

BF PTO Finances 2024-2025

Treasurer Sarah Burns

Item Description		PTO Event?	Month	Date	Comments	Amount
Month: August						Sum: 979.21
	US Bank Act opened		August	8/22/2024	Deposit made by Nicole Stuebner to open new business account. Ref # 8912955689	1025.00
Sept	PTO Checks		August	8/22/2024	Withdrawal made by Nicole to order PTO checks from Deluxe Business Systems	-45.79
						1515.4
	Month Starting Balance		Sept	9/1/2024	US Bank Balance	979.21
	Mobile Check Deposit		Sept	9/9/24	Mad City Sales check #19517 (assuming this is t shirt profit from 2023-2024 school year)	236.20
	Target GC - Member purchase	Milkmen Game	Sept	8/13/2024	2 Target gift cards (5.00 each) purchased for the milkmen game; game was cancelled due to weather and cards used as prizes at BF Open House. Cards purchased personally by Jen and reimbursed with PTO check #1001; cashed 9/20/24.	-10.00
	Amazon - Debit	Popsicles on the Playground	Sept	9/16/2024	Chalk and Raffle tickets purchased by Sarah with PTO debit card	-35.27
	Walmart - Debit	Popsicles on the Playground	Sept	9/17/2024	2-80 ct boxes of popsicles purchased by Sarah with PTO debit card	-11.76
	Cash Deposit	Popsicles on the Playground	Sept	9/23/2024	\$400 collected for 50/50 raffle; \$200 cash to winner; \$175 cash deposited (remaining \$25 was received on Venmo and will be another line item)	175.00
	Electronic Deposit Venmo		Sept	9/24/2024	\$9 Venmo Nicole S paid Sarah B personally for her PTO BF T shirt - Sarah transferred the money to BFPTO Venmo and then to US bank	8.73
	Electronic Deposit Venmo	Popsicles on the Playground	Sept	9/25/2024	Remaining 50/50 money was collected via Venmo. Transfer to US bank	24.33
	Target - Member Purchase	Popsicles on the Playground	Sept	9/19/24	Melissa Kooping purchased misc items including markers; filled out reimbursement form., check #1002 for \$17.18 cashed 9/30/24	-17.18
	Mobile Check Deposit	Bobcat Bolt	Sept	9/27/24	Baird Associate Match (employee match donation), courtesy of the Beck Family	172.50
Walmart - Debit		Bobcat Bolt	Sept	9/26/2024	Jen Manvilla used her debit card to purchase ring pops for the Mrs. Boris' classroom who reached 80% registered first	-6.36
						17463.92
October						
	Month Starting Balance		October	10/1/24	US Bank Balance	1515.40
	Mobile Check Deposit	Spirit Wear	October		1/24 Wiske Enterprise LLC (Ideal Logo) fundraiser check; sept spirit wear store PTO earnings	78.00
	Mobile Check Deposit	Bobcat Bolt	October	10/3/2024	Lichterman family check #4077 Bolt Shout Out	5.00
	Walmart - Debit	PTO Meeting	October	10/2/2024	Jen Manvilla used her debit card to purchase candy for the in person PTO meeting	-12.17
	Pick N Save - Debit	Bobcat Bolt	October	10/3/24	Jen Manvilla used her debit card to purchase 7 pounds of bananas (day of bolt - some from Sendiks donation not ripe)	-14.88
	Electronic Deposit Venmo	Bobcat Bolt	October	10/4/24	Venmo transfer additional Bolt Shout Outs	9.62
	Electronic Deposit Venmo	Bobcat Bolt	October	10/4/24	Venmo transfer for Bolt Shout Outs	255.65
	Target - Debit	Fall Fun Fair	October	10/6/24	Jen Manvilla used her debit card to purchase 2 sets of brown bags for prizes (200 ct)	-4.21
	Michaels - Debit	Fall Fun Fair	October	10/8/24	Jen Manvilla used her debit card to purchase 4 clear 8x10 acrylic frames	-12.90
	Amazon - Debit	Fall Fun Fair	October	10/9/24	Jen Manvilla used her debit card to purchase balloon arch materials, pump, gift boxes, dj party lights, tape dispenser, gloves, temp tattoos, potato chip rack, glow sticks, etc for FFF	-140.31
