UASRA 2023-2024: General Assembly Agenda **Jan 17th** (7pm-9pm)

Zoom ID: 8729 461 3340
Password: 90066
https://us02web.zoom.us/j/87294613340?pwd=RTQzWGx6NXBINVhSOGZtREFWSXhtdz09

Meeting minutes:
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Agenda Topics	Facilitator	Planned Time
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1. Welcome:	President	5 min
2. Updates on current issues (PRB report) Gym and Rose event space identification with walkthrough Open UV garden getting fences, paper work is in motion Big washer for comforters are coming at sawtelle Stroller storage lock getting installed Laundry room condensation problem AND trash can attaching to wall for safety is in motion SignBoard by housing coming up for mailroom area for Delivery guys “Do not leave packages outside” We are asking for annual free carpet cleaning service to be back from housing, yet to hear back any good news	President	10 min
3. ARA Report	ARAs	5 min
4. UCPD report	UCPD	5 min
5. UAS Management Report	Housing/management/IT	5 min
6. Open to public Comment	President	25 min
Management, ACs and UCPD excused		
5 minute break		5 min
7.Welcome For events, transportation of table and chair for this year once in ROse during summer time will be supported by housing, possibly	President	10 min
8. Update	Secretary	1 min

9. ● Sawtelle A unit rep. Now Unit Rep B+A ● Saw E unit rep search	, Vice president	10 min
10. Update	Treasurer	5 min
11. Update and plans	Green Coordinator	5 min
12. Update and plans	Garden supervisor	5 min
13. Update on classes	CC coordinator	5 min
14. Update and announcements	Website editor	5 min
15. - Update on table and seating from ResLife	Event coordinator	15 min
16. ResLife update/announcements	ResLife Advisor	5 min

AP: Meeting Begins.

- Discussion from PRB meeting.
- Gym area in UV, under review.
- Event at Single grad housing in Rose: Earlier idea, if we can get an empty apartment. Might not move forward with it. We shall do a walkthrough soon.
- Garden Fencing: Paperwork is going on and it will be implemented soon.
- Bigger washer also in motion.
- Lock space for strollers next to bike area is in motion.
- Ventilation and condensation issue in laundry areas, also being reviewed.
- Package space in laundry rooms and bolting the trash cans for package safety is in motion.
- Signboard in mail rooms for the delivery carriers, about how to use Luxor mail carriers will be put soon.
- Housing is reviewing the annual carpet cleaning. Housing is trying to get in-house service to start rather than getting outside service.

Jesse: Wash will set the big machines in mid February. Erika will put a message out about the test units. There will be a higher costs to those units. We shall review their utility and based on that will be put in other laundry rooms.

ARA Report: Welcome back email will be sent by Resident Directors. More reminders, resources will be sent out.

- ARAs are planning out community events for the units.
- Appreciate everyone attending the Mar Vista event.
- Officer Ken is not available for the meeting, not much updates from UCPD.
- Any comments will be taken to UCPD liaison.

Leslie: Housing Updates

- Maintenance will perform 5 year fire testing service from Costco. Starting next week.
- Roof repairs on Sepulveda side is almost finished.
- Remind residents about Hide It, Lock it. Padlock the cars.

Jesse:

- Work orders are going on.
- The sooner residents let us know any issue the sooner it is reported would be great.

IT:

- Working on issues with Sepulveda or KnM.
- Haven't heard from Clarington about any issues. Only one issue last week, which was taken care of.
- Let STC know about the issues regarding slowness or internet being down.
- We want to make sure that everything is going well for all housing to move to different housings like Sawtelle.
- Is the guest login working at places? There are guest logins and it is working. It has a SSID and a password. Flyers are in the common areas.
- AP: Email to the residents about the guest login would be a great.
- David Wang: A couple of announcements were sent out some months back.
- When can we start with Sawtelle? We are checking if everything is stable. Based on that, we will decide to move to Sawtelle. Residents can let us know when to start.

Jesse: Anthony Ortega will be new Asst Director for Maintenance North and South. Mino will also hang in for a couple of meetings.

Public Comment:

- Gaz: Glitches in Internet for a min or so on Sepulveda side. Have there been complaints?
- David Wang: It is happening based on the time of the day. This happens based on the usage and the line speeds get affected. Spectrum can balance out the line if residents can call about the issues.
- Are the notes posted about the meeting? Yes, they are on the UASRA page. https://www.uasra.org/meetings
- Elevator issue in 3780 Keystone: People got stuck in elevator multiple times during December. Not sure if it has been looked by the maintenance or not.
    - Jesse: Only one work order in January about it. Nothing in December about it.

