

**Faculty/Branch Ethics Review Committee
Universiti Teknologi MARA**



Application for Exemption from Ethical Review

This application is for the purpose of obtaining approval to conduct research.

Please attach a copy of the Research Proposal.

Part A : Details of Researcher

Title of Research Project:	
Name of Main Researcher:	
Department:	
Contact No:	
Email:	
Name of Supervisor:	

TYPE OF APPLICANT:

- ☐ Undergraduate
- ☐ Postgraduate by Coursework

Part B : Research Details

1	Research Justification (Less than 100 words): A brief explanation of the aims and the motivation of the study
2	Research objectives: • Objective 1 • Objective 2 • Objective 3
3	Research design dan methodology (Please provide a brief description of your research design and methodology): • Quantitative (Descriptive, Correlational, Causal-Comparative, Experimental Research etc.) OR • Qualitative (Grounded theory, ethnographic, narrative research, historical, case studies, and phenomenology etc.) OR • Mixed method etc.
4	Expected benefits (Less than 100 words): Academic • Benefits 1 • Benefits 2 • Benefits 3 Managerial • Benefits 1 • Benefits 2 • Benefits 3
5	Research risks:

	<i>State the risks involved – State minimal risk if no immediate risk</i>
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Part C : Justification for Exemption from Ethical Review (tick where applicable, can be more than one)

C1	THIS RESEARCH DOES NOT INVOLVE:	YES	NO
1.	Human participants, human tissues and/or biological samples. <i>Penyelidikan ini tidak melibatkan peserta manusia, tisu manusia dan/atau sampel biologi.</i>		✓
2.	Collecting sensitive* and identifiable secondary data of an individual. <i>Mengumpul data sekunder yang sensitif * dan yang dapat dikenal pasti identiti individu.</i>		✓
3.	Collecting sensitive* data of an individual or organization that reflects these attributes: • Corruption - <i>Rasuah</i> • Fraud or cyber fraud - <i>Penipuan atau penipuan siber</i> • Specific-entity review - <i>Ulasan entiti khusus</i> • Vulnerable group - <i>Kumpulan rentan</i>		✓

C2	THIS RESEARCH INVOLVE: (TICK ALL THAT APPLY)	✓
1.	Content analysis / textual analysis / meta-analysis. (E.g.: non-identifiable data lawfully collected, public/private records, published/unpublished reports, and documents available in libraries, repositories, archives, websites. <i>Penyelidikan ini melibatkan analisa kandungan / teks / meta-analisis. (Contoh: pengumpulan data yang tidak akan dapat dikenal pasti identiti diperolehi secara sah daripada rekod awam / swasta, laporan yang diterbitkan / tidak diterbitkan, dan dokumen yang terdapat di perpustakaan, repositori, arkib, laman web.</i>	
2.	Case study / doctrinal study / policy study that utilizes a qualitative approach that does not involve human participants / sensitive* / identifiable data of an individual. <i>Kajian kes / kajian doktrin / kajian dasar yang menggunakan pendekatan kualitatif serta tidak melibatkan peserta manusia / data sensitif * / data yang dapat dikenal pasti identiti individu.</i>	
3.	Concept Paper which synthesizes knowledge from the previous study on a particular topic and presents it in a new context with the aims to fill knowledge gaps. This research does not involve human participants and does not collect sensitive* and / identifiable data of an individual. <i>Kertas konsep yang mensintesis pengetahuan dari hasil kajian lampau mengenai topik tertentu dan membentangkannya dalam konteks baru dengan tujuan merapatkan jurang pengetahuan. Penyelidikan ini tidak melibatkan peserta manusia dan tidak mengumpulkan data sensitif * dan / data yang dapat dikenal pasti identiti individu</i>	

4.	Market survey, opinion poll / online vote, and consumer acceptability tests that do not collect sensitive* and / identifiable data of an individual. <i>Tinjauan pasaran, persepsi / undian dalam talian, dan ujian penerimaan pengguna yang tidak mengumpulkan data sensitif * dan / data yang dapat dikenal pasti identiti individu.</i>	
5.	Observational studies based on video recording obtained from public domains that do not collect sensitive* and / identifiable data of an individual. <i>Kajian pemerhatian berdasarkan rakaman video yang diperolehi daripada domain awam yang tidak mengumpulkan data sensitif * dan / data yang dapat dikenal pasti identiti individu.</i>	
6.	Filming of documentary / documentation of cultural / traditional practices that have obtained prior approval from the relevant parties / authorities and does not collect sensitive* and / identifiable data of an individual. (*random video/photo) <i>Penggambaran dokumentari / dokumentasi amalan budaya / tradisi yang telah mendapat persetujuan daripada pihak berkenaan / berkuasa dan tidak mengumpulkan data sensitif * dan / data yang dapat dikenal pasti identiti individu.</i>	
7.	Quality assurance purposes (e.g., clinical audit, communication audit, compliance audit) related to the evaluation of public service programs, public health surveillance, educational evaluation. <i>Aktiviti untuk tujuan jaminan kualiti (contoh: audit klinikal, komunikasi, pematuhan) yang berkaitan dengan penilaian program perkhidmatan awam, surveilan kesihatan awam, penilaian pendidikan.</i>	
8.	Others (provide details): <i>Lain-lain (nyatakan butiran):</i>	

Part D: Agreement to conduct the research project.

Must be completed and signed by all members of the research group.

1. Applicant (to be filled by Undergraduate/Post-graduate by Coursework Student only)

Name:		
Student ID:		
Position/ Specialization:		
Affiliation:		
Office:		
Mobile phone:		
Email:		
Signature:		Date:

2. Supervisor

Name:		
Staff ID:		
Position/ Specialization:		
Affiliation:		
Office:		
Mobile phone:		
Email:		
Signature:		Date:

3. Co Researcher 1

Name:		
Student ID:		
Position/ Specialization:		
Affiliation:		
Office:		
Mobile phone:		
Email:		
Signature:		Date:

4. Co Researcher 2

Name:		
Student ID:		
Position/ Specialization:		
Affiliation:		
Office:		
Mobile phone:		
Email:		
Signature:		Date:

The Department or Postgraduate Research Sub-Committee has reviewed the study protocol and recommends for exemption from ethical review..

Signature Head Centre of Studies:	Official stamp:	Date: