

**BOARD OF EDUCATION  
MONTVALE, NEW JERSEY**

**REGULAR PUBLIC BUSINESS MEETING AGENDA  
OCTOBER 28, 2024**

1. **CALL TO ORDER:** President to call the meeting to order at 5:45 p.m. in the Media Center at Memorial Elementary School at 53 West Grand Avenue, Montvale NJ.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. Colla, Mr. DiFiore, Mr. DiSalvo, Mrs. Foley

2. **OPEN PUBLIC MEETINGS ANNOUNCEMENT:**

"The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted by Borough Hall/Montvale Public Library, the Board Secretary's Office, posted on the district web site, and such notice given to *Herald News & The Record*.

3. **COMMENTS BY THE BOARD PRESIDENT**

Welcome to the public.

Invite those present to sign the attendance sheet, if they so choose.

No smoking is allowed.

Pre-approval of audio or video recording by the public is required.

**4. PRIVATE SESSION**

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

AYE Votes: \_\_\_\_\_

NO Votes: \_\_\_\_\_

Motion  
4.1

**WHEREAS**, the Open Public Meetings Act and the Montvale Board of Education reserve the right within the constraints of State Law to sit in Private Executive Session, and

**WHEREAS**, there now exists a need for this Board of Education to reconvene in Executive Session, now therefore

**BE IT RESOLVED** that the Montvale Board of Education recess into Executive Session to discuss exempt matters as follows:

Superintendent's Report of Harassment, Intimidation, Bullying  
Personnel  
Grievance Discussion

**AND BE IT FURTHER RESOLVED** that the public will be informed

1. When the Board reconvenes to the Regular Meeting business portion of this meeting this evening; or
2. At a later date, undetermined at this time.

**5. RECONVENE IN PUBLIC SESSION at 6:30 p.m.**

The Board President will restate the opening comments.

**6. SUPERINTENDENT'S REPORT**

**District Events**

**Capital Projects Update**

**Enrollment - FMS and MES**

**7. PRESENTATIONS & RECOGNITIONS**

**Annual Assessment Presentation**

by

Dr. Petersen, Dr. Parks, and Mr. Lauricella

**Memorial School Update**

by

Dr. Parks

## 8. PUBLIC COMMENT

*This is the first of two portions of the meeting reserved for comments from the public where members of the public are invited to address the board concerning board business matters of interest. If you wish to address the board, when acknowledged please provide your name, address and share your comment. All comments will be considered and a response may be forthcoming if and when appropriate. Issues raised by the public may or may not be responded to by the board. The board requests that all members of the public be mindful of the rights of other individuals when speaking. Due to confidentiality and legal rights afforded by the state of New Jersey, members of the public are asked to not speak negatively or in a derogatory manner about any employee of the board, or any student within our district.*

*At this time, I welcome comments from the public on agenda items only.*

## 9. BOARD BUSINESS

**Motions 9.1 through 9.3 were introduced by:\_\_\_\_\_Seconded by:\_\_\_\_\_**  
**Roll Call Vote: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. Colla, Mr. DiSalvo**  
**Mrs. Foley, Mr. DiFiore**

### *MINUTES*

Motion 9.1      **RESOLVED**, that there be accepted, as written, the minutes of the following meetings:

September 16, 2024 (see attached)

September 23, 2024 (see attached)

### *APPROVAL TO AFFIRM HARASSMENT, INTIMIDATION, BULLYING DECISIONS*

Motion 9.2      **RESOLVED**, that there be affirmed the Superintendent of School's decisions and resulting consequences, if any, in response to reported acts of harassment, intimidation and/or bullying per the below table:

HIB #	Executive Session Discussion Date
268430	9/23/2024
269546	10/21/2024

*NURSING SERVICES PLAN 2024-25*

Motion **RESOLVED**, that there be approved the Nursing Services Plan for the 2024-25  
9.3 school year, copy of which is on file in the Office of the Superintendent of  
Schools.

**10. EDUCATION COMMITTEE [Mrs. Baskin/Mr. Colla/Mr. DiSalvo]**

**Motions 10.1 through 10.7 were introduced by:\_\_\_\_\_Seconded by:\_\_\_\_\_**  
**Roll Call Vote: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. Colla, Mr. DiSalvo,**  
**Mrs. Foley, Mr. DiFiore**

*RESIGNATIONS*

Motion **RESOLVED**, that there be accepted, the following resignations:  
10.1

Employee	Role	Effective Date
Debra Stefanelli	MCC Homework Coordinator	10/11/2024
Debra Stefanelli	MES Lunchroom Aide	10/20/2024
Regina Dumont	MES Lunchroom Aide	10/7/2024
Reena Alle	MES Teaching Assistant	11/7/2024

*SUBSTITUTE*

Motion **RESOLVED**, that there be approved employment to substitute, subject to Chapter  
10.2 116, P.L. 1986, in the Montvale Public Schools during the 2024-25 school year,  
with compensation at the Board approved rate, the following:

Name	Position	Effective Date
Debra Stefanelli	Substitute Lunchroom Aide	10/21/2024

*LEAVE WITHOUT PAY*

Motion **RESOLVED**, that the following be approved for an unpaid leave of absence for  
10.3 the date(s) specified:

Employee	Date(s)
18876151	11/11/2024
38894663	11/9/2024 through 11/30/2024
19389097	10/24/2024 through 10/31/2024
23028756	11/27/24

*LEAVE OF ABSENCE REQUEST*

Motion 10.4 **RESOLVED**, that there be approved for Employee #11473717 an extended leave of absence under the New Jersey Family Leave Act (NJFLA), without pay and with benefits for child rearing purposes on or about January 20, 2025 through April 11, 2025; and an extended leave of absence, without pay and without benefits, on or about April 14, through June 30, 2025.

*REVISED CONTRACT AWARD - TEACHING ASSISTANT*

Motion 10.5 **RESOLVED**, that there be approved a revised award of contract, to Hadel Fanari, with compensation of \$19.00 per hour, for the period September 24, 2024 through June 30, 2025, subject to continued student need.

*LONG TERM SUBSTITUTE – LEAVE REPLACEMENT*

Motion 10.6 **RESOLVED**, that there be approved employment to substitute, subject to Chapter 116, P.L. 1986 to Gayle Busanic Memorial School Leave Replacement Teacher, for September 30, 2024 at the daily rate of \$293.78.

*EDUCATIONAL TRAVEL*

Motion 10.7 **WHEREAS**, the Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, the Board of Education acknowledges that on-going professional development is critical to the instructional needs of the district or may further the efficient operation of the school district, and providing said training may require travel expenses;

**THEREFORE BE IT RESOLVED**, that the Board authorize employee and Board Member attendance in informational programs directly related to, and within the scope of the listed job title's current responsibilities, and/or training opportunities as follows with payment of expenses, if applicable, based on the

federal travel regulations provided that such expenses are within the annual maximum travel expenditure amount:

<b>Date (s)</b>	<b>Employee</b>	<b>Workshop</b>	<b>Cost (Not to Exceed)</b>
10/10/24, 1/16/25, 3/25/25	Bontia, Cristina	7th Grade Curriculum Implementation Articulation	\$0.00
9/26/24	Altero, Marcella	Yr. 3 PVRSD Meeting	\$0.00
9/26/24	Kilkenny, Maggie	Yr. 3 PVRSD Meeting	\$0.00
3/19/25	Kilkenny, Maggie	Yr. 3 PVRSD Meeting	\$0.00
10/7/24	Bontia, Cristina	3-Dimensional Classroom Workshop	\$0.00
3/19/25	Altero, Marcella	Yr. 3 PVRSD Meeting	\$0.00
10/1/24	Simon, Donna	PV Regional Science Curriculum	\$0.00
3/11/25	Scanlon, Kelli	PV Regional Science Curriculum	\$0.00
10/8/24 & 2/26/25	Bartlett, Danielle	PV Regional Meeting - Yr. 2	\$0.00
10/8/24 & 2/26/25	Prisco, Brittany	PV Regional Meeting - Yr. 2	\$0.00
10/8/24 & 2/26/25	Sarin, Emily	PV Regional Meeting - Yr. 2	\$0.00
10/22/24	Bartlett, Danielle	PV Regional Math Articulation	\$0.00
10/23/24	Friedland, Sara	PV Regional Meeting - Yr. 1	\$0.00
12/9/24	Reynolds, Dionna	Strengthening Students' Social Studies Skills While Decreasing Grading Time	\$295.00
11/21/24	McCann, Jennifer	Art Articulation	\$0.00
11/12/24	Clark, Jillian	Observing Gr. 5 in Hillsdale	\$0.00
11/20/24	Majury, Sean	Regional K-12 Music Specialist training	\$0.00
10/23/24	Majury, Sean	Year 1 PVRSD Meeting	\$0.00
1/10/25	Bontia, Cristina	The NGSS and an Introduction to Open SciEd for Grade 6-12 Teachers	\$200.00
1/10/25	Capizzi, Jonathan	The NGSS and an Introduction to Open Sci Ed for Grade 6-12 Teachers	\$200.00
12/4/24	Kantrowitz, Karen	Helping Your English Language	\$295.00

		Newcomers	
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# 11. FINANCE COMMITTEE [Mrs. Bagdat/Mr. Carvelli/Mrs. Foley]

Motions 11.1 through 11.7 were introduced by:\_\_\_\_\_Seconded by:\_\_\_\_\_  
Roll Call Vote: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. Colla, Mr. DiSalvo  
Mrs. Foley, Mr. DiFiore

## VOUCHER PAYMENTS

Motion **RESOLVED**, that there be approved/ratified for payment vouchers in the  
11.1 total amount as follows:

General Fund		Total
Check Register	Computer Checks 016494 - 016584	\$2,11,139.90
Check Register	Digital Checks for September	\$1,551,511.52

## OUT-OF-DISTRICT CONTRACTS 2024-25

Motion **RESOLVED**, that the Montvale Board of Education approves Special Education  
11.2 out-of-district placements and contracted tuition and aide costs for the 2024-25  
school year as follows:

Out-of-District School	Location	Tuition 2024-25	Aide	State Student ID#
River Vale Board of Education	River Vale, NJ	\$35,000.00	\$29,617.03	3030710574
REED Academy	Franklin Lakes, NJ	\$98,742.24	\$0.00	3849289441

*APPROPRIATION TRANSFERS - 2024-25*

Motion **RESOLVED**, that there be approved all line item appropriation transfers to the  
11.3 2024-25 budget year to date as follows:

Reason	Amount	Account Name	To	Account Name	From
Co Curricular Registration Fees	\$200	Co-Curric Reg Fees FMS	11-401-100-500- 020-02	Co-Curricular Supplies FMS	11-401-100-600- 020-02
Custodial Services RFP Process	\$9,300	Contracted Services Custodial	11-000-262-420- 010-05	Property Insurance	11-000-262-520- 010-05
Memorial Shades	\$5,000	Security Supplies FMS	11-000-266-610- 030-05	Security Purch Serv MES	11-000-266-420- 030-05
Maintenance Supplies	\$500	Maint Supplies MES	11-000-261-610- 030-05	Maint Supplies FMS	11-000-261-610- 020-05
OOD Busing	\$40,000	Bus Btwn Home & School SpEd	11-000-270-515- 010-00	Health/Dental/Visio n Benefits	11-000-291-270- 010-00
OOD Tuition	\$62,300	Tuition Private Schl Disabled	11-000-100-566- 010-04	Tuition Other LEA Spec Ed	11-000-100-562- 010-04
OOD Tuition	\$36,382	Tuition Private Schl Disabled	11-000-100-566- 010-04	Health/Dental/Visio n Benefits	11-000-291-270- 010-00

*BOARD CERTIFICATION – AUGUST (Motions 11.4 and 11.5)*

Motion **RESOLVED**, that the Montvale Board of Education approve the following  
11.4 reports as of August 31, 2024: The Board Secretary Report and The Cash Report,  
attached as Appendices to the minutes of this meeting.

Motion **RESOLVED**, that pursuant to N.J.A.C. 6A:23-2.11 [c]4, the Montvale  
11.5 Board of Education certifies that as of August 31, 2024 after review of  
the Board Secretary's monthly financial reports [appropriations section],  
and upon consultation with the appropriate district official, to the best of  
our knowledge, no major account or fund has been over-expended in  
violation N.J.A.C. 6A:23- 2.11(b) and that sufficient funds are available to  
meet the district's financial obligations for the remainder of the fiscal year.

*CANCELLATION OF OUTSTANDING CHECKS*

Motion **RESOLVED**, that the Montvale Board of Education give approval to cancel  
11.6 outstanding checks from 2023 as listed below:

Account	Check Number	Amount	Check Date
Operating Account	15732	\$ 19.76	12/18/23
Student Activities Account	3139	\$ 1,725.00	3/30/23



*PROFESSIONAL SERVICES AGREEMENT - PREFERRED HOME HEALTH CARE & NURSING SERVICES, INC.*

Motion **RESOLVED**, that the Board of Education enter into a professional services  
11.7 agreement with Preferred Home Health Care & Nursing Services, Inc. for nursing services for the 2024-25 school year at the rate of \$69.00/hour for a RN and \$62/00/hour for and LPN, subject to continued student need.

**AND BE IT FURTHER RESOLVED**, that the Board authorizes its School Business Administrator/Board Secretary to execute any agreements necessary to effectuate the terms of this resolution.