- Rose: USPS is not delivering to Rose buildings.
    - Leslie: USPS is provided with keycards. Also, they can be buzzed in by the office. We made new cards and delivered to the postmaster. Talks going on with the higher authorities about other means of access. USPS can't deliver the mail on Sunday. We also advise the residents to go to post office if they have kept their mail.

- Safety ambassadors are available in the housing who can help with any safety concerns. Although they are available only from 10pm-6am. Looking forward to increasing their availability.

Campus partners were excused.

- AP: Finish the unit rep events by May month. New team transition in June. All checks need to be passed by June.
- All officers have to help in atleast two general events. There's an excel sheet where you can sign up and commit to.
- We are trying to figure out how to transport tables and chairs to single grad housing for the events. It has been difficult to find space for the event in Rose.
- Secretary: No new update.
- VP: Each unit rep has to finish two events by the end of the term. Please complete two events by May 31.
    - Caroline from Saw E quit the position. Search for new unit rep is on.
    - Any new updates from unit reps. Akanksha is unit rep for Saw A and B now.
    - Akanksha: Event in mid December. Block party for Saw A & B. Candies and games for the kids. Second event in February, thinking about doing a Treasure Hunt.
    - Catherine (Saw C): BubbleMania with Urfa. Thinking about Valentines Day Dance event. Having some space outside for the event would be great.
    - Akanksha: A lot of neighbors complained about the noise and music last time. Evening plan might be good.
    - Urfa (Saw D): 40 people/kids showed up for BubbleMania. Most of the budget went for the company. Did the combined event with food provided by Saw C. Next event in March probably.
    - Leyla: No updates. Still working on the idea.
    - Nazira: Planning to do event with Leyla.
    - Naseem: Not present.
    - Gaz: No new updates. Did last event in Mid Dec with Sep C. Next event will be in March probably.
    - Shivam: No ideas yet. Will discuss probably in February.
    - Lauren: Not available currently.
    - AP: Unit reps, please text us about your planning. Let us know what 2 events you are planning. You can give updates to Vice President or someone else.
    - Ting: Any officers who conduct the events can send the photos or volunteers who helped. Also that way we can thank our volunteers.
    - AP: Saw E has an opening. We have quite less time for finding a new rep. If anyone is motivated enough to take the job, you can discuss with Kunal. Atleast one event will be great. Perks can be checked with VP.
    - Kunal: If someone takes over other's job, the unit rep will get other's stipend and also their budget will be allocated.

    - Can another unit rep help with the unit rep events and count as the 2 event policy? No, it can't count as 2 event policy since the general events require a lot of volunteers.
- Treasurer: Not present. President will give the update.
    - Checks for green coordinator and event coordinator are ready and can be picked up.
    - Any plans to buy projector and screen? AP: According to Treasurer, we can buy things based on the budget.
- Green Coordinator: Remind app is reaching its limit. More and more residents join the program. We are planning to shift to WhatsApp community and based on the testing, we shall reach out to the community.
    - Some residents ask for more distribution especially in family housing.
    - Difficult for many organizations to distribute more.
- Garden Supervisor: Not available.
- Treasurer: If the projector is under $5000, we can definitely go ahead.
- CCC: Excited about the return of rec classes. Dance, yoga, pilates and core conditioning.
    - Please spread the word about it, especially in single housing.
    - Unit reps can put in the chat groups.
    - ESL classes for beginners and intermediate will start in the coming weeks.
    - Rec classes have limited time.
- Website: Please send photos of the events to the website coordinator to put them on web.
- Event: Venice Barry event is happening this Sunday. There might be rain the same day.
    - For the backup, we don't have a concrete plan yet.
    - Issue with chairs: Pool tables don't need chairs. We can reorganize the chairs there. There are some chairs in Sep Resource Room which can be brought from there. Sep Resource Room is in back of 3281 Sep side.
- Reslife Advisor: Highlight the holiday event participation. Also spreading the word.
    - Shoutout to basic needs drive. Each community need to be appreciated and valued.
    - We will continue to work with Housing Admin and Maintenance. It is a collaborative effort.
    - We will work our best to get the resources, typically transporting them on Friday is better because of availability of campus partners.
    - Will continue to come with ideas and brainstorm.
    - Issues regarding surrounding safety: will continue to work with campus safety and UCPD. Need to address needs of community. However also need to collect data related to it and distribute well.
    - Bruin Resource Center, we can schedule another meeting with them. Presence of UASRA is important.
- AP: We have started the survey. Residents want more important in the survey. We want it to become a medium for the residents. Survey based on the input of the residents. Many have already filled in the survey. Also being distributed in Sawtelle community.

