

Dear Live Oak Parents.

Live Oak School District values the commitment and support that volunteers bring to our school sites and ultimately our students and staff. We wanted to make you aware of recent changes to the process and legal requirements for volunteering at our schools. In addition to completing a volunteer application and fingerprint clearance, effective January 1, 2026 all school volunteers must complete a mandated reporter training prior to the start of any volunteer service.

The safety of students in Live Oak School District is of utmost importance. That is why we are pleased to partner with Keenan to offer mandated reporter training to all of those who are now deemed as mandated reporters by California law.

Live Oak School District requires the following steps in order to volunteer at our schools:

- Complete a volunteer application
- Receive fingerprint clearance
- Complete an online Mandated Reporter Training

We are happy to report that all volunteering forms and processes are completed at the school site. The school site will be the primary contact for the volunteer process.

For those who have been previously cleared to volunteer at our schools, you must now complete the mandated reporter training prior to continuing to volunteer. The link below will allow you to create an account and access the training. Once you have completed the training, please download the Certificate of Clearance and submit it to the **school office**.

If you wish to volunteer at one of our school sites and have not completed the required paperwork or training **please contact your school office** and they will provide you with the forms and process.

Please use the following self-registration link to create a profile on the Keenan Mandated Reporter Training site:

<https://mandatedreporter-keenana.safeschools.com/register/31e64f8f>

We appreciate your willingness to volunteer and the difference you make in the lives of our students.

Live Oak Human Resources Department