

Needs > Tasks > Tech capability

User need	Task	Tech capability	Tech options

Example - intranet

User need	Task	Tech capability	Tech options
I need to know if my pay will increase next year	Quickly and easily access details of pay grades and scales, via search or navigation	Intranet page	Sharepoint pages, WordPress, new dedicated intranet system
I would like to know what the organisation's corporate strategy is	Find and read a lengthy document from anywhere on any device	Document sharing platform	Sharepoint document library, Google Drive, Box, some other document management system
I need to know what colleagues are working on	Access a stream of status updates from colleagues stating their whereabouts and current workloads	Internal social network	Teams, Slack, Yammer