

ACES Meeting Minutes January 16, 2025, Google Meet Virtual Meeting, 7:30pm

In Attendance: Janelle Schmidt, Jennifer McNab, Keleigh Fendley, Chandi O'Brien, Nicole Ysselmuiden, Maureen Stick, Maja Kasdan, Pam Higgins

Item	Topic	Discussion /Action	Follow Up By Who/ When
1	Call to order 7:35pm		
2	Approve Agenda	Motioned by Maja Kasdan Seconded by Jenny McNab	
3	Approval of Minutes from Nov 28, 2024	Motioned by Janelle Schmidt Seconded Jenny McNab	
4	Presidents Report	<ul style="list-style-type: none"> ● meeting with Annable/CRPS on Tuesday <ul style="list-style-type: none"> ○ Nature Immersion Consultant, Andrea Barnes, working equivalent of 1 day per week, mostly planning and supporting <ul style="list-style-type: none"> ■ looking to allocate budget for startup - Annabel will talk to Andrea then let us know ■ the position(wage) is being supported by CRPS for one year ○ EA's will be moving full time (currently working Mon-Thurs, but will move them to Mon-Fri) <ul style="list-style-type: none"> ■ will not be working and getting paid more but will be working less hours in the day spread over more days ■ to support classrooms more ○ looking for full time Grade ½ teacher to cover Ms Charlie and Ms Maureen will support ○ Open house - Feb 27th at 6pm <ul style="list-style-type: none"> ■ for kindergarten students, welcome all students, but will be more directed to Kindergarten ■ all teachers will be there ○ Currently have 20 students registered for Kindergarten 	<ul style="list-style-type: none"> ● Janelle will connect with Annabel to confirm: Kindergarten and Grades 1-6 Open House ● Janelle and Jenny will connect with the donor to pass over information of what will be purchased

		<ul style="list-style-type: none"> ○ Can use the Aacorn, it is public information ● met with potential donor - advocating for outdoor table and chairs (for outdoor classroom) <ul style="list-style-type: none"> ○ cost approximately \$15,000 ○ previously approved \$6000, and there was \$3000 left over from last year ○ choice of table and chairs have not been confirmed yet ● rugs and chalkboards need replacing 	
5	Finance Update	<ul style="list-style-type: none"> ● GIC - funds in a good fund as of now ● Outdoor Programming - \$20,000 is allocated to classroom activities and Forest Play will be included in that 	<ul style="list-style-type: none"> ● Maja will email RBC to get update and information on GIC ● Jenny will email executive to schedule budget meeting
6	Casino	<ul style="list-style-type: none"> ● Would be good to have a plan for the funds raised at casino to go towards something specific to advertise <ul style="list-style-type: none"> ○ something additional for playground: swings etc. ● Date is June 18th & 19th, 2025 ● Canmore Preschool has one in a few weeks - they have a shuttle that drives there/back - they also pay for one meal during a shift 	<ul style="list-style-type: none"> ● Janelle Schmidt will email Annabel to let her know Casino dates and to ask teachers to try not to book volunteers over that time ● Nicole - will connect with Canmore Preschool to get more info on their casino (transportation and food)
7	ACES Insurance	<ul style="list-style-type: none"> ● CRPS has someone that reviews insurance and will ask them to review ours as well 	<ul style="list-style-type: none"> ● Maureen will email the documents to CRPS
8	Candlemas	<ul style="list-style-type: none"> ● Feb 3, 2025 ● no volunteers signed up so far ● Pam will coordinate 	<ul style="list-style-type: none"> ● Maureen ask Annabel to add her email to Acorn email list ● Maureen to send Candlemas info to Chandi ● Maureen to send class list to Pam to prep wicks
9	Springfest	<ul style="list-style-type: none"> ● Tangle not able to organize springfest ● will need someone to organize 	<ul style="list-style-type: none"> ● Janelle Schmidt will ask Caroline
10	New Teacher Onboarding Document	<ul style="list-style-type: none"> ● will have new teacher starting in February ● Jenny previously collected some info ● onboarding document includes: what ACES is all about, what our school is all about, training opportunities 	<ul style="list-style-type: none"> ● Janelle Schmidt & Maureen will review onboarding documents
11	Advertising Kindergarten Open House/Literacy Journey	<ul style="list-style-type: none"> ● Literacy Journey - Feb 13, 2025 (at the library) <ul style="list-style-type: none"> ○ presentation on literacy through the grades - how we incorporate Waldorf, Nature Immersion and Alberta Education ● Posters are up for Kindergarten Registration 	

12	Parent Education Nights	<ul style="list-style-type: none"> CRPS would like to add parent education sessions before Parent Council meetings need advertising for Kindy Open House and Literacy Journey 	<ul style="list-style-type: none"> Pam will put them both on Facebook & Instagram (boost sales)
13	Communicate Fee Increase 25/26	<ul style="list-style-type: none"> fees have increased \$100 will need to communicate to current members send out email in a letter 	<ul style="list-style-type: none"> Maureen will write and send for review
14	Alpenglow Merchandise Order	<ul style="list-style-type: none"> didn't get many orders could have been missed in registration, might be better to send out in September interest in doing again - do organizing in September, then launch in October 	<ul style="list-style-type: none"> Jenny McNab will check with Sunset Alpine to see if that timing would work
15	Criminal Record Checks	<ul style="list-style-type: none"> different ways to do this was communicated to CRPS 	
16	Maintenance of Outdoor Areas	<ul style="list-style-type: none"> picnic tables are getting old/worn circles are good - were fixed last year and one is new umbrellas aren't sturdy and some are in rough repair (CRPS purchased those in past) 	
17	School Photos with Krista Hahn	<ul style="list-style-type: none"> people enjoyed the photos general interest in doing it again 	<ul style="list-style-type: none"> Jenny will ask Krista Hahn if there is a way to get printed photos then let Maureen know
18	In Camera	<ul style="list-style-type: none"> none 	
19	Next Meeting	<ul style="list-style-type: none"> Feb 27, 2025, 7:30pm 	<ul style="list-style-type: none"> set as virtual, but may change
20	Meeting Adjournment 8:40pm	Motioned by Pam Higgins Seconded Maja Kasdan	