

James Brown

238 Broadway

New York

NY

United States

To

The HR Manager

XYZ Company

354 F 63rd Street

New York

NY 10022

United States

Sub- Sales engineer cover letter.

Respected Sir/Madam

Recently, I got to know that your esteemed company [mention the name of the company] is hiring candidates for the post of sales engineer. I have read the description box, and I believe that each and every work will be done by me in an appropriate manner.

I was always interested in this field. This is why my education was done from [mention the name of the institution], from there, I got a bachelor's degree in [mention the name of the course] in the year of [mention the year]. Since I am working in this field for [mention the year], this is why I am aware of all the responsibilities and duties of the same.

I can do each and every duty as a sales engineer, such as supporting sales executives with the solution selling into prospect accounts, partnering with sales executives to plan, prepare and execute sales strategies in complex sales cycles, model the financial business scales associated with each sales opportunity and many such things.

Skills which are in me are impossible for me to be the best in this job such as [mention the skills you have]. I will do each and every duty responsibly. I will not give you any chance for any kind of complaints.

I have attached my CV and other necessary documents which need to be submitted for this job. My efforts will impress you. I would like to join this company as a sales engineer. Thank you so much for considering me for this job.

Sincerely,

From

James Brown

[Handwritten signature]

[Mention the contact details]

[Mention here, if there is any post note to be given]