

Francis Lewis High School

Policy of Academic Integrity (2024-2025)

Plagiarism

Students must ethically use and acknowledge the ideas and work of others throughout their course work. The student’s individual thoughts and ideas should be clearly evident, and the ideas of others must be acknowledged, attributed, and/or cited.

Any student who fails to acknowledge the source or author of any and all information or evidence taken from the work of someone else through citation, attribution or reference in the body of the work, or through a bibliographic entry, will face the following consequences*:

- First offense: 0 on plagiarized assignment (pending make-up) and home contact
- Second offense: 0 on plagiarized assignment and referral to assistant principal (additional consequences to be determined)

After a first offense, a student will be granted the opportunity to make-up/redo the assignment for a maximum of 50% credit of the original assignment. After a second offense, no makeup opportunity will be provided.

Cheating

Work submitted for a grade must be original. Any student who submits work that they are not fully responsible for will be considered in violation of this policy. This includes, but is not limited to, in-class tests, quizzes, group projects, homework, etc...

- First offense: 0 on plagiarized assignment and home contact
- Second offense: 0 on plagiarized assignment and referral to assistant principal (additional consequences to be determined)

Artificial Intelligence Tools and Other Services

Students are categorically prohibited from using any and all Artificial Intelligence tools (e.g., ChatGPT or DALL-E) or essay writing services (e.g. CourseHero, Grammarly) to draft or create any student written work or assessment.

Any student submissions with use of Artificial Intelligence tools or essay writing services (*with the exception of the school provided **Turnitin** software*) will be considered plagiarism and will face the consequences outlined below:

- First offense: 0 on plagiarized assignment and home contact
- Second offense: 0 on plagiarized assignment and referral to assistant principal (additional consequences to be determined)

Violations of the AI policy may include the following actions:

- Providing an essay/ homework/ project question/ prompt to an AI tool and then passing the result off as your own work. (*This includes making edits to the AI generated work in an attempt to make it sound more authentic*)
- Providing the AI with some bullet points or key words and asking it to create an original document of any kind.
- Asking AI to provide statistics or evidence to back up your arguments.
- Writing a first draft of an essay, ask AI to critique and give feedback, then rewrite the essay based on the feedback.

[selected information sourced from collegeboard.edu]

Use of Turnitin

All students will be required to submit their written assessments through Turnitin.com. Instructions for this process will be provided by your classroom teacher. The results generated from this process will be used to guide and assess the originality of all student work. If the software determines work is unoriginal, the above consequences will apply.

By signing below, you acknowledge that your teacher has reviewed this policy and you are aware of the rules that govern your academic integrity.

_____	_____	_____
Print Name	Signature	Date
_____	_____	_____

Parent/Guardian Name

Parent/Guardian Signature

Date