	Dollar Tree - Debit	Fall Fun Fair	October	10/9/2024	Jen Manvilla used her debit card to purchase 24 classroom baskets, table cloths, totes, baskets and buckets	-65.66
	Cash Deposit	N/A	October	10/10/24	20.00 cash deposit for 2019-2020 PTO membership we found in the BF Office	20.00
	Amazon - Debit	Fall Fun Fair; Veteran Flags WWP	October		Jen Manvilla used her debit card to purchase 100 small American flags (\$23.79) and 200 paper food boats (\$25.80)	-49.59
	Scentco - Debit	Bobcat Bolt	October	10/10/204	Jen Manvilla used her debit card to purchase scencils for bobcat bolt participants	-279.96
	Fast Print - Debit	Bobcat Bolt	October	10/10/24	Jen Manvilla used her debit card to purchase 55 color changing cups for Bolt Prizes	-146.18
	Target - Debit	Bobcat Bolt	October	10/11/2024	Jen Manvilla used her debit card to circuit iron on for Bolt shirt customization (Oak Creek)	-9.32
	Target - Debit	Bobcat Bolt	October	10/11/24	Jen Manvilla used her debit card to purchase circuit iron on for Bolt shirt customization (Franklin)	-15.54
	Electronic Deposit Venmo	Jen's Basket	October	10/15/24	\$448.08 transferred from Venmo for parent donations to Jen's get well basket	445.08
	Mobile Check Deposit	School Tool Box	October	10/14/2024	School Tool Box - school supply boxes ordered PTO Share	240.17
	Service Fee	N/A	October	10/15/24	US Bank Service Fee - sept paper statement	-6.00
	Oriental Trading - Debit	Fall Fun Fair	October	10/15/24	Jen Manvilla used her debit card on purchase #733321529, Halloween drop disk game, 3 tissue acorns and 3 leafy hedgehog magnets	-77.61
	Oscar's Frozen Custard - Debit	Bobcat Bolt	October	10/11/2024	Jen Manvilla used her debit card to purchase \$5 gift cards for bobcat bolt (\$200 level prizes- 29)	-145.00
	Bricks - Debit	Fall Fun Fair	October	10/11/24	Jen Manvilla used her debit card to purchase 3-\$5 gift cards for FFF prizes	-15.00
	Check	Jen's Basket	October	10/15/24	Check #1003 written out by Sarah Burns to Laurel O for purchasing restaurant and store gift cards for Jen Russel and family (\$455 total- Pick N Save, Target, Starbucks, Little Cancun, Ann's and Crossroads)	-445.00
	Check Voided	Bobcat Bolt	October	10/16/2024	Check #1005 voided for uploading into Fundhub platform	0.00
	Check Reimbursement	Fall Fun Fair; Bobcat Bolt	October	10/14/24	Check #1004 to Jen Manvilla for FFF and BB reimbursement for \$11.98; combo of 3 receipts for sugar free soda (FFF), decal (bolt) and ziplock bags (bolt)	-11.98
	Mobile Check Deposit	Jen's Basket	October	10/18/24	Lichterman family check #4078 - donation to Jen's Basket (however post PTO gift - PTO to provide funds to school to have them include the \$25 in their get well)	25.00
	Mobile Check Deposit	Bobcat Bolt	October	10/18/24	Wantiez Family check 2748; bolt donation for Mrs. Boris left in school office	50.00
	Service Fee	N/A	October	10/18/24	Us bank refunded fees	6.00
	Target - Debit	Fall Fun Fair; Bobcat Bolt	October	10/17/24	Sarah Burns used her debit card to purchase 4 laundry baskets for classroom raffles and plates/napkins for Mrs. Boris' Pizza Party post Bobcat Bolt	-19.79
	Target - Debit	Teacher Purchases from Bolt	October	10/17/2024	Jen Manvilla used her debit card to purchase storage totes for Axe's classroom	-42.31
	Check Reimbursement	Bobcat Bolt	October	10/18/2024	PTO member reimbursement. Check #1007 to Sarah Burns for Bolt Rubber Band purchase	-19.00
	Electronic Deposit Venmo	Bobcat Bolt	October	10/21/24	Venmo transfer for Bolt Donation from Mary Shannon on 10/2/24 \$50.00	48.95
	Electronic Deposit Venmo	Bobcat Bolt	October	10/21/24	Venmo transfer for Bolt Donation; M. Milkovic (Mrs. Kim) \$25 on 10/3/24	24.43
