Officiating Committee Positions (2025)

Position	Job Description	Credit	Held By
Head of Officiating Committee Administration/ Chair	 Organizes and represents Officiating Committee Responds to Officiating Committee emails and/or forwards emails to an appropriate committee member. Coordinates official committee meetings Ensures committee members are completing assigned tasks Maintains communication with liaisons from other committees and Board Member at Large. Maintains committee materials (clipboards, whistles, etc) and ensures officials materials are brought to skating venue on the day of events. Is responsible for the review and submission of WFTDA stats to WFTDA and interleague liaison. Disseminates WFTDA stats books to interleague liaison, team leadership, and the Officiating Committee. Works with Games Committee volunteer coordinator to allocate resources for NSO roles to be filled by BSB members Schedules all visiting officials (skating and non-skating) for home games, and assigns a Head Referee 	1 Credit	Hydra Gin Bomb
Officials Training Coordinator Training Liaison	 Assigns training schedule based on monthly practices (modeled after the Training Committee process). Coordinates visiting refs/NSOs and works with the Treasurer for approved stipends (in accordance with the annual budget). Evaluates league knowledge of officiating positions to target training and creates a strategic training plan. Organizes internal training clinics for skating and non-skating officials. Works with Resource Manager to target areas of focus. 	1 Credit	Kait
Game Day HNSO Game Liaison	 Is responsible for game/scrimmage day HNSO duties. Maintains communication with the Officiating Committee Chair/Head of Officiating. Is responsible for WFTDA stats book set up, score submission to Head of Officiating, and submission of completed stats book to Head of Officiating. Is responsible for disseminating all game day paperwork to officials crew Responsible for checking all paperwork for accuracy and completeness at the end of each game, getting all paperwork signed by coaches and HR, and organizes everything to submit to the Committee Chair/Head of Officiating. 	.5-1 Credit	Finnamon Toast Available Available (x3) Gnarly (Tentative if needed)
Treasurer Finance Liaison	 Works with Head of Officiating and Officiating Committee to create the officiating budget in advance of the season with Finance Committee. Ensures all committee members adhere to the Board-approved budget while performing their roles. Follows up with the league treasurer to ensure individuals are reimbursed for committee-related expenses. Provides quarterly reports to the finance committee for budget reconciliation purposes 	.5 credit	Nautilass
Secretary	Records meeting minutes and posts them to the agreed-upon media platform (Google Classroom).	.5 credit	Kait
Inter-League Liaison	Abridged description: schedules home and away games; manages league calendar		Smash
Resource Manager(s)	 Updates "BSB Officiating" Google Site with officiating materials. Works with the Officials Training Coordinator to determine areas of deficit with rules knowledge. Provides media (such as mini-quizzes/polls/rules/videos/images) to the agreed-upon media platforms (Google Classroom, BSB FB group, Officials FB Group). Promotes discussion around rules. 	.5-1 Credit	OutrageJes s Finnamon Toast Available (x3)