Meeting Information

FIWARE Lab Nodes: Technical and Sprint meeting

Date/Time of the Meeting:	**2018-02-27 - 15:00 PM CET**
Inviting person:	Alfonso Pietropaolo
Purpose of the meeting:	**Technical/Sustainability meeting for lab management issues and sprint planning/closing activities.** **The new version of this document is online starting from 2017 October 24.**
Phone details (if PhC):	**FIWARE Lab nodes** **Please join my meeting from your computer, tablet or smartphone.** **https://global.gotomeeting.com/join/995110253** **You can also dial in using your phone.** **Germany: +49 692 5736 7210** **Access Code: 995-110-253** **First GoToMeeting? Try a test session:** http://help.citrix.com/getready

Attendees

	Node	Attendees Name	Company
1	Brittany	Nicolas Beauchamp	I&R
2	Budapest		
3	Crete	Spyros Argyropoulos	TUC
4	Genoa	Giorgio Robino	CNIT/UNIGE
5	~~Hannover~~		
6	Lannion	Nicolas Beauchamp	I&R
7	Messina	Giovanni Merlino	UniMe
8	Mexico		
9	PiraeusU		
10	Poznan		
11	Sao Paulo	Fábio Henrique Cabrini	USP
12	Senegal	Nicolas Beauchamp	I&R
13	SophiaAntipolis		
14	Spain	José Ignacio Carretero	FF
15	Vicenza	Mauro Pecetti	Engineering

16	Volos		
17	Wroclaw		
18	Zurich	Seán Murphy	ZHAW
	FIWARE Lab team	**Attendees Name**	**Company**
#	FIWARE LAB TEAM	José Ignacio Carretero	FF
#	FIWARE LAB TEAM	Katarzyna Di Meo	FBK
#	FIWARE LAB TEAM	Alfonso Pietropaolo	ENG
#	FIWARE LAB TEAM	Fernando López	FF
	Other Attendees (Business or Project Role)	**Attendees Name**	**Company**
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Minutes of meeting

1. Node status

	Node	Status	Updated on
1	Brittany	**Brittany node is fully operational.** ● Sanity checks: NOK this afternoon **=> Tickets:** none. Problems: ● Some problems in sanity checks related to the Phonehome server seems to be solved. We'll monitor the status for the next week.	27/02/2018
2	Budapest		
3	Crete	Node is fully operational. Work items for sprint 7.2.2. are closed.	27/02/2018
4	Genoa	Node is fully operational. Work items for sprint 7.2.2. are closed.	27/02/2018

5	Hannover		
6	Lannion	**Lannion Node is fully operational.** **Lannion4 Node in Liberty:** ● Sanity checks: OK **Lannion5 Node in Newton :** ● Sanity checks: OK ● Infographic integration - to do **=> Tickets:** none.	27/02/2018
7	Messina	**Node installation is resuming**	27/02/2018
8	Mexico		
9	PiraeusU	- Node is **green** in sanity check test - No Jira tickets	24/10/2017
10	Poznan		
11	Sao Paulo	● Federation process almost finished ● SaoPaulo Endpoints configuration process	27/02/2018
12	Senegal	**Senegal Node in Newton is fully operational.** ● Sanity checks: OK ● Infographic integration - to do **Tickets:** none.	27/02/2018
13	Sophia Antipolis	- Node is fully operational - Sanity Check is **red** but I cannot rescan as admin "admin-c4i" account not work	20/02/2018
14	Spain	- Node is fully operational and **green** in sanity check test.	27/02/2018
15	Vicenza	- Node is fully operational.	27/02/2018

		- Sanity check is not all ok but I can't restart the sanity check. - Closed workitems for sprint 7.2.2	
16	Volos		
17	Wroclaw		
18	Zurich	- **Node is fully operational.** - Sanity check is green	27/03/2018
		End of nodes	

2. Sprint planning/closing activities

Current Sprint 7.2.2 → start closing workitems scheduled for this sprint

Check your scheduled work-items here: http://backlog.fiware.org/lab/backlog
(http://backlog.fiware.org/lab/backlog/<NodeName>)

3. Help Desk tickets

Check whether there are pending - or not assigned ticket in the Help Desk queue:

http://backlog.fiware.org/lab/helpdesk

4. Topics of the day

- Comments on the Berlin's review;

- Federico could not join for the log inspection tool;

- Monasca is back! Please check the availability of the service on your node at the following URL:
  ### http://130.206.84.4:11027/monitoring/regions/<region_id>

- The Deliverable D4.3 and D4.7 will be merged in one single Deliverable. Both of them are about FIWARE Lab assessment, SLA and Nodes performance.

- A new tool to gather logs from FIWARE Lab Nodes has been developed by the Martel team. The documentation to configure both the agent and the syslog is available at the following link:

  http://deep-log-inspection.readthedocs.io/en/latest/install/monasca-log-agent/

  For any technical doubt about that procedure please contact:

  federico.facca@martel-innovate.com

5. FIWARE Lab Sustainability Model

Stefano's working on the final version of the FIWARE Lab sustainability model.

Here the shared doc used to collect contributions from everybody:

https://docs.google.com/document/d/1rf5qBHMH2Pln63OI4gugDNS85FOeYBOK5GUMTgJXVYw/edit

NO news at the moment

6. Report of FIWARE Lab Task Force / TSC

- TSC elections
- Under discussion with Juanjo if Node Admins will be included as Active Contributors for FIWARE Lab.

The next Summit will take place in the city of Porto at the beginning of May 2018. Further information will come in the next months.

7. Other questions

Action Points

Number	Description	Owner	Deadline	Status
#1				
#2				
#3				
#4				