    - Any improvements will be brought in.
    - Will also ask unit reps to put in the flyers for it.
- Tiara Davidson: Some items for event rep are in office.
    - Reslife is also garnering ways to get more input from the community.

PRB Meeting Minutes, Jan 17, 5:45-6:45pm

- AP starts the meeting welcoming everyone.
- Gym: Need some space, open space is possible for putting equipment, people have suggested space for the gym, community will prefer closed space, however UCLA policies might not allow it.
- ResLife and UASRA to identify the places for the gym, to find out the possible spaces.
- Brittany: Data is always helpful. A walkthrough for finding such a space can help a lot.
- Jesse: Garden Fencing is an outside job. Have sent several reminders to the person responsible. Venice Barry Garden Facility: Technically anything is possible to do but needs to be funded by somebody or admin.
- AP: Who can we reach for the permission?
- Brittany: Identify the spaces where it is possible. Engage with the unit rep. Identify where can the garden plots go? And find out what is possible? What would possibly go in the space.
- Tiara: We get a substantial update period. Let's get a vision together and work on it. Strategically speaking, Venice Barry unit rep would be great for finding out how the space is used
- AP: Single housings don't have proper space for events. Rose doesn't especially have any proper space. Is it possible to get space there?
- Leslie: The staff needs to clean apartments before a new resident moves in. By doing the event in the apartment, they might need to clean it many times and hence not feasible. Moreover apartment space might not be enough for these events. Better to look for other solutions.
- AP: Events in Sawtelle and Sepulveda, Community building is important in single grad housing.
- Brittany: Reslife is limited on vehicles and staff but can be discussed with all. Multiple issues for single grad housings.
    - Minimally identifying where resources can be stored in single grad housing would be great.
    - Maybe a storage container visually pleasing to the eye so that some equipment and resources can be stored.
    - Having storage option at the property would be a great minimal action.

- AP: Reluctancy is observed among the residents to carry heavy duty stuff. Students are concerned about expenses and it is difficult for residents to help with this situation.

- AP: Safety issue at UV

    - Surveys are happening in the housing. Ideas from residents:
    - Enforce delivery people to use Luxor.
    - Signage at the entrance for the delivery guys.
    - Any updates from housing regarding the safety would be great.
    - Moving packages to the laundry room. Carriers sometimes don't know how to use the lockers or carriers.
    - The people who allow delivery carriers to get in should inform them about luxor.
    - Generally carriers tailgate others and get in and deliver the packages.
    - Erika: We provide keys to one-off carriers. And also info to some of the carriers. Many carriers come to the office to get access. They are educated by the housing office about the Luxor. But many carriers still don't use them.
    - Office can print the info for the carriers and remind them about it. However it can't be put everywhere since we don't want access to everyone. And also the instructions.
    - Heavy trash cans: Trash cans wont' be bolted, will be mounted to the wall. Cans are not the same for all the laundry rooms. Thinking about to get one type of cans. Finally it can't be used to prop the door open.
    - One laundry room doesn't have any trash can, if that might come in discussion. Heat and condensation on the window, ventilation is being improved in the laundry rooms.

    - Bigger Washing machine: On the go, and will be installed by February.
    - Stroller next to bike stand has been okayed.
    - Annual Carpet Cleaning: Last meeting, heard that equipments are being procured. Are there any updates?
      Leslie: No updates. Still being reviewed with the upper management.
    - Clarington residents: Wifi upgrade was bad and has been recalled by the housing. What upgrade will they get? David Wang: Clarington will still have Spectrum managed wifi. We are looking at how's the wifi being utilized now. If there are any issues, residents should call in at STC. From the STC viewpoint, Clarington residents are not facing issues.
    - Hours of time is gone by calling STC. Comment from Clarington resident.
    - David Wang: Clarington has multiple floors. It can go upto 3 levels. We need to know where's the issue. More details are needed about the issues being experienced. Access points are working correctly as far as we know. We are acting proactively to get issues resolved. How many devices? What floor is it dropping off at? We need more info about it.

- Security: Some residents are against any police rounds. Is it UCPD or LAPD? Are they armed or no? Some residents feel they are profiled and scared of police.
  Patrols are done by UCPD and are armed. We also have safety ambassadors and even the supervisors, they are not armed. Community can contact them and he is not working as police capacity. Reslife can be reached out for more information. Safety ambassadors are available only from 10pm to 6am at UAS.
  Why are they only available during those hours? Those were the peak hours of criminal activity earlier. We might need to look what to do about the daytime.
- Having safety ambassadors during the day would be a great option.
- Reslife: We might need more money for a new basic needs drive. Need for more budget for the drive.
- BP: Let's talk. We can start a thread.