RECEIVING AND CLEANUP – WVU TOWERS
POSITION DESCRIPTION

This will need to be revised after Sodexo meeting
Contact Mr. David Friend at david.friend@mail.wvu.edu or 304 293 2096 Ext. 4, several days before the luncheon for details on exactly where to report to at WVU Towers.

Soups are heated at Towers and transported in multiple 'runs' to the Luncheon Kitchen at Mylan Park. The individual soups are placed in trays, and the trays are placed in insulated cabinets, about 6 trays per cabinet, for transport to Mylan Park.
Five Receiving and Cleanup volunteers should report to Towers Saturday, February 24, 2018 at 1 PM; these volunteers should finish working about 4 PM. The Receiving and Cleanup volunteers will:

- Receive soup trays and other containers being returned from Mylan to Towers and rinse them to get them ready for loading in washing machines at Towers.
- Clothing and shoes may get a bit dirty, so dress appropriately.