

How to Add a Private Field to a Category

With the new ability to customise page categories and fields comes a feature you may not be aware of: private fields. These are fields that, just like Private Notes, are visible to only you, even if you choose to make the page public and share it. Creating a private field is simple - just follow the steps below.

Instructions Only

(To go directly to instructions with **screenshots**, click [here](#).)

1. Navigate to the page type you want to add a private field to.
2. Click the **CUSTOMISE THIS KIND OF PAGE** button. *(It can be found right underneath the page header on the right.)* This will take you to the settings for that page type.

ALTERNATIVELY

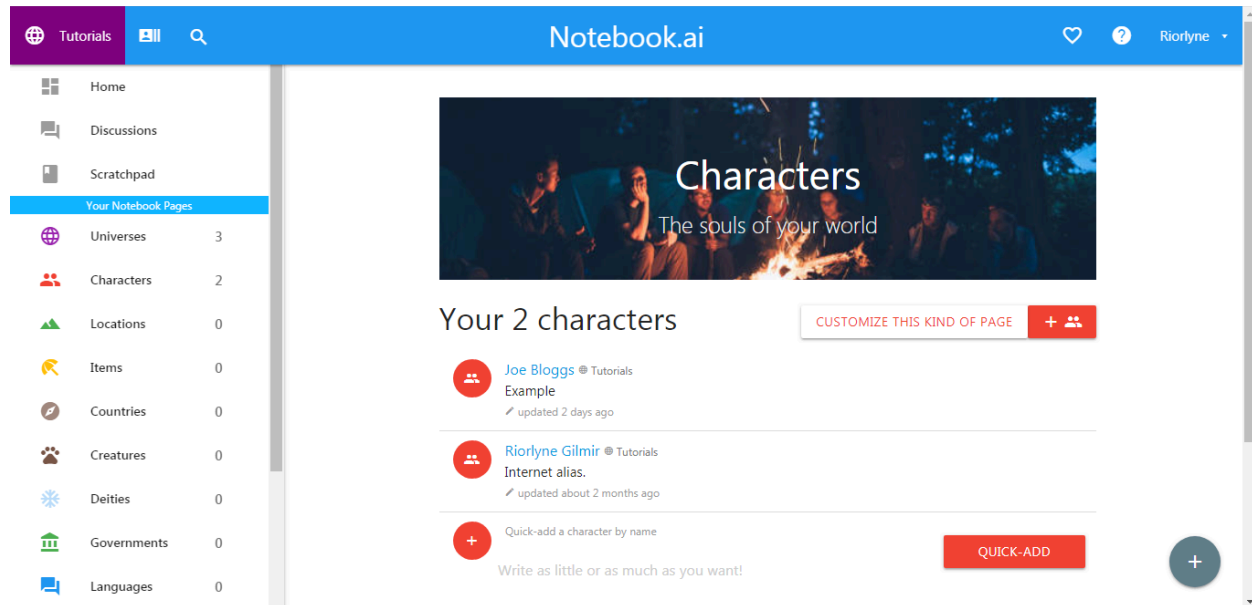
1. Navigate to a page you want to add a private field to.
2. Click the **Configure Fields** icon. *(It can be found right underneath the page header on the right and looks like three stacked swords.)* Alternatively, click the **Configure Fields** tab at the bottom of the right-hand menu. This will take you to the settings for that page type.
3. Scroll down and click on the category you want the private field to appear under.
4. Existing fields in this category will drop down in a list. Scroll to the bottom of the list and click **+ Add another field to this section**.
5. A field will appear. Type your desired title in this field, beginning it with the word "Private" then click the **ADD NEW FIELD** button.

And that's it! Now when you edit your pages, you can add secret information under this new private field. Any field you create with a title that begins with the word "Private" will be coded as a private field, visible to only you.

Happy worldbuilding!

