

South Side at Longfellow: Drop-Off

We appreciate your willingness to follow these routines in order to keep all of our students safe.

Elementary (y5-2nd) Drop-Off Policy 7:50-8:15

- Front doors open and playground supervision starts at 7:50.
- Buses will pull up on 24th St and students will walk in through the front door.
- Carpool option: Parents should arrive at school on 25th street. Pull into the parking lot and drive along the curb up to the front door. Students should exit the car independently and walk in through the front door.
- Parking option: Parents should arrive at school on 25th street. Pull into the parking lot and park. Get out of the car with your student and walk them to the front door.
- Students will put their bags by their lockers and head out to the playground.
- The bell rings at 8:10 for students to come in off the playground, unpack their backpacks, and head into their classroom.
- NOTE for Wednesday late start: On Wednesdays, the bell will ring at 8:30 for students to come in off the playground. Routines will run the same. If you are able, we ask that you drop off on Wednesdays between 8:15-8:30. If needed for your family schedule, the front doors and playground supervision will still start at 7:50.
- For the first two weeks, parents are welcome to come into school with students and help them find their lockers. After Labor Day, we ask that you drop off your elementary student in the carpool lane or say goodbye to them at the door. This is both for school safety and to help students grow in their independence. If you do need to enter the building with your student at some point, we will ask that you stop in the office to sign in.

Homeschool Connection (HC2) Drop-Off Policy 8:30-8:45

- If you have students at Pine Ridge also, we suggest that you drop older students off first and then bring your younger students to South Side at Longfellow.
- Carpool option: Parents should arrive at school on 25th street. Pull into the parking lot and drive along the curb up to the front door. Students should exit the car independently and walk in through the front door.
- Parking option: Parents should arrive at school on 25th street. Pull into the parking lot and park. Get out of the car with your student and walk them to the front door.
- Students can walk in independently or with a parent. They will hang up their belongings and head to their first class where attendance and lunch count will be taken.

Preschool Drop-Off Policy 8:15-8:30

- Please park and walk into school with your preschooler using the ***main front door only***. Classrooms will not be open for drop off before 8:15.
- Here are parking options
 - Enter the parking lot off of 25th street and use those spots.
 - Park on 25th street.
 - Please avoid using 24th street.
- NOTE for Wednesday late start: On Wednesdays, preschool drop off will be from 8:30-8:45 and classrooms will not be open before 8:30.

South Side at Longfellow: Pick-Up

We appreciate your willingness to follow these routines in order to keep all of our students safe.

Morning Preschool Pick-Up Policy 11:15am

- Please park along 25th Street.
- Teachers will walk students out through door #03.
- You can pick your student on the steps right outside this door.

Full Day Preschool Pick-Up Policy 3:00-3:15

- Please park along 25th Street.
- Teachers will walk students out through door #03.
- You can pick your student on the steps right outside this door.

Elementary Pick-Up Policy (including HC2 families) 3:15

- Carpool option:
 - Enter the parking lot off of 25th street and pull up to make a line along the curb.
 - Teachers will walk students out through the main door and help them find your car.
 - Please keep your car in park until ALL students have entered vehicles. A staff member will signal when the carpool line can start moving and exit the parking lot.
- Parking option:
 - Park in the parking lot or on 25th street. (Please try to avoid parking close to the parking lot exit so cars can safely pull out.)
 - Walk up to the sidewalk in front of the main door.
 - Teachers will walk students out through the main door and you can pick up your child on the sidewalk and walk with them back to your car.
- If you have students at both Pine Ridge and South Side/Longfellow we know that pick-up can feel overwhelming. It is our recommendation that you pick up South Side students at Longfellow first as our dismissal is a bit quicker. Then head to pick up the older students at Pine Ridge since their carpool lines time extends longer. Pine Ridge is grace-filled during this time as they know the two locations can make things tricky.