SHORT CODES FOR TRELLO BOARDS, BLOGS & OSF

No	NAME	Codes
	TRELLO BOARDS	
	THEMES	
1	FECT ADMIN - https://trello.com/b/NUxbJrpL/fect-admin	TBADMIN
	FECT ADMIN - ARCHIVE - INACTIVE- https://trello.com/b/QFU4sm4G/fect-admin-archive-inactive	TBADMAI
	FECT ADMIN OPERATIONAL TASKS – INACTIVE - https://trello.com/b/J8T85WGc/fect-admin-operational-tasks-inactive	TBADMOT
2	HR	
	● FECT HR - https://trello.com/b/5ys4nydD/fect-hr	TBHR
	● STAFF PRODUCTIVITY ONLINE - SPO - FORMERLY OCW -https://trello.com/b/25dLEqCg/staff-productivity-online-spo-formerly-ocw	TBOCW
	● BLOGS/TRELLO/OSF/ASANA - https://trello.com/b/wkmAoh3S/blogs-trello-osf-asana	TBBTOA
	● WORK REPORTING (ARCHIVED) - https://trello.com/b/Cc5HyJog/work-reporting	
	● WORK REPORTING - https://trello.com/b/QFU4sm4G/work-reporting	TBNWR
3	LEGAL	
	● FECT LEGAL - https://trello.com/b/2njt2NGk/legal	TBLEG
	● ZY CASES - https://trello.com/b/4tgbY2wu/zy-cases-lt-dc-mc-coa	TBZYCASES
4	● STRATEGIC PLANNING - https://trello.com/b/SEPEkwQe/fect-strategic-planning	TBSP
5	● SWOT ANALYSIS FECT - https://trello.com/b/4ClNmOWE/swot-analysis-of-fect	TBSWOT
6	● FECT FINANCIAL - https://trello.com/b/xcrh43rY/fect-financial	TBFIN
7	IT	
	● FECT IT - https://trello.com/b/beY5G5rY/fect-it	TBIT
	● INSTRUMENTATION & MONITORING - https://trello.com/b/NvJNVPWe/instrumentation-monitoring	TBINS
	● IT MASTER LIST TASKS - https://trello.com/b/D8UAtZSO/it-master-list-tasks	TBITMLT
	● FECT WEB DEVELOPMENT - https://trello.com/b/p0fh1rDF/fect-web-development	TB.WEB.DEV
	● Planning/Monitoring/Guidelines/Documentation	
8	Research	
	● RESEARCH - https://trello.com/b/09kxjkz4/research	TBRES
	● FECT RESEARCH PAPER BACKLOG - https://trello.com/b/MoYMcnjJ/fect-research-paper-backlog	TBRESPB
	● SCIENCE CONFERENCES - https://trello.com/b/8Z273kdC/science-conferences	TBSCI.CON
9	DATA	
	● BASES - https://trello.com/b/DSESqk71/data-bases	TBDABASE
	● DATA ACQUISITION AND METADATA - https://trello.com/b/wFVDV8vK/data-acquisition-and-metadata	TBDAQ
	● DL Assimilation -	
	● Data Library Infrastructure -	
	● Data Library Programming -	
10	● FECT PUBLISHING (Lay & Research based) - https://trello.com/b/JP0qGaw8/fect-publishing	TBPUB

SHORT CODES FOR TRELLO BOARDS, BLOGS & OSF

11	● COMMUNICATION - https://trello.com/b/Sq4eFS8C/communication	TBCOM
	● INFLUENCER TRAINING - https://trello.com/b/nsEs6G0u/influencer- training	TBINF.TR
	● FECT.LK WEB DESIGN DEVELOPMENT - https://trello.com/b/jaDKuqqu/fectlk-web-design-development	TB.WEB.DEV
	● OPERATIONS - https://trello.com/b/YnZaeeIP/operations	TBOPE
12	SOCIAL SERVICE AND ADVOCACY	
	● VSO FECT & TC - https://trello.com/b/9lbGvl0B/vso-fect-and-tc	TBVSO
	● AWWA - https://trello.com/b/jqcwRIhl/awwa	TBAWWA
	● TRAINING & EDUCATION - https://trello.com/b/ZCPGS2Km/training-and-education	TBTR&EDU
PROJECTS		
1	Current Projects	
	● PINGA OYA - https://trello.com/b/UhV1iJ5c/pinga-oya	TBPO
	● DENGUE CENTRAL PROVINCE PROJECT - https://trello.com/b/JdwM6AGG/dengue-central-province-project	TBDECPPJ
2	Past Projects	
	● HAZARDS PROJECT – FORMERLY DROUGHT - https://trello.com/b/NWnP8k7C/hazards-project-formerly-drought	TBHAZPJ
	● STEM - https://trello.com/b/Pu8m8tBb/stem-project	TBSTEM
	● DS PROJECT - https://trello.com/b/zu2AGIzq/ds-project	TBDSPJ
	● E-SWABHIMANI - https://trello.com/b/8zxL2JWR/e-swabhimani-2020	TBE2020
	● BHC TB - https://trello.com/b/2fHKvaA0/bhc-project	TBBHC
3	Proposals	
	● CCA PROPOSAL - https://trello.com/b/Korh6wCq/cca-proposal	TBCCAPR
	● PROPOSALS (OVERALL) - https://trello.com/b/9y1hK6FU/proposals	TBPR
PROGRAMS		
1	● MALDIVES COMMUNICATION - https://trello.com/b/5vFl4Jny/maldives-communication	TBMVCOM
2	● AIR QUALITY - https://trello.com/b/JoZbZ31r/air-quality	TBAQ
3	● AQ IMPACTS - https://trello.com/b/p5maTBH1/aq-impacts	TBAQI
4	● DENGUE & CLIMATE SL - https://trello.com/b/Z59PKKqe/dengue-and-climate-sl	TBDECLSL
INFRASTRUCTURE & INSTITUTIONAL		
1	● AKURANA - https://trello.com/b/VulMLsCU/akurana-office-maintenance	TBAKU
2	● DIGANA - https://trello.com/b/wZa7N4Mu/digana-office-maintenance	TBDIG
3	● DISASTER SERVICES - https://trello.com/b/dHseME3Z/disaster-services	TBDS
4	● KMV DOCUMENTATION - https://trello.com/b/G0wRlNk7/kmv-documentation	TBKMV
5	● FECT INC - https://trello.com/b/wGFfxA4Z/fect-inc	TBINC
6	● TC/DS/TRUST - https://trello.com/b/SNHUfQhB/tc-ds-trust	TBTRUST