**12. FACILITIES AND TRANSPORTATION COMMITTEE** [Mrs. Bagdat/Mr. Carvelli/Mrs. Foley]

**Motion 12.1 through 12.4 were introduced by:\_\_\_\_\_Seconded by:\_\_\_\_\_**  
**Roll Call Vote: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. Colla, Mr. DiFiore, Mr. DiSalvo, Mrs. Foley**

*CHANGE ORDERS - MEMORIAL ADDITION*

Motion **RESOLVED**, that the Montvale Board of Education approves the following  
12.1 change orders for the Memorial Addition Projects with Belmont Construction, Inc.  
21. Relocate and install gutter and leader at the front entry canopy for \$1,575.00  
22. Revise power and data line locations in new classrooms for \$5,187.94

*SCHOOL BUS EMERGENCY EVACUATION DRILLS*

Motion **WHEREAS**, the Department of Education requires New Jersey School Districts  
12.2 to conduct bus drills for all students, The Montvale Public School conducted School Bus Emergency Evacuation Drills during school on Wednesday, September 25, 2024 at Fieldstone Middle School for all students, in accordance with the New Jersey Administrative Code (NJAC 6A:27-11.2). The bus drills were supervised by the school Principal and Assistant Principals, and

**WHEREAS**, the Department of Education requires New Jersey School Districts to conduct bus drills for all students, The Montvale Public School conducted School Bus Emergency Evacuation Drills during school on Thursday, September September 26, 2024 at Memorial Elementary School for all students, in accordance with the New Jersey Administrative Code (NJAC 6A:27-11.2). The bus drills were supervised by the expressive arts teaching staff.

**NOW THEREFORE BE IT RESOLVED**, that the Montvale Board of Education approve the reports of these school bus emergency evacuation drills.

*SCHOOL BUS EMERGENCY EVACUATION DRILLS*

Motion 12.3      **WHEREAS**, the Department of Education requires New Jersey School Districts to conduct bus drills for transported students, The Montvale Public School conducted School Bus Emergency Evacuation Drills before school on Wednesday, October 9, 2024 for bus routes numbers 1, 2, 3, and 7 at Fieldstone Middle School and bus routes 4, 5, 6 and 8 at Memorial Elementary School, in accordance with the New Jersey Administrative Code (NJAC 6A:27-11.2). The bus drills were supervised by the school Principals, Assistant Principals, and Bus Duty Staff, and

**NOW THEREFORE BE IT RESOLVED**, that the Montvale Board of Education approve the reports of these school bus emergency evacuation drills.

*COMPREHENSIVE MAINTENANCE PLAN*

Motion 12.4      **WHEREAS**, the Department of Education requires New Jersey School Districts submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

**WHEREAS**, the required maintenance activities as listed in the attached document for the various school facilities of the Montvale School District are consistent with these requirements, and

**WHEREAS**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

**NOW THEREFORE BE IT RESOLVED**, that the Montvale School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan and/or Statement of Assurance for Montvale School District in compliance with Department of Education requirements.

<b>13. COMMITTEE REPORTS</b>
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**14. BOARD MEMBER REPORTS/COMMENTS**

**15. COMMUNICATIONS**

**16. OLD BUSINESS**

**17. NEW BUSINESS**

**18. PUBLIC COMMENT**

*This is the second of two portions of the meeting reserved for comments from the public where members of the public are invited to address the board concerning board business matters of interest. If you wish to address the board, when acknowledged please provide your name, address and share your comment. All comments will be considered and a response may be forthcoming if and when appropriate. Issues raised by the public may or may not be responded to by the board. The board requests that all members of the public be mindful of the rights of other individuals when speaking. Due to confidentiality and legal rights afforded by the state of New Jersey, members of the public are asked to not speak negatively or in a derogatory manner about any employee of the board, or any student within our district.*

*At this time, I welcome comments from the public on any matter concerning board business.*

**19. PRIVATE SESSION [reconvened if necessary]**

**Introduced by:** \_\_\_\_\_  
**AYE Votes:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_  
**NO Votes:** \_\_\_\_\_

Motion  
19.1

**WHEREAS**, the Open Public Meetings Act and the Montvale Board of Education reserve the right within the constraints of State Law to sit in

Private Executive Session, and

**WHEREAS**, there now exists a need for this Board of Education to reconvene in Executive Session, now therefore

**BE IT RESOLVED** that the Montvale Board of Education recess into Executive Session to discuss exempt matters as follows:

- \_\_\_\_\_

**AND BE IT FURTHER RESOLVED** that the public will be informed

1. When the Board reconvenes to the Regular Meeting business portion of this meeting this evening; or
2. At a later date, undetermined at this time.

**20. FURTHER BUSINESS**

**21. MOTION TO ADJOURN**

**Introduced by:** \_\_\_\_\_  
**AYE Votes:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_  
**NO Votes:** \_\_\_\_\_

Motion  
21.1

**RESOLVED**, that this meeting be adjourned at \_\_\_\_ p.m.