KPI #2 - MAP Growth
    - ☐ KPI #3 - PSAT9 Benchmarks
    - ☐ KPI #4 - PSAT10 Benchmarks
    - ☐ KPI #5 - SAT Benchmarks
    - ☐ KPI #6 - Student Grades
- ☐ Pillar 2: College & Career Readiness
    - ☐ KPI #7 - College Course Participation
    - ☐ KPI #8 - Industry Certification Completion
    - ☐ KPI #9 - Graduation Rates
    - ☐ KPI #10 - Matriculation Rates
- ☐ Pillar 3: Social and Emotional Development
    - ☐ KPI #11 - Student Responses to SEL Survey
    - ☐ KPI #12 - Staff Responses to SEL Survey
    - ☐ KPI #13 - Student Demographic Comparison
- ☐ Pillar 4: Diversity, Equity, Inclusion, Access
    - ☐ KPI #14 - Student Responses to DEIA Survey
    - ☐ KPI #15 - Staff Responses to DEIA Survey
    - ☐ KPI #16 - Student Exclusionary Discipline Rates
    - ☐ KPI #17 - Student Attendance Rates

CECI's 2022 - 2024 UIP

- **Priority Performance Challenge:** IEP students are not academically performing at a similar level to General Student Body.
- **Root Cause:** Ineffective systems and structures in place
- **Major Improvement Strategies:** Improving student support IEP structures
- **Performance Indicators**:
    - For the 2022 - 2023 academic year CECI would like to see IEP students accomplish the following: 1) Finish the first semester of the '22-'23 academic year with a .75 difference in unweighted GPA 2) Finish the second semester of the '22-'23 academic year with a .65 difference in unweighted GPA.

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- For the 2023 - 2024 academic year CECI would like to see IEP students accomplish the following: 1) Finish the first semester of the '23-'24 academic year with a .50 difference in unweighted GPA 2) Finish the second semester of the '23-'24 academic year with a .40 difference in unweighted GPA.

d. Staff & Student Culture Report (**Dr. Holland - 10 min.**)
   i. Dr. Holland discussed some variations in "final" exam options and schedule. Next semester's schedule is set, total student advisements are approximately 80% complete. Challenges ensue with finding college-level science teachers, as well as math and special education. We are currently looking for a teacher for STEM/robotics/CAD. The recent Town Hall went very well and the homeschooling director is currently creating a plan for next semester for homeschool enrichment. Creation of a professional development plan for all teachers is also underway to ensure students are getting the best instruction in every way.
   ii. Need "blind graders" for the "walking museum" engineering project related to how to survive on a moon base – please reach out to Dr. Holland if you are willing to serve in this capacity on December 8th or 12th.

e. Parent Engagement Report (**Robin Williams - 5 min.**)
   i. This topic was waived in the interest of time since Robin was not present.

f. Community Engagement Report **(Jush Christensen - 5 min.)**
   i. Jush reports that parents want to engage and contribute but she's unsure where to direct them, as we have no PTO, booster club, etc. Dr. Holland suggested a parent serve as Volunteer Coordinator, who can facilitate assistance from parents. We would love to coordinate a staff appreciation event between Thanksgiving and Christmas break.

14. Discussion about Recommendations Concerning School Improvement **(15- 20 min.)**
   a. Spending Priorities - Dr. Egger says our funding is strict because we're not at full capacity for enrollment, so we are leaning a bit on network support as our school is still new. We do have a funding page for current priorities as well as a General Fund; Dr. Egger will add this info to the weekly newsletter.
   b. Academic Achievement - tabled until next meeting in the interest of time.
   c. Facilities - tabled until next meeting in the interest of time.
   d. Culture and Climate - tabled until next meeting in the interest of time.
      i. TEMPLATE TO USE FOR RECOMMENDATIONS

Vision	Processes	Resources

   e. Enter recommendations in SAC Recommendation Tracker
15. Other Business
   a. Enter recommendations in SAC Recommendation Tracker

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      b. There was no Other Business to discuss.