LIST OF BLOGS

Themes		
1	Admin	
	● HR - https://fecthr.blogspot.com/	BSHR
	● Admin - https://fectadmin.blogspot.com/	BSADMIN

SHORT CODES FOR TRELLO BOARDS, BLOGS & OSF

	● Management - https://fectmgmt.blogspot.com/	BSMGMT
	● FECT Organizational Notes - https://fectorg.blogspot.com/	BSFEON
	● Meeting notes - https://fectmeet.blogspot.com/	BSMN
	● Weekly Reports - https://fectreports.blogspot.com/	BSWR
	● Legal - http://fectlegal.blogspot.com/	BSLEG
2	IT – https://fectit.blogspot.com/	BSIT
3	Research	
	● Climate - srilankaclimate.wordpress.com	WPCLSL
	-maldivesclimate.wordpress.com	WPCLMV
	● FECT Research - http://fectresearch.blogspot.com/,	BSRES
	● FECT Health - http://healthfect.blogspot.com/	BSHEALTH
	● Air pollution and atmospheric chemistry - http://fectair.blogspot.com/	BSAP
4	Data	
	● Data Library - https://fectdl.blogspot.com/	BSDAL
	● Data Management- http://fectdata.blogspot.com/	BSDAMGMT
5	● Communication - https://fectcom.blogspot.com/	BSCOM
6	● Publication - https://fectpub.blogspot.com/	BSPUB
7	Social services and Advocacy	
	● AWWA Operations - https://awwait.blogspot.com/	BSAWWA
Projects		
1	● Projects - https://fectprojects.blogspot.com/	BSPJ
	● MDP – https://mdpsl.wordpress.com/	WPMDP
	● AgMIP – https://agmipsl.wordpress.com/	WPAGMIP
	● PEER Water - https://peersl.wordpress.com/	WPPEERW
	● Tea & Climate - https://teaclimate.blogspot.com/	BSTECL
Programs		
1	Indian Ocean	
	● Chagos - chagosclimate.wordpress.com	WPCHCL
	● Zanzibar - ZA.blogspot.com,	BSZAN
	● Comoros - Comoros.blogspot.com	BSCOMO
	● Maldives - MV.blogspot.com	BSMV
Websites		
1	● climate.lk - http://www.climate.lk/	CLIMATE
2	● fect.lk - https://fect.lk/	FECTLK
3	● fect.mv - https://fect.mv/	FECTMV
4	● stem.climate.mv - http://www.climate.mv/	STEMCL
5	● tropicalclimateguarantee.org - https://tropicalclimateguarantee.org/	TRO.CL.GUAR
6	● tropicalclimate.org - https://tropicalclimate.org/internal/	TRO.CL.ORG
7	● drought - https://wordpress.com/home/droughtlk.wordpress.com	WPDROU
8	● cleanair - https://wordpress.com/home/cleanairlk.wordpress.com	WPCA
9	● disease - https://wordpress.com/home/diseaselk.wordpress.com	WPDIS