Instructions with Screenshots

1. Navigate to the page type you want to add a private field to. For this example, I'll go to Characters.

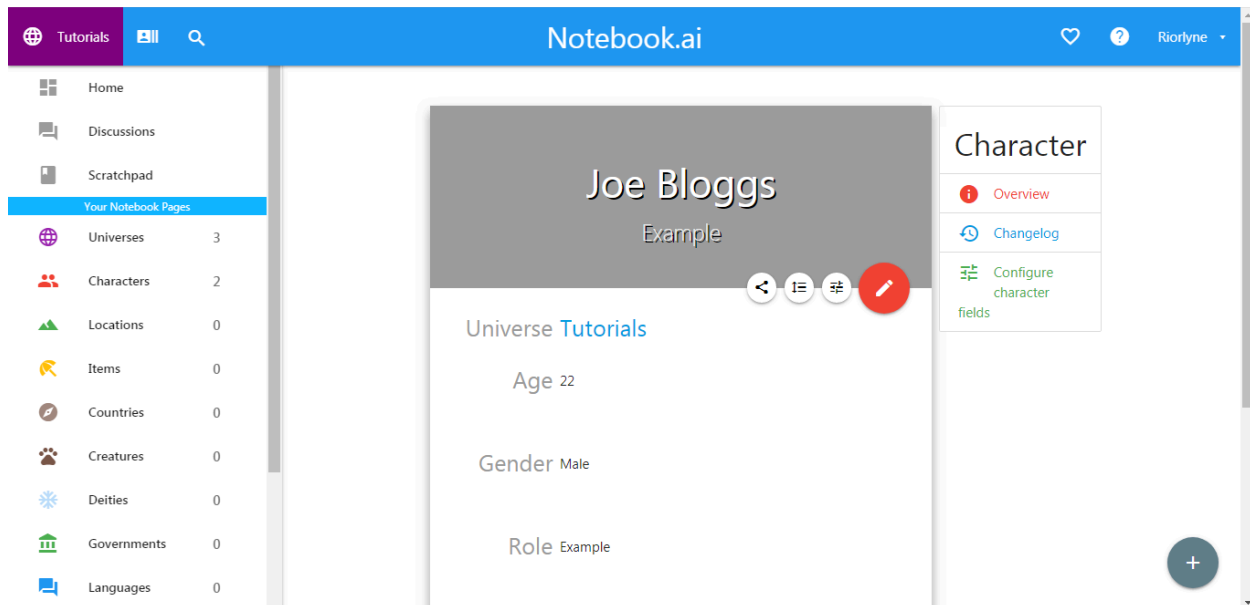


2. Click the **CUSTOMISE THIS KIND OF PAGE** button. (It can be found right underneath the page header on the right.) This will take you to the settings for that page type.

