



Title of the Manuscript

<https://doi.org/10.25008/caraka>.

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ABSTRACT

The abstract should be between 200 and 250 words only. The title "ABSTRACT" is in Garamond, font size 12 while the contents of the abstract are in font size 11. Make sure your abstract is in single spacing and is justified. If your article is in Bahasa Indonesia, an English title, abstract, and keywords are also required. Place these after your Bahasa Indonesia abstract. See the example below. If your article is in English, please proceed to the "INTRODUCTION", no need Indonesia abstract.

Keywords: State five keywords and italicize (in Calibri, font size 11).

If Your Paper is in Bahasa Indonesia, Write Abstract in Both Language.

ABSTRAK

Abstrak dalam Bahasa Indonesia berisi antara 200-250 kata, dengan format sama seperti Abstrak dalam bahasa Inggris. Judul "Abstrak" dibuat dalam ukuran font 12 Garamond, sedangkan isi abstrak menggunakan huruf Garamond ukuran font 11. Pastikan Abstrak dibuat dalam spasi tunggal dengan kalima seluruhnya rata kanan.

Kata Kunci: Pastikan ada lima kata kunci (yang ditulis dengan ukuran font 12 Garamond).

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Submitted: DD/MM/YY; Revised: DD/MM/YY; Accepted: DD/MM/YY

INTRODUCTION (PENDAHULUAN)

The introduction title and content should be in Garamond, font size 12. Please make sure your article meets the word count requirement of 3000 – 7000 words (from Introduction-Conclusion; excluding abstract, and list of references). Your submission will be withdrawn if these requirements are not met.

The first paragraph in each section should be left-aligned and each following paragraph should be indented. Text should be single-spaced with no space between paragraphs. Please ensure that 80% of the citations in all the submitted manuscripts must be from sources published in recent years (5 years back from the year the manuscript is written). Some of the other papers had been held back from the scheduled publication because of using old sources as their study references.

THEORETICAL FRAMEWORK (KERANGKA TEORI)

Subheadings are italicized and left-aligned

For lower level headings, use a,b,c

METHODOLOGY (METODOLOGI)

Methodology of the study must be mentioned in the manuscripts. The sample must be big enough to support your research. Please quote from recent sources to support your statement.

RESULTS AND DISCUSSION (HASIL DAN PEMBAHASAN)

If your article contains quotations, the quote is indented once, left and right. The following is an example of the format.

Meanwhile, some informants stated the fundamental assumption that informed newspaper double standard. According to Informant Y17, “Newspapers sometimes take side with a group that is linked to the publisher. So, others feel cheated and decide to react”. Also, Informant Y15, argued that:

...ethnic group that is not within the interest of newspapers is usually tagged negatively and exposed on every atrocity. While an ethnic group that is close to the newspapers is usually protected and cover up on any incident (Informant Y15).

Tables should be centered, with titles located at the top of the table. Font style and size are Calibri, 10 for both table title and table contents. Please make sure your tables are legible and do not exceed page margins.

Example of table formatting:

Table 1: Information seeking behaviours among young women (10 font size with only 3 lines for table)

Item	Mean	Std Deviation
In information seeking I am willing to spend maximum amount of time	5.07	1.37
I am willing to pay for relevant information	4.89	1.25
In acquiring information I make use of informal resources of information as well	4.44	1.52
I plan my strategy of seeking in catalogs, databases, and internet in advance	3.88	1.47

Figure titles are also in Calibri 10. The figure must be centered and must not exceed page margins. The page can be rotated as a landscape page if it takes larger space.

Example of format of figures:



Figure 1: Title of figure is located at the bottom and centered (10 font size)

CONCLUSION

Please put the your Conclusion here

REFERENCES

References are to be put onto a new page if possible. Please format your references in APA style and sort them from A-Z, no need to categorised in groups. Example:

- Cloete, F., & Meyer, I. (1994). *Policy agenda setting: The title must be in italic*. Van Schaik Publishers.
- Devega, E. (2017, October 10). Teknologi masyarakat Indonesia: Malas baca tapi cerewet di Medsos. *Kominfo*.
https://www.kominfo.go.id/content/detail/10862/teknologi-masyarakat-indonesia-malas-baca-tapi-cerewet-di-medsos/0/sorotan_media
- Ostertag, S. F. (2019). Anti-racism movements and the US civil sphere: The case of Black lives matter. In J. Alexander, T. Stack, & F. Khosrokhavar (Eds.), *Breaching the civil order: Radicalism and the civil sphere* (pp. 70-91). Cambridge University Press.
- Zeti, A.A. (2019). Embracing social media: The change and disruption to public relations practices in Malaysia. *Jurnal Komunikasi: Malaysian Journal of Communication*, 35(1), 319-337.
<https://doi.org/10.17576/JKMJC-2019-3501-21>