	Amazon - Debit	Teacher Purchases from Bolt	October	10/21/24	Jen Manvilla used her debit card at Amazon on 10/19; Sorensen Tonies, Gum, Pouches (Sorensen)	-91.50
	Deposit	Bobcat Bolt	October	10/23/24	Bolt Profits from Originalgetmoo	17895.00
	School Specialty - Debit	Teacher Purchases from Bolt	October	10/24/24	Jen Manvilla used her Debit card at School Specialty 4 packs pipe cleaners and 2 pks foam stickers (Axe)	-69.81
	Papa Johns - Debit	Bobcat Bolt	October	10/25/24	Jen Manvilla used her Debit card for Bolt Pizza Party Boris (attn: Melissa Kooping)	-61.92
	Dunn's Sporting Goods - Debit	Bobcat Bolt	October	10/25/24	Jen Manvilla used her debit card at Dunn's Sporting goods for 3 Bolt t shirts	-36.00
	Amazon - Debit	Fall Fun Fair	October	10/28/24	Jen Manvilla used her debit card at Amazon on 10/22 to purchase all in one popcorn machine packets	-35.99
	Amazon - Debit	Teacher Purchases from Bolt	October	10/28/24	Jen Manvilla used her debit card at Amazon on 10/24 to purchase teacher classroom items with their bolt winnings	-93.05
	Milw Co - Debit	Field Trip	October	10/28/24	Jen Manvilla used her debit card at Milwaukee Co 10/25	-144.00
	Riteway - Debit	Field Trip	October	10/28/24	Jen Manvilla used her debit card at Riteway for Field trip transportation on 10/25	-464.04
	Zoological Society - Debit	Field Trip	October	10/28/24	Jen Manvilla used her debit card for a zoo field trip	-210.00
	Dollar Tree - Debit	Fall Fun Fair	October	10/26/2024	Jen Manvilla used her debit card at Dollar Tree to purchase 4 more harvest table cloths	-5.30
	Mobile Check Deposit	Dine Out	October	10/29/24	Dine out profit from Cousins 10/21 4-7pm	221.85
	Mobile Cash Deposit	Misc; Bolt	October	10/29/24	\$10 cash found in raffle and \$20 Joseph Joman (Mrs. Woods) bolt donation left in office	30.00
	Customer Withdrawal	Nov Book Fair	October	10/29/24	Sarah Burns withdrew \$50 cash to add to Nov Book Fair cash boxes for start up day one	-50.00
	Google - Debit	PTO Tools	October	10/29/24	Recurring debit purchase for Google Suite	-12.00
	Oriental Trading - Credit	Fall Fun Fair	October	10/30/24	Credit from Oriental for out of stock item	7.18
	Debit Purchase	Teacher Purchases from Bolt	October	10/30/24	Jen Manvilla used her debit card at secret stories for Mrs. Boris	-123.21
	Customer Withdrawal	Fall Fun Fair	October	10/31/24	Sarah Burns withdrew \$400 cash to add to fall fun fair cash boxes for start up cash/change	-400.00
	Amazon - Debit	Teacher Purchases from Bolt	October	10/31/24	Jen Manvilla used her debit card at Amazon on 10/29 for Lewis- classroom balance board	-36.98
	Target - Debit	Fall Fun Fair; Caramel apple bar	October	10/31/24	Jen Manvilla used her debit card at Target on 10/29 to purchase sugar free candy and tub for FFF (\$20.67) and toppings for teacher caramel apple bar in Nov (\$26.53)	-47.20
						20334.33
November						
	Month Starting Balance		November			17463.92
	Deposit	Fall Fun Fair	November	11/2/24	Fall Fun Fair Cash deposited	2786.00
	Customer Withdrawal	Nov Book Fair	November	11/4/24	Sarah Burns withdrew \$20.00 change to add to cash boxes	-20.00
	Amazon - Debit	Teacher Purchases from Bolt	November	11/4/24	Jen Manvilla used her debit card at Amazon on 10/31; Lewis basketball hoop	-35.10
	Patterson Orchard - Debit	Fall Fun Fair	November	11/4/24	Sarah Burns used her debit card at Patterson Orchards for FFF Caramel Apples	-81.00
	Rocky Rococo - Debit	Fall Fun Fair	November	11/4/24	Jen Manvilla used her debit card for Rocky Rococo Pizza	-312.00
