Officiating Committee Positions (2026)

Position	Job Description	Credit	Held By
Head of Officiating **Committee Administration/ Chair**	• Organizes and represents Officiating Committee • Maintains Officials Handbook • Educates themselves on the most current WFTDA standards and rules set • Responds to Officiating Committee emails and/or forwards emails to an appropriate committee member. • Communicates needs of officials to Board in writing • Communicates any officials issues with HR, DEBI, or the Board in writing as needed • Writes/amends assessment documents to reflect most current WFTDA standards, ensures Training Assessment Coordinator has most up-to-date rules related assessment materials. • Seeks guest officials trainers and works with league liaison to arrange regional officiating clinics • Maintains "BSB Officiating" Google Site with officiating materials, and Officiating Google Drive • Coordinates official committee meetings • Ensures committee members are completing assigned tasks • Maintains communication with liaisons from other committees and Board Member at Large. • Works with Training Committee Chairs to Assign Officials Training schedule based on monthly practices (modeled after the Training Committee process). • Promotes discussion around rules	1 Credit	Hex
Officiating Stats Manager	• Prepares all paperwork for game days, for distribution by Head NSO • Is responsible for WFTDA stats book set up, score submission and submission of completed stats book to the Officiating Chair, interleague liaison, team leadership, and the Officiating Committee. • Is responsible for the review and submission of score and WFTDA stats to WFTDA and interleague liaison, within sanctioning guidelines., submits all paperwork to WFTDA within sanctioning guidelines		Venus
Officials Training Coordinator	• Coordinates visiting refs/NSOs for practices and clinics • Organizes internal and external training clinics for skating and non-skating officials, works with the Training Committee Liaison to target areas of focus, works with the Treasurer for approved stipends (in accordance with the annual budget). • Assigns learning schedule based on monthly practices • Promotes discussion around rules	1 Credit	Rad? (or Ghost if Rad doesn't)
Scrimmage Staffing Coordinator	• Maintains committee materials (clipboards, whistles, etc) and ensures officials' materials are brought to the skating venue on the day of events (practices, scrimmages, games) • Maintains Scrimmage Officiating Participation Tracker and Attendance Tracker for Officials • Promotes discussion around rules		Beef (and Ghost?)
Training Committee Liaison	• Works with the Officials Chair and Officials Training Coordinator to evaluate league knowledge of officiating positions to target training and creates a strategic training plan. • Works with the Officials Training Coordinator to determine skater areas of deficit with rules knowledge. • Works with Training Coordinator to target areas of focus for internal and external officiating clinics and to identify skater areas of deficit in rules knowledge • Ensures officials committee training activities align with calendar and strategic plan of the Training Committee • Promotes discussion around rules	1 Credit	Hex

Resource Manager	• Works with the Officiating Chair and Training Coordinator to ensure "BSB Officiating" Google Site materials are updated and accurate. • Provides media (such as mini-quizzes/polls/rules/videos/images) to the agreed-upon media platforms (Google Classroom, BSB FB group, Officials FB Group). • Promotes discussion around rules.		Ride (and Stress?)
Game Day HNSO **Games Committee Liaison**	• Serves as Head NSO during games and interleague scrimmages as assigned by the Head of Officiating and the Officials Staffing Coordinator. • Manages gameday organization of and questions from NSOs • Works as liaison with Head Ref and Referee crew • Is responsible for disseminating all game day paperwork to officials crew • Responsible for checking all paperwork for accuracy and completeness at the end of each game, getting all paperwork signed by coaches and HR, and organizing everything to submit to the Officiating Chair and Stats Manager • Maintains communication with the Officiating Committee Chair/Head of Officiating.	.5-1 Credit	Beef, Rex are interested in learning, Polly is interested in teaching
Games Staffing Coordinator	• Creates and manages staffing surveys for games and interleague scrimmages • Communicates staffing needs • Organizes NSO crew and referees • Works as a liaison with the head referee • Schedules all visiting officials (skating and non-skating) for home games, and assigns a Head Referee • Works with Games Committee volunteer coordinator to allocate resources for NSO roles to be filled by BSB members	.5??	Hookz Rex Timmy
Secretary	• Records meeting minutes and posts them to the agreed-upon media platform (Google Classroom). • Works with the resource manager to make sure related resources are added to database and/or shared with the league.	.5 credit	Stress, Gnarly
Treasurer/ Finance Liaison	• Works with the Head of Officiating and the Officiating Committee to create the officiating budget in advance of the season with the Finance Committee. • Ensures all committee members adhere to the Board-approved budget while performing their roles. • Follows up with the league treasurer to ensure individuals are reimbursed for committee-related expenses. • Provides quarterly reports to the finance committee for budget reconciliation purposes		
Officials Trainers	• Run assigned internal officiating practices • Mentor officials • Help the committee reach goals set by the board and the committee in a fun and constructive environment • Generate topics for meetings	1 credit	Ghost (SO), Venus (NSO), Nuts, Hex, Panda, Mingo, Polly, Ace, Hex, Nuts? Volunteers? Do we want only officials or also skaters?
Official Committee Member	• Officiate (non skating or on-skates referee) Bay State scrimmage practices, interleague scrimmages, and games, as available. • Promote discussion around rules • Generate topics for meetings • Alert committee to safety, functional and officials issues to ensure a well-run officiating program • Assist the committee in any of the above activities	1 credit	Ghost
Inter-League Liaison	• Abridged description:til • Schedules home and away games; manages games and external scrim calendar • Completes sanctioning requests • Shares scores and stats with visiting teams		George