

METHUEN PUBLIC SCHOOLS
Office of the Superintendent

TO WHOM IT MAY CONCERN:

A BUDGET WORKSHOP/MEETING of the Methuen School Committee will be held on Monday evening, May 4, 2020, at 6:30 p.m. “Pursuant to Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, M.G.L. c. 30A, Section 18, and the Governor’s March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Methuen School Committee is being conducted via remote participation by the Methuen School Committee. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Governor’s Order.”

PUBLIC PARTICIPATION: Individuals that would like to participate at this meeting may do so in writing before 3 p.m. Monday, May 4, 2020 via email to derunge@methuen.k12.ma.us which will be printed and given to the Chairperson of the meeting to read to the public.

You can also watch live on Channel 99, Comcast and Channel 31, Verizon.

AGENDA

Call to Order

Roll Call

Acceptance of Agenda

Flag Salute

Public Participation

#1 Any new COVID updates

#2 Preliminary FY’21 Budget - Update

#3 Collective bargaining agreement approvals

#4 Motion to remove payment of hourly and per diem off the table

#5 Payment of hourly and per diem employee’s – Discussion – Approval

#6 Other Business from the Committee

#7. Executive Session Pursuant to M.G.L. c. 30A, Section 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares – All Units. We will NOT reconvene into open session at the conclusion of the executive session

ADJOURNMENT

Brandi L. Kwong, Ed.D.
Superintendent of Schools



**METHUEN PUBLIC SCHOOLS
MEMORANDUM**

To: Methuen School Committee
From: Brandi Kwong, Superintendent
Date: May 4, 2020
Re: Memo for School Committee Workshop

#1 Any new COVID Updates

- Senior survey went out on Friday and closes on Tuesday May 5th. We will look to have a decision made by the end of next week.
- Grade 8 email went out Friday to all grade 8 families about final assembly.
- Working on a plan to retrieve student belongings.
- Remote Learning Plans incorporating new DESE guidance will begin partially next week (teachers may be introducing new content and fully by the week of May 11th through June 19th) see [Methuen Expectations for Educators](#)
- Superintendent met with PTO presidents to talk about end of year events and PTO operations.
- Over 300 lawn signs for seniors placed on May 2 by over 40 staff volunteers.
- Chromebooks successfully distributed to remaining grades 3-8 students on Friday May 1 (over 300) and Monday May 4.

#2 Preliminary FY'21 Budget - Update

- Business Manager, Human Resource Director, and Superintendent met with the all supervising principals regarding FY 21 staffing - new positions and openings through attrition.
- There were no additional updates from the city, state, or federal government this past week.

#3 Collective bargaining agreement approvals (requesting removal from agenda will discuss in executive session)

#4 Motion to remove payment of hourly and per diem off the table

#5 Payment of [hourly and per diem](#) employee's – Discussion – Approval

Please see attached document requested