SHORT CODES FOR TRELLO BOARDS, BLOGS & OSF

10	● disaster.lk - https://disaster.lk/archive/	DISASTER
11	● digana.disaster.lk - https://digana.disaster.lk/	DIGDIS
12	● lareef.net - https://lareef.net/	LARNET
13	● slelect.net – www.slelect.net	SLELECT
Institutional		
1	● FECT SL Wordpress -https://fectsl.wordpress.com/	WPFESL
2	● FECT SL Blogspot - http://fectsl.blogspot.com/	BSFESL
3	● Disaster Services Internal - https://fectds.blogspot.com/	BSDSI
4	● Disaster Services SL - https://disasterlk.blogspot.com/	BSDSSL
5	● Tropical Climate - http://tropclim.blogspot.com/	BSTRCL
Staff		
1	● FECT Standard Operating Procedure - https://fectsop.blogspot.com/	BSFESOP
2	● Strategic Planning and Projects for FECT - https://fectstrat.blogspot.com/	BSSPPJ

LIST OF OSF PROJECTS & LINKS

No	NAME	Codes
THEMES		
1	**ADMIN**	
	● Legal Electronic Files - https://osf.io/t83f9/	OSF.LEGEF
	● FECT OCW - https://osf.io/crzdh/	OSF.OCW
2	**IT**	
	● FECT Electronic Hardware - https://osf.io/phwdg/	OSF.EHW
	● Telecommunications - https://osf.io/bcgwp/	OSF.TELE
3	DATA	
	● Data Library Updating - https://osf.io/zdkur/	OSF.DALU
	● Data - https://osf.io/tjcyw/	OSF.DA
	● Institutional Key Documents - https://osf.io/mhuf7/	OSF.IKDOC
PROJECTS		
1	● Maldives Climate Bulletin - https://osf.io/gh4cp/	OSF.MVCLB
2	● Climate.lk Track Records - https://osf.io/c5zx8/	OSF.CLTR
3	● FECT Re-Org - https://osf.io/vm9tk/	OSF.RO
4	● ICTA - https://osf.io/kypur/	OSF.ICTA
5	● DSC Publications - https://osf.io/nbmkf/	OSF.DSCPUB
6	● KMV - https://osf.io/thzak/	OSF.KMV
7	● Sri Lanka Dengue & Climate - https://osf.io/j2ygs/	OSF.SLDECL
8	● Disaster Services Project - https://osf.io/fjwre/	OSF.DSPJ
9	● Hazards Project Reporting - https://osf.io/xmtfq/	OSF.HPJR
10	● Tea and Climate - https://osf.io/jf4wr/	OSF.TECL
INFRASTRUCTURE		
1	● Digana Office Maintenance - https://osf.io/3jnx4/	OSF.DIGOM

SHORT CODES FOR TRELLO BOARDS, BLOGS & OSF

Table Created History

No	Edited By	Date	Version	Changes Made
1	FS	07/02/2022	Version 1	Preparation of the document
2	SV	07/02/2022	Version 2	Additions and changes in existing data
3	FS / SV	O8/02/2022	Version 3	Changes of existing data
4	FS	09/02/2022	Version 4	Categorizing data
5	FS /SV	10/02/2022	Version 5	Categorizing and making changes in data
6	FS/SV	11/02/2022	Version 6	Addition of new data
7	SV/FS	11/02/2022	Version 7	Addition of new data
8	LZ	14/02 /2022	VER 8	QC and simplification of some codes.
9	FS/SV	14/02/2022	Version 9	Highlighting archived codes

Doctor's Comments:

1. Version 2

This is good - where possible simplify a bit more for the very long and commonly used items.
With that change - you can circulate.

2. Version 3

You can use these codes.
BTW - Wrong spelling for Swabhamini keeps being carried over and over again.
We should fix these problems right from the beginning for this reason.
SV, FS,
This needs to be sorted out by TPPI - last item is not needed
It is going to help if you sort out the TPPII
THEMES, PROJECTS, PROGRAMS AND INFRASTRUCTURE AND INSTITUTIONAL
in that order. so that people can find these.
You can also introduce a very light grey background to show the unused / archived
PROJECTS
- Current Projects
- Past Projects
- Proposals
THEMES
- sort these Codes by each Theme and Sub-Themes - keep related themes in sequence
Admin, HR, Legal, Strategic Plan, Regulation
IT, Web, Instrumentation
Research, Data
Communication and Publication
SS&Adv, Training and Education,
keep a consistent order.
STAFF - we should have these in the HR - and remove the Heading called STAFF

SHORT CODES FOR TRELLO BOARDS, BLOGS & OSF

Items 2, 3, 5, 6 belong to HR
Item 4 belongs to
INFRASTRUCTURE - should be a heading with a yellow bar.
BTW - KMV belongs under completed projects

3. Version 7

Accepted the changes.
In the new version - SV/FS have attended to some of the changes that I requested.
I had asked that the boards be sorted by TPPII and that inactive items have a grey background -
This has been done to the extent that SV is aware.
But this is sufficient for now.

Pl be sure to see that you're reported and planned work is represented in the TB - as a Task - if you have completed the task that fact should be
represented in the TB - move the card, add a comment, link, etc and create a follow up card and send it to QC by a team member or supervisor.

There seems to be uncertainty of staff members on the use of TB - so if in doubt ask.
SV - you can add a card for this work in the Strategic Planning Board and link to it.