

2025: Participant Agreement, Cancellation Policy, Liability Release, Indemnity Agreement, Acknowledgement and Assumption of Risks

Cancellation Policy

Cancellation fee of \$50 applies to all canceled registrations.

Cancellation before May 1: Full refund minus cancellation fee. ($\$590 - \$50 = \$540$ refund)

Cancellation May 1-31: 75% refund minus cancellation fee. ($\$442.50 - \$50 = \$392.50$ refund)

Cancellation June 1-30: 50% refund minus cancellation fee. ($\$295.00 - \$50 = \$245.00$ refund)

Cancellation July 1-31: 25% refund minus cancellation fee. ($\$135.50 - \$50 = \$97.50$ refund)

No Cancellation/No Refund Date: August 1, 2025

- *If you choose to cancel, at any time, remember to **FIRST** inform your Retreat Chair, Amy Anderson / retreatwest@womensfictionwriters.org.*
- *PLEASE do not cancel your room until the Retreat Chair reassigns it to someone on the waitlist.*

Our retreats operate on a cost-recovery basis, with fees intentionally kept at a minimum to cover expenses. Kindly note that refunds **will not be issued** after the specified '**No Cancellation/No Refund**' date listed above, as cancellations impact our commitments for accommodations, meals, and related services. We urge participants to carefully assess their attendance certainty. Additionally, we highly recommend the acquisition of travel insurance, readily accessible to mitigate unforeseen circumstances.

Acknowledgment

By completion and submission of the WFWA Retreat 2025 registration form, I certify I have read, fully understand, and agree to the terms of the Cancellation policy and will email the respective retreat chair **BEFORE I CANCEL MY HOTEL ROOM** should I choose to cancel my registration.

Contact email: retreatwest@womensfictionwriters.org

Photo/Audio/Video Release

WFWA may be recording audio/video and photographing various meetings, sessions, and casual gatherings during WFWA retreats. The recordings and photographs of such may be used for various purposes, including, but not limited to: publications (print and online) social media posts, future education, promotional and marketing activities.

I consent to being photographed and recorded on audio and video, at WFWA retreats, meetings, and events. I hereby agree that WFWA may use these photographs and recordings for any purpose without additional approval or permission by me. I acknowledge that I shall receive no compensation for such use by WFWA of my image, audio recording or video recording. All images, videos and recordings shall remain the property of WFWA.

Indemnification

I understand participation in the WFWA retreat is entirely voluntary, and as a retreat attendee, I voluntarily assume all risks that may occur as a result of my participation in the retreat, including, without limitation, the risk of property damage, illness, or personal injury (including death).

I understand and acknowledge I risk exposure to and contraction of viruses and diseases by attending the WFWA retreat in person, and my related travels to, from, and during the retreat. I understand the risk of becoming exposed to or infected by a virus or disease at the WFWA retreat may result from the actions, omissions, or negligence of others who may attend the conference or their families, colleagues, or others with whom they may have contact. I acknowledge WFWA makes no representations it has taken any safety precautions that relate to virus or disease exposure, and I understand, even if WFWA has taken any proactive measures to reduce potential exposure, WFWA has made no representation that those measures will in any way reduce or prevent the risks associated with exposure.

I hereby agree to release and hold harmless WFWA from any and all claims, demands, or causes of action, and all expenses incidental thereto (including attorney's fees), based upon or arising out of any loss (including financial loss), property damage, illness (including any virus or disease), or personal injury (including death) caused by or resulting in any way from my participation in the WFWA retreat.

Dietary Restrictions/Requirements/Allergies Policy

It is the responsibility of each attendee to ensure that all food and beverage consumed during this event falls within their personal dietary restrictions, requirements, and allergies or sensitivities. WFWA is not responsible for communicating attendee's needs with any hotels or restaurants associated with this event.

I hereby agree to release and hold harmless WFWA from any and all claims, demands, or causes of action, and all expenses incidental thereto (including attorney's fees), based upon or arising out of any loss (including financial loss), property damage, illness, or personal injury (including death) caused by or resulting in any way from my consumption or exposure to food or drink offered during the WFWA retreat.

Disability/Special Accommodations Policy

WFWA will do its best to communicate clearly with the hotel any and all accommodations for disability needed for registered attendees that are communicated to us through registration, though WFWA cannot guarantee that these will be met by the hotel. It is also the responsibility of any attendee to communicate their needs with any hotels or restaurants or venues associated with this event.

I hereby agree to release and hold harmless WFWA from any and all claims, demands, or causes of action, and all expenses incidental thereto (including attorney's fees), based upon or arising out of any loss (including financial loss), property damage, illness, or personal injury (including death) caused by or resulting in any way from a lack of accommodations during the WFWA retreat.

Acknowledgment

By completion and submission of the WFWA Retreat 2025 registration form, I certify I have read, fully understand, and agree to the terms of the Liability Waiver and Assumption of Risk included herein.

- Cancellation Policy
- Photo/Audio/Video Release
- Indemnification
- Dietary Restrictions/Requirements/Allergies Policy
- Disability/Special Accommodations Policy