

1.PERSONAL INFORMATION:

E-mail _____

Do you hold or are you eligible for a Colorado principal license? _____ Yes _____ No
(Please include copies of certificates and licenses)

3. BACKGROUND CHECK

In addition to the following information, a thorough background check will be conducted as required by state law.

- a. Have you ever been convicted of a felony or misdemeanor, pleaded *nolo contendere* or received probation for any offense involving moral turpitude? (Moral turpitude includes, but is not limited to such offenses as theft, attempted theft, murder, rape, embezzlement and indecency with a minor.) _____
Yes _____ No

If yes, state here (A) the nature of the offense, (B) the date of the conviction, (C) the name and address of the court, and (D) other pertinent details.*

**Conviction of a crime is not an automatic bar to employment. The district will consider the nature of the offense, the date of the offense, and the relationship between the offense and the position for which you are applying.*

- b. Have you ever been involuntarily terminated or asked to resign from the employment of another school district? _____ Yes _____ No

If yes, please give the name of the district, the date and the reasons for the termination or request for resignation.

- c. Have you ever reached a mutual decision with an employing school board to vacate a contract prior to its expiration? _____ Yes _____ No

If yes, please explain.

- d. Are you aware of any reason you would not be able to perform the duties required of the position for which you are making an application? _____ Yes _____ No

If yes, please explain.

4. REQUIRED NARRATIVE ITEMS: (If you are applying for SUPERINTENDENT position)

Please refer to the following essay questions and respond to them on a separate attachment clearly identified as such. Answers to the following questions should be no longer than one typewritten page each.

- 1) In a school district where community and staff believe that communication is essential, tell how you would communicate with the school board, staff, parents, students and community. Please describe your communication style and share specific details.
- 2) Lamar School District Re 2 is experiencing a decline in student enrollment and therefore a decline in state funding. Because of this phenomenon and the need to be financially responsible to our public, what are your qualifications that make you the best candidate to manage our district financially? Please be specific in your qualifications and describe the process you feel needs to be in place for a district to protect against any financial misconduct from occurring.
- 3) Lamar School District Re 2 has been placed on “district improvement” by the state because of failure to make “Adequate Yearly Progress” (AYP) in accordance with NCLB. How will you help our district meet the requirements in this area? Also, include any knowledge you have about the School Accreditation Law for Colorado.
- 4) Achievement for Special Education students and Hispanic students in our district has lagged behind other students in the district. What actions would you employ to assure quality education for all students while closing this achievement gap?

5. REQUIRED RESUME, REFERENCE LETTERS AND TRANSCRIPTS:

Please include a current resume, letters of reference which have been written within the past two (2) years, and a copy of your unofficial transcripts.

6. REFERENCES:

Please list contact information for three personal references (they may be the same individuals who wrote letters of reference for you.)

Name	Organization	Address	Telephone

4. REQUIRED NARRATIVE ITEMS: (If you are applying for PRINCIPAL position)

Please refer to the following essay questions and respond to them on a separate attachment clearly identified as such. Answers to the following questions should be no longer than one typewritten page each.

- 1) What leadership style and values do you believe are necessary for building teams and relationships with the staff, parents, Board, and community?
- 2) As a principal, how would you foster a culture of academic excellence?
- 3) Describe your personal decision making process.
- 4) Achievement for Special Education students and Hispanic students in our district has lagged behind other students in our district. What actions would you employ in our school to assure quality education for all students while closing this achievement gap?
- 5) Address your beliefs and practices regarding student discipline and establishing a positive climate. How have you addressed student needs? Parent concerns?

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Please include a current resume, letters of reference which have been written within the past two (2) years, and a copy of your unofficial transcripts.

6. REFERENCES:

Please list contact information for three personal references (they may be the same individuals who wrote letters of reference for you.)

Name	Organization	Address	Telephone

7. STATED REQUIREMENTS AND INFORMATION:

Candidates must be able to perform the essential functions of the position. The board of education may require at its own expense a complete physical exam once a conditional offer of employment is made.

This application and all associated documents will remain confidential to the extent allowed by Colorado law.

Note: Colorado's Public Records law allows applicants' records to remain confidential, if requested in writing, until such time the applicant becomes a finalist for the position. An effort will be made to notify those applicants prior to designating "finalist" for the position. When an applicant becomes a finalist, all records will become available for public inspection with the exception of letters of reference or medical, psychological and sociological data.

- **Address communications to:**

Lamar School District Re 2
Attention: Personnel Office
210 W. Pearl St.
Lamar, CO 81052
TEL: 719-336-3251
FAX: 719-336-2817
E-MAIL: chad.krug@lamarschools.org

- It is required that applications and other supportive materials will be received on or before the application deadline.
- Applicants are asked not to contact the board of education except as otherwise requested to do so.
- Please E-Mail the following items to Chad Krug at chad.krug@lamarschools.org:
 - Completed application
 - Copies of relevant licenses
 - Resume
 - Letters of reference
 - Copies of unofficial transcripts
 - Essay question responses

AGREEMENT

I hereby certify that all statements made on this application are true, accurate and complete. Any misrepresentation or willful omissions of facts shall be sufficient cause for disqualification of the application or termination of employment. I hereby authorize the district or its agents to conduct work history and personal reference checks to verify statements on this application form and other materials provided as part of my application for this position.