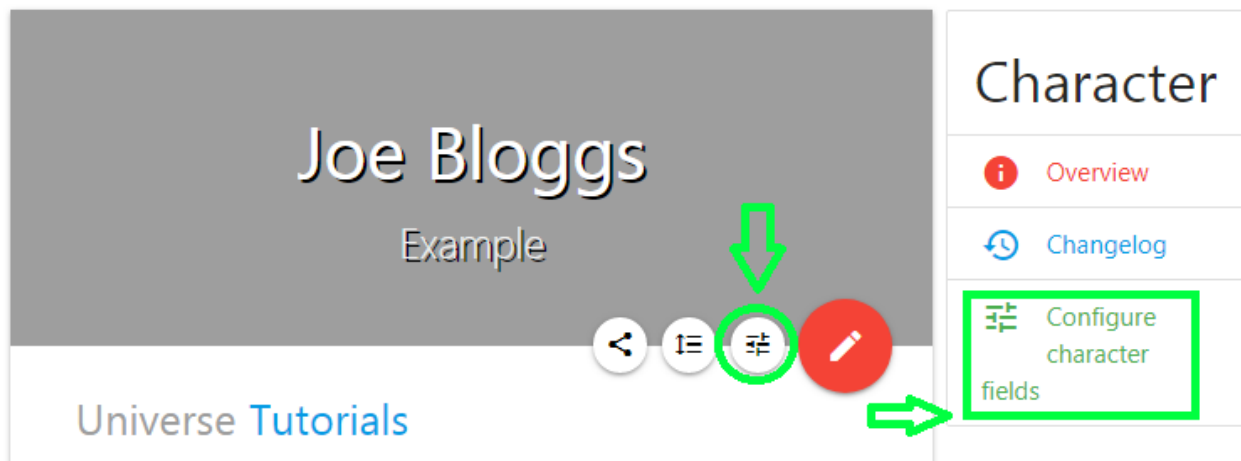


ALTERNATIVELY

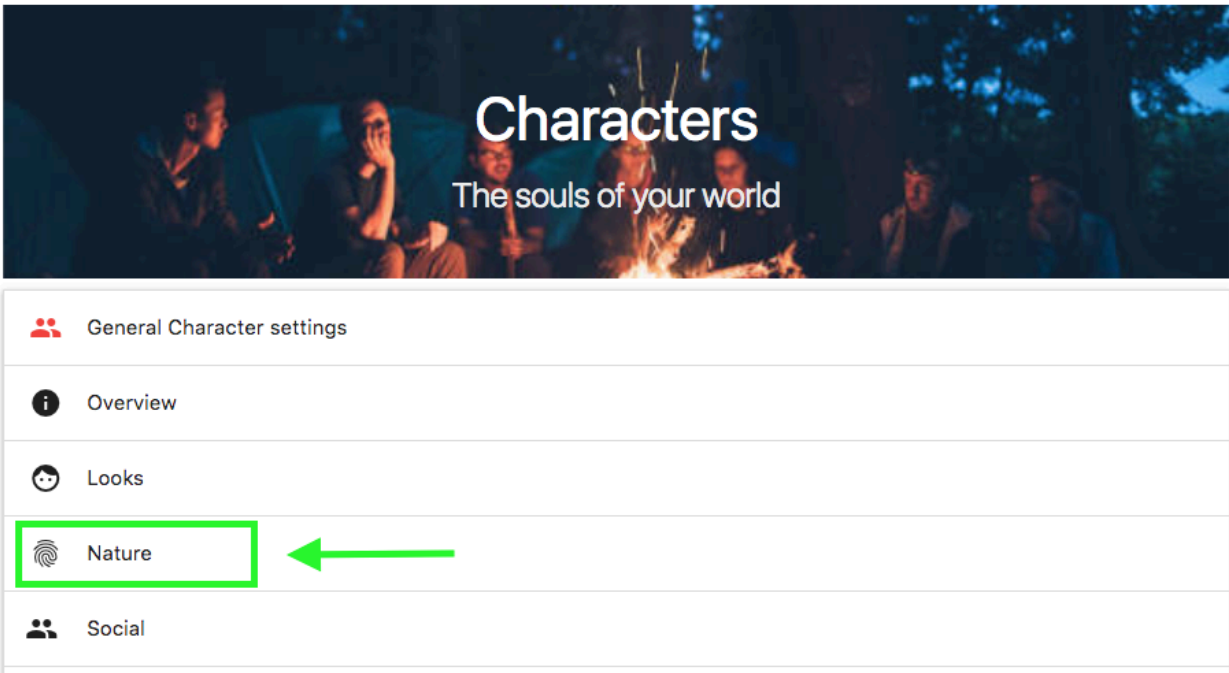
1. Navigate to a page you want to add a private field to. For this example, I'll go to one of my characters' pages.



2. Click the **Configure Fields** icon. (It can be found right underneath the page header on the right and looks like three stacked swords.) Alternatively, click the **Configure Fields** tab at the bottom of the right-hand menu. This will take you to the settings for that page type.



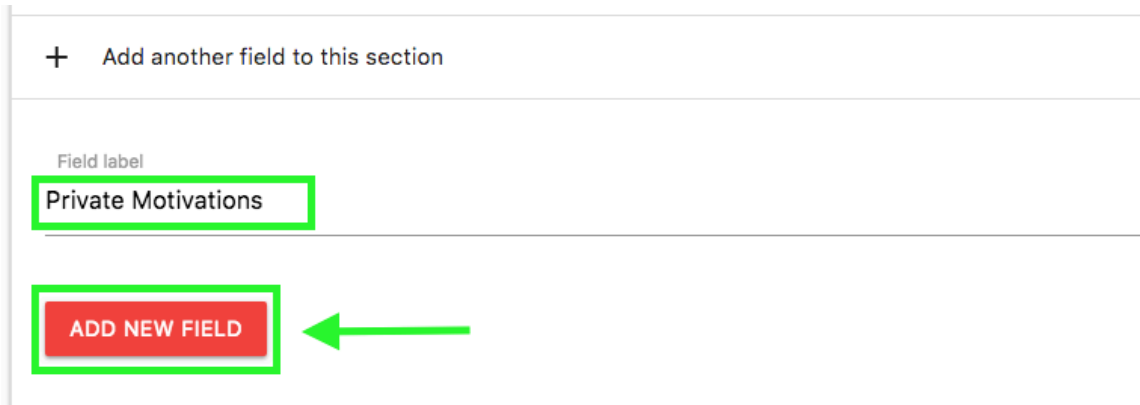
3. Scroll down and click on the category you want the private field to appear under. For this example, I'll click on **Nature**.



4. Existing fields in this category will drop down in a list. Scroll to the bottom of the list and click **+ Add another field to this section**.



5. A text field will appear. Type your desired title in this field, beginning it with the word "Private" - for this example, I'll type in "Private Motivations" - then click the **ADD NEW FIELD** button.



The screenshot shows a user interface for adding a new field. At the top, there is a header bar with a plus icon and the text "Add another field to this section". Below this is a text input field with the placeholder text "Field label". The input field contains the text "Private Motivations". Below the input field is a red button with the text "ADD NEW FIELD". A green arrow points to the button.

And that's it! Now when you edit your pages, you can add secret information under this new private field. Any field you create with a title that begins with the word "Private" will be coded as a private field, visible to only you.

Happy worldbuilding!