

Tenant Screening Criteria Sample

Property Information:
This criteria is for the rental property located at The acting landlord/property manager is
This property has the following pet and smoking policies:
Pets areSmoking is
Rental History Criteria:
At this property we require that the tenant have evictions (or less) on record. If overall rental history is less than months this result in
 The following items can be considered a deniable factor: More than late rent payments on record in a 12 month period More than noise complaints on record in a 12 month period Broken lease agreements with previous landlords Inaccuracy or falsification of the rental application
Income Requirement Criteria:
This property requires that the tenant doesn't spend more than% of their gross monthly incomes on rent.
If the applicant doesn't meet this standard rent to income criteria, this will result in
The following items can be considered a deniable factor:

- Lack of proof of income
- Falsification of income
- Cannot meet income requirements
- Final recommendation will also be dependent on income, rental and employment history



Employment History Criteria: This property requires ___ months of employment with current employer or in the same line of work. If the tenant cannot meet these standards, the following stipulations will apply. • An increase of _____ to the security deposit. Possible exceptions to the employment criteria include the following: Retired or self-employed applicants will require most recent tax returns or three months of bank statements to verify income • Military personnel will be required to provide L.E.S. for proof of employment • Employment requirements will be waived for international students. An I20 will be required for verification • Final recommendation will also be dependent on income, rental and employment history Credit History Criteria: Various factors from the credit report are used as screening criteria including the following: • This property requires a or above credit score. If the tenant has a score below this, it will result in an increased deposit or cosigner requirement. A bankruptcy discharge will result in A paid rental collection and/or judgment will result in • Final recommendation will also be dependent on income, rental and employment history. Deniable factors include: • Unpaid rental collection or judgment(s), Unverifiable Social Security Number, Open Bankruptcy Judgements and/or liens in excess of \$____.

Public Records Criteria:

An eviction and criminal records search will be conducted as part of the screening process.



Deniable factors include the following:

Murder (1st and 2nd degree), Kidnapping (All counts), Manslaughter (1st degree), Theft (1st & 2nd degree), Assault (1st, 2nd, & 3rd degree), Forgery, Burglary (1st, 2nd degree), Vehicle prowling (1st degree), Robbery (1st & 2nd degree), Malicious mischief (1st degree), Sexual related offenses (all counts), Arson (1st and 2nd degree), Reckless burning (1st degree), Delivery or sale of controlled substances (all counts), Possession with or without intent to deliver (all counts)

Cosigner Criteria:

This property requires that the cosigner doesn't spend more than ___% of their gross monthly incomes on the rent.

The cosigner shouldn't have any of the following:

• Active Liens, Judgments, Recently Filed Bankruptcies

NOTE: The landlord should consult with a local attorney to verify accuracy and compliance of screening criteria. Local and city laws vary across the country. Make sure you're screening criteria is in compliance with your local county and city laws.

Need to run a background check?

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