Signature

Date

An Equal Opportunity Employer

The Lamar School District Board of Education is committed to a policy of nondiscrimination on the basis of ethnicity, race, color, religion, national origin, ancestry, sex, sexual orientation, age or disability. Respect for the dignity and worth of each individual shall be paramount in the establishment of all policies by the Board and in the administration of those policies.

LAMAR SCHOOL DISTRICT RE 2

PERMISSION FOR RELEASE OF APPLICATION INFORMATION

Occasionally we are contacted by other Colorado public school districts inquiring about applicant information when the districts are trying to fill a position vacancy. In an effort to cooperate, we would like to provide information about high quality applicants that were not selected for one of our positions. We cannot release such information without the applicant's approval.

Please check below your wishes in this matter:

1. _____ DO NOT release any of my application information to another school district.
2. _____ Release only my name and telephone number to another school district.
3. _____ I approve of the release of any and all information in my application file to proper, authorized administrator(s) in other requesting Colorado public school district(s).

Signature

Date

FOR OFFICE USE ONLY

1) School District sent to: _____ Date: _____

Documents sent: _____

2) School District sent to: _____ Date: _____

Documents sent: _____

RELEASE AUTHORIZATION

I. In connection with my application for employment, I understand that an investigative consumer report may be requested that will include information as to my character, work habits, performance, and experience, along with reasons for termination of past employment. I understand that as directed by company policy and consistent with the job described, you may be requesting information from public and private sources about my: workers' compensation injuries, driving record, criminal record, education, credit, and previous employment.

II. Medical and workers' compensation information will only be requested in compliance with the Federal Americans with Disabilities Act (ADA) and/or any other applicable state laws. According to the Fair Credit Reporting Act, I am entitled to know if employment is denied because of information obtained by my prospective employer from a consumer reporting agency. If so, I will be notified and be given the name of the agency or the source of information.

III. I acknowledge that a telephonic facsimile (FAX) or photographic copy shall be as valid as the original. This release is valid for most federal, state and county agencies including the Minnesota Department of Labor.

IV. Minnesota applicants only. If you want a copy of the report(s) ordered, check this

☐ box. The report(s) will be sent by the reporting agency to you at the address below your signature.

V. I hereby authorize, without reservation, any law enforcement agency, institution, information service bureau, school, employer or insurance company contacted to furnish the information described in Section I.

Today's Date _____ Signature _____

Please print your full name _____

The following information is required by law enforcement agencies and other entities for positive identification purposes when checking records. It is Confidential and will not be used for any other purposes.

Please print other last names you have used _____

Home Address _____

City _____ State _____ Zip Code _____

Social Security Number _____ Date of Birth _____

Driver's License Number _____ State Issuing DL _____

Sex: ☐ M ☐ F

Race: ☐ Asian ☐ Black ☐ Hispanic ☐ White ☐ Other _____

AFFIRMATIVE ACTION QUESTIONNAIRE

This information is being gathered for affirmative action under Section 503 of the Rehabilitation Act of 1973. The information requested is voluntary and will be kept confidential. An applicant will not be subject to any adverse treatment for refusing to complete the questionnaire.

The purpose of this section is to assist in monitoring Affirmative Action Programs and to Aid in complying with any required Governmental record keeping or periodic reporting. This information is not part of your employment application, and will not be considered In the employment/selection process. If you choose to provide the information, please Complete the following:

Title of job applied for _____

RACE (check one)

- ☐ White-origins in Europe, North Africa, or Middle East
- ☐ Asian-origins in Far East, S.E. Asia, India or Pacific Islands
- ☐ Black-origins in Africa
- ☐ Hispanic-Mexican, Puerto Rican, Cuban, Central or South America
- ☐ American Indian-origins in North America, to include Alaska

SEX

☐ Male ☐ Female

VETERANS/U.S. MILITARY STATUS

- ☐ (0) Non-Veteran
- ☐ (1) Pre-Vietnam Veteran
- ☐ (2) Pre-Vietnam Veteran with service incurred disability
- ☐ (3) Vietnam Era Veteran (8/5/64 - 5/7/75)
- ☐ (4) Vietnam Era Veteran with service incurred disability
- ☐ (5) Post Vietnam Veteran
- ☐ (6) Post Vietnam Veteran with service incurred disability

PHYSICAL CONDITION

- ☐ (1) No Handicap
- ☐ (2) Physically Handicapped (No Facility Modification)
- ☐ (3) Physically Handicapped (Facility Modification)
- ☐ (4) Health Handicapped (Heart Attack, Diabetic, Seizures, etc.)
- ☐ (5) Mentally Handicapped (Learning Disabled)

ACTIVE NATIONAL GUARD RESERVIST (check one)

☐ Yes ☐ No