



PTO Meeting Minutes

CCA Monthly PTO Meeting

Meeting Date: Monday, May 12th 2025 @ 6:30 PM

Meeting Location: Library

Attendance	PTO Board: Laura Westwood, Amanda Priscak, Janet Bryan, Brandy Wagoner, Tracey Marshall Becker, Mike Smith, Andy Adams, Cathyerine Bethea, Anna Kirkman, Sara Pendry, Kinsley Coley, Kristina Zucchini, Rajdeep Gill, Carlla DeGraffenreid, Brittany Tryon Staff: Kristina Zucchini Admin: Allyson Waller PTO Members/Parents:
1.	Call to Order at 6:32 pm by PTO President Laura Westwood
2.	Motion by Amanda Priscak to approve the Proposed Agenda, 2nd by Anna Kirkman. Motion passes unanimously
3.	Motion to approve the PTO Minutes MINUTES PTO MTG 4/7/25.docx from April 7th, 2025 as available online made by Amanda Priscak, Motion by Amanda Priscak 2nd by Brittany Tryon. Motion passes unanimously.
4.	Executive Board Reports ● President/VP - Laura Westwood, Brandy Wagoner - storage shed is being moved due to construction and we need some volunteers to clean it out and then put stuff back in once the shed is moved. Will send out text when we know the date. ● Secretary - Amanda Priscak - nothing to report ● Treasurers - Mike Smith, Brittany Tryon - nothing to report ○ P & L (Profit & Loss) Report P&L report through April '25
5.	New Business ● Voting on 25/26 Budget. Sara Pendry motions to approve proposed 25/26 budget. 2nd by Kinsley Coley. Motion passes unanimously.



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	- o 2025-2026 Proposed Budget Proposed Budget 25/26 - o Lower Squarespace line item to \$192 - o Leaving constant contact line item at current price. Going to look for new email service over the summer. • Enrichment Grant request from Ms. Waller for field day. The enrichment grant would cover Kona Ice for all elementary students during field day. Request is in the amount of \$1500. The school has already paid for this item, so we will be reimbursing them. Motion to approve the enrichment grant request in the amount of \$1500 by Brandy Wagoner. 2nd by Sara Pendry. Motion passes unanimously.
6.	Old Business • None
J	Announcement/Public Comments • None
8.	Committee Chair Updates APPAREL: Sara Pendry & Mindy Roger ccaptoapparel@gmail.com • No more apparel sales until summer CHARACTER ED: Kristina Zucchini & Carlla DeGraffenreid ccaptochared@gmail.com • Dollar Jean Day - April 25th - A Bed and A Book - raised \$359.81



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- Upcoming Dollar Jean Day - May 16th - Beyond Sports

COMMUNITY BUILDING: Blair Flowers & Jami Petty

ccaptocommunity@gmail.com

- Successful Movie Night - Thank you to everyone who stepped in to help
- No more events for the year

DANCE: Catherine Johnstone & Jessica Read

ccaptodance@gmail.com

- No more events for the school year

FUNDRAISING: Carrie Sockwell & Janet Bryan

ccaptofundraising@gmail.com

- Holding a fundraising meeting on May 18th at 3pm at Panera on Lawndale
- Currently raised \$69,465 with 40% participation
- With the donation from the staff that was raised at the lip sync battle, we are at a total of \$83,465

HOSPITALITY: Jennifer Summers & Beverly Kinley

ccaptohospitality@gmail.com

- Nothing to report

LIBRARY: Stacy Theurer & Kinsley Coley

ccaptolibrary@gmail.com



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- Book Cart will continue on Thursday mornings. We are in need of volunteers to help “run” the book cart. Click [HERE](#) for signup genius. Last day for Book Cart is May 29th

LUNCH: Ashley Purnell & Amanda Dobbs-Martin

ccaptolunch@gmail.com

- Last day for hot lunch is May 22nd

SOCIAL: Ashley Gibson & _____

ccaptosoc@gmail.com

- No more events for the school year

HS SOCIAL: Tracey Marshall-Becker & Kristen Goforth

ccaptohssocial@gmail.com

- Pelicans social will be on May 22nd during lunch time

STAFF APPRECIATION: Stephanie Allred & Kelly Heritage

ccaptoapprec@gmail.com

- No more events this year

STAFF SUPPLIES: Anna Kirkman & Brooke Van Fossan

ccaptosupplies@gmail.com

- Nothing to report



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9.	Motion made at 6:52 PM by Laura Westwood to adjourn the meeting. 2nd by Brandy Wagoner. Motion passes unanimously
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