16. Future Meetings
      a. SAC preview and approval 2022-23 dates

17. Adjourn - the meeting was adjourned at 6:45 PM.

January 26, 2023

1. Attendance **(1 min.)**

Carla, Jess (Colorado State Charter), Jay, Jush, Alyssa, Melissa

2. Regrounding in our [Purpose](), [Vision](), and [Values]() **(2 min.)**
3. Approval of Agenda **(2 min)--approved**
4. Old Business: **(5 min.)**
   a. Last meeting's [recommendation and actions taken]() –survey needs approval, and then sent to board and then published to our community
5. Understand **(35 min.)**
   a. Public comments (**Melissa Rapp**) -No public comments
      i. Public comments are held to 3-minutes
   b. Correspondence/Board comments (**Melissa Rapp - 5 min.**)--sending survey to CEC network board
   c. HoS Report (**Dr. Egger - 10 min.)--school calendars will be developed and submitted to families (23/24 SY); summer school is being developed now to offer camps and college courses and credit recovery (specifically math CR); offering freshman academy this summer to help in coming students/families understand CECI model and help enure success in the program; back to school night (in lieu of Lion Launch) will be 2 full days that will encompass school pictures; hearing and vision; college partners will attend so that students with 504/IEPs can have their accommodations letter as school starts instead of waiting for these accommodations once school begins; change to home school community (Everest Point at CEC Inverness to building enrichment program); we are only 2.5 years old, receive our funding from enrollment (we have 220 students now, hope to grow to 800-900 students) AND our budget is in the black! Super exciting to say this!! Focus on MTSS and interventions that are so important to our success–Dr. Holland is closely monitoring and working to ensure accommodations are provided for those that need it. We serve 600 students and many have various needs without a robust SPED support team–our goal is to find appropriate SPED staff (pay is an issue, they burn out and the challenge of relationships with families of students that have high needs); Jay is proud of our teachers/staff who are an incredible group who are working so hard to support our students. We are accomplishing great things!**
   d. Staff & Student Culture Report (**Dr. Holland - 10 min.**)

Respond to Melissa question related to IEP and 504/MTSS. 504 process improvement (Ms. Reed is MTSS/504 Coordinator) to eliminate the road bumps. Meetings are happening, testing, data/reports, medical all being appropriately implemented.

IEP process struggling. Ms. Gray left to go to elementary school setting. Dr. Holland and Ms. Reed will be jumping into support. Looking for SPED lead to cover this.

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New semester, new business teacher who is excited to build business pathway. Kids loving her, FBLA starting up again.

New substitutes helping in different areas (Holly Brazel experience in HS English. Teaching in the enrich program–she may plug into helping SPED students and Morgan Lowe–working with musical performance kids, this is her background).

Fall courses schedule will start in February. Advising starts March 8th for fall.

Testing PSAT 9/10; SAT 11th and CMAS 11th. MAPS 3x/year. ACCESS 3x/year–

Use data points to highlight where we are successful and areas of concern. Dr. Holland uses MAPS data to directly inform/advise teachers on how to best support students utilizing different instructional strategies that will help support students who have different learning needs.

MTSS process moving along. Student of Concern form teachers raise up to admin, look at students who need catching–great way to inform together and look at students needs. This allows students support and many students are now off that list who were originally identified.

Seeing teachers including college teachers connect and build relationships as a result of MTSS process.

What are universal strategies that will support all students? First best instruction, plan of action.

- e. Parent Engagement Report (**Alyssa Grant - 5 min.**)-none (Alyssa is new and this is her first meeting)
- f. Community Engagement Report **(Jush Christensen - 5 min.) does school have partnerships with businesses (CTET pathways partners and partnerships for exploratory learning…this is still being developed a bit and they provide real world problems for our students)--16 industry partners**

6. Discussion about Recommendations Concerning School Improvement **(15- 20 min.)**
   - a. Spending Priorities
   - b. Academic Achievement
   - c. Facilities
   - d. Culture and Climate
     - i. TEMPLATE TO USE FOR RECOMMENDATIONS

Vision	Processes	Resources

   - e. Enter recommendations in SAC Recommendation Tracker
7. Other Business

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    a. Enter recommendations in SAC Recommendation Tracker

8. Future Meetings (need to update but need editing privileges)
    a. SAC preview and approval 2022-23 dates
9. Adjourn
10. Colorado Charter Institute (Jess Welch) presentation (see attached)
    a. Support schools in continued improvement
    b. Parent and community engagement
    c. (get her slides to include for agenda)

<<what is best way to attach Jess' 2 presentations??>>

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1. Attendance **(1 min.)** Jay Egger, Melissa Rapp, Jush Christensen, Carla Holland, Steve Flink, Amy Grant, and three community members were in attendance.
2. Regrounding in our [Purpose](), [Vision](), and [Values]() **(2 min.)** Dr. Egger reviewed these.
3. Approval of Agenda **(2 min)** Agenda was approved unanimously.
4. Old Business: **(5 min.)**
   a. Last meeting's [recommendation and actions taken]() - the Douglas County CECI network-wide survey is out and has been sent to all families across the state via Dr. Egger's email today. Once this is completed, then we can send out our campus-specific survey.
   b. SAC email - IT team is working through ensuring these emails are routed to the proper individuals and should be resolved soon.
5. Understand **(35 min.)**
   a. Public comments (**Melissa Rapp**)
      i. Public comments are held to 3-minutes - suggestion was made to add free form text to the current survey from Douglas County CECI; Dr. Egger will provide contact info for the appropriate person to receive that comment. A concern was raised that some parents found it difficult to make PTC (parent-teacher conferences) arrangements within the specified time allotment, and Dr. Holland is looking to increase this availability for next year.
   b. Correspondence/Board comments (**Melissa Rapp - 5 min.**) - Efforts were discussed to create opportunities for families to connect outside of school (e.g., bowling night, restaurant night, fundraising, etc.)
   c. HoS Report (**Dr. Egger - 10 min.**) - In light of the recent event at East High School in Denver, Dr. Egger has prepared a statement which will go out as soon as it's approved. Dr. Egger has an update on the 4 Pillars and Key Performance Indicators (KPIs) that will be emailed out soon. He provided an update on the UIP with regards to IEP. Despite slow rollout of the plan due to staff turnover, we continue moving forward and metrics continue to improve. Current enrollment includes 220 on-campus students, and we expect this to rise to 320 next year. Because our enrollment is small compared to a capacity of 800-900 students, and the school is funded by PPR (per pupil revenue), salaries and facilities costs account for most of the school's revenue currently. In spite of this, we remain in the black, financially, which is not true of all schools in the district. Budget prep is underway for next year. CECI has invested in a new CTE pathway; Physical Therapy is now Nursing Aide (due to staffing) thanks in large part to a Perkins state grant which funded the Nursing Aide CTE as well as upgrades to our IT program. Music tech is also being added this fall. Teacher and G&T program lead Ben Simonds led the Knowledgebowl team to State, where they won first place, and he was also nominated for instructor of the year. The school continues to grow (60 new enrollments already for next year) with virtually no behavior or attendance issues.
   d. Staff & Student Culture Report (**Dr. Holland - 10 min.**) - Dr. Holland shared that the fall schedule has been built, hiring plans are underway, and advising is in full swing. Summer

offerings (2 college classes, 2 high school classes, a writing enrichment class, and a music camp) have been decided and will be announced in this week's newsletter. April is testing month and finals and graduation are coming up in May. A question was raised about teacher retention and Dr. Holland explained that improvements to the hiring process are currently rolling out. Dr. Egger explained the two contributing factors: first, that Douglas County teacher salaries are significantly lower than surrounding districts (in some cases, as much as $15,000 difference in starting salary); additionally, some have used CECI as a "placeholder" until a higher paying offer comes along. Dr. Egger has proposed salary range increases and this is currently under consideration by the board/network.

- e. Parent Engagement Report (**Alyssa Grant - 5 min.**)
- f. Community Engagement Report **(Jush Christensen - 5 min.)** - With the new homeschooling enrichment program expanding to include 3rd-12th grade, Jush asked about how this co-mingling of ages would work, and Dr. Egger clarified they will be using the 3rd floor which is currently not in use, and ages will be grouped together (elementary; middle school; high school) and not intermixed for classes, schedules, lunch, or outdoor recreation time. The homeschool enrichment program coordinator will be providing outdoor activities and equipment (balls, games, etc.) on the North side of the campus for enrichment students, while on-campus CECI students will continue to utilize the outdoor space on the South side of the campus. The suggestion was made for a campus-specific website for easier navigation and communication.

6. Discussion about Recommendations Concerning School Improvement **(15- 20 min.)** These topics had been addressed during earlier portions of the meeting.
   - a. Spending Priorities
   - b. Academic Achievement
   - c. Facilities
   - d. Culture and Climate
       - i. TEMPLATE TO USE FOR SUMMARY OF RECOMMENDATIONS

Vision	Processes	Resources
Increased teacher/staff satisfaction and longevity	Faculty appreciation day this term; aim for 2 events next term (one per semester)	SAC to form an ad hoc committee of parent volunteers to coordinate this semester's appreciation event
Build community and increase family engagement	Plan and execute gatherings (restaurant night, bowling event, etc.) which could be linked with a fundraising element	SAC to discuss event planning; calendar in coordination with Dr. Egger; collaborate with Student Council to boost communication about events
Smooth and efficient navigation of	Dr. Egger to coordinate with IT team: parents want a	Potential collaboration between IT, Tech teachers,

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campus-specific info via website	campus-specific website that provides easy access to what we need (calendar, forms, announcements, contact info, etc.) and the current website is beautiful but lacks an intuitive flow for end users	and IT advanced students, in order to create/manage/update campus-specific info. If it's not prudent to grant students access then we recommend a separate page that links from the IT site to an offsite, student-led creation.

     e. Enter recommendations in SAC Recommendation Tracker

7. Other Business
    a. Enter recommendations in SAC Recommendation Tracker - Dr. Egger explained that the SAC positions can be renewed indefinitely, except for the Chair, which serves a 2-year term. If any SAC members prefer not to continue beyond this school year, please notify Dr. Egger before our next meeting on May 4th so that he can announce any openings to the community.

8. Future Meetings
    a. SAC preview and approval 2022-23 dates - Decision was made unanimously to move up the time next year to 4pm-5:15pm on Wednesdays. Dr. Egger will propose specific dates for vote/approval during next SAC meeting.

9. Adjourn

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