FDP/Workshop Evaluation Form

Your feedback is critical for the department to ensure that we are meeting your educational needs. We would appreciate if you could take a few minutes to share your opinions with us so we can serve you better.

Please return this form to the instructor or organizer at the end of the workshop. Thank you.

5: Strongly Agree; 4: Agree to a large extent; 3: Agree; 2: Disagree; 1: Strongly Disagree

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Workshop title:_____

Date:_____ Instructor:_____

		Strongly disagree				**Strongly agree**
1.	The content was as described in brochure	1	2	3	4	5
2.	The workshop was applicable to my area of interest	1	2	3	4	5
3.	I will recommend this workshop to others	1	2	3	4	5
4.	The program was well paced within the allotted time	1	2	3	4	5
5.	The instructors were good communicators	1	2	3	4	5
6.	The material was presented in an organized manner	1	2	3	4	5
7.	The instructors were knowledgeable on the topics	1	2	3	4	5
8.	The workshop improved my understanding of the topics	1	2	3	4	5
9.	I understood the concepts presented in the workshop	1	2	3	4	5
10.	The workshop improved my ability to utilize skills related to the topic.	1	2	3	4	5
11.	The knowledge and skills I learned will be useful to me in my professional career.	1	2	3	4	5
12.	I would recommend this workshop to others.	1	2	3	4	5
13.	I would attend other workshops offered by these facilitator(s) in future	1	2	3	4	5
14.	I would be interested in attending a follow-up, more advanced workshop on this same subject	1	2	3	4	5

15. Given the topic, was this workshop:

- ❑ a. Too short
- ❑ b. Appropriate in length
- ❑ c. Too long

16. In your opinion, was this workshop:

- ❑ a. Introductory
- ❑ b. Intermediate
- ❑ c. Advanced

17. Please rate the following:

	Excellent	Very Good	Good	Fair	Poor
a. Visuals	❑	❑	❑	❑	❑

b.	Acoustics	❑	❑	❑	❑	❑
c.	Handouts	❑	❑	❑	❑	❑
d.	The program overall	❑	❑	❑	❑	❑

18. What did you most appreciate/enjoy/think was best about the course?

_____

_____

_____

19. Any suggestions for improvement?

_____

_____

_____

Future Needs

20. I would be able to do my work better if I knew more about _____

21. Please describe two topics you would like to learn more about in the next 12 months:

Topic 1:_____

Preferred level:

- ❑ a. Introductory
- ❑ b. Intermediate
- ❑ c. Advanced

Preferred format:

- ❑ a. Seminar/workshop (how many days?_____)
- ❑ b. Self-study materials
- ❑ c. Other:_____

Topic 2:_____

Preferred level:

- ❑ a. Introductory
- ❑ b. Intermediate
- ❑ c. Advanced

Preferred format

- ❑ a. Seminar/workshop (how many days?_____)
- ❑ b. Self-study materials
- ❑ c. Interactive distance learning (i.e., Web-based)
- ❑ d. Other:_____

Thank you!

Please return this form to the instructor or coordinator at the end of the workshop.