	Amazon - Debit	PTO Tools	November	11/4/24	Jen Manvilla used her debit card at Amazon on 11/2 to purchase 2 cash boxes for PTO events	-38.46
	Milwaukee Pretzel Co - Debit	Fall Fun Fair	November	11/4/24	Sarah Burns (SB) paid Milw Pretel Company invoice for 80 pretzels and a case of cheese	-128.00
	PTO Today - Debit	PTO Tools	November	11/5/24	Jen Manvilla used her debit card to purchase PTO insurance through PTO Today	-556.00
	Amazon - Debit	Teacher Purchases from Bolt	November	11/7/24	Jen Manvilla (JM) used her debit card at Amazon on 11/6 to purchase 2 phonics sets (Boris)	-179.98
	Electronic Deposit Venmo	Fall Fun Fair	November	11/8/24	Initiated 11/6/24- Venmo transfer for FFF Food purchases (104.73)	104.73
	Deposit	Fall Fun Fair	November	11/8/24	SB made cash deposit from Fall Fun Fair	2597.25
	Customer Withdrawal	Nov Book Fair	November	11/8/24	SB made withdrawal for additional single needs with Book Fair cash boxes	-40.00
	Zoological Society - Debit	Field Trip	November	11/12/24	JM used debit card to purchase Zoo field trip	-210.00
	Milw Co - Debit	Field Trip	November	11/12/24	JM used debit card to purchase Zoo field trip	-20.00
	Go Riteway - Debit	Field Trip	November	11/12/24	Bus Transportation for Field Trip	-199.19
	Target - Debit	Nov Book Fair	November	11/12/24	JM used her debit card on 11/8 at Target for a GC Thank You to our Book Fair Coordinator Mary Straub	-50.00
	USPS - Debit	PTO Tools	November	11/12/24	JM used debit card to purchase stamps for the PTO	-31.05
	Target - Return	Fall Fun Fair	November	11/13/24	Sarah Burns returned one unused laundry basket	4.25
	Donation - Debit	Veteran Flags WWP	November		JM used her debit card to make an online donation to the Wound Warriors Project after the Venmo flag collection	-135.00
	Amazon - Debit	PTO Tools	November	11/13/24	JM used her debit card at Amazon to purchase PTO address labels (4.95) and paid 8.95 in shipping	-13.90
	Target - Debit	Conference Dinners	November	11/13/24	JM used her debit card at Target on 11/12 for apples and conference dinner supplies	-22.30
	Check	Nov Book Fair	November	11/19/24	Check #1009 paid Scholastic balance for Acct #35738	-651.12
	Amazon - Debit	Teacher Purchases from Bolt	November	11/20/24	JM used her debit card at Amazon for classroom purchases (Lewis sensory toy)	-27.97
	Target - Debit	Holiday Luncheon	November	11/20/24	JM used her debit card at Target to purchase dec hooks and plates	-14.49
	Target - Debit	PTO Raffle Item	November	11/20/24	JM used her debit card at Target for GC raffle item	-10.00
	TJMAXX - Debit	Dec Hot Cocoa Bar	November	11/20/24	JM used her debit card at TJ Maxx; supplies for Dec Hot Cocoa Bar	-39.02
	TJMAXX - Debit	Dec Hot Cocoa Bar	November	11/20/24	JM used her debit card at TJ Maxx; supplies for Dec Hot Cocoa Bar	-17.97
	JoAnn - Debit	Holiday Luncheon	November	11/21/24	JM used her debit card at JoAnn's for garland decor	-16.92
	Party City - Debit		November	11/21/24	JM used her debit card at Party City	-5.30
	Check	Fall Fun Fair	November	11/21/24	Check #1008 paid to Franklin HS Food Services for use of warmer (invoice F5740)	-15.00
	Mobile Check Deposit	Dine Out	November	11/22/24	Dog Haus October Dine Out Payout (BPC Golf Entertainment LLC)	381.00
	Mobile Check Deposit	Dine Out	November	11/22/24	Nooodles October Dine Out Payout	326.07
	Jimmy Johns - Debit	Conference Dinners	November	11/25/24	JM used her debit card to order JJ's delivery for staff at Nov 21st conferences (\$252.91 + \$37.26 tip)	-290.19
	Amazon - Debit	Holiday Luncheon	November	11/25/24	JM used her debit card at Amazon purchase Holiday plates and forks for the luncheon	-29.98
	JoAnn - Debit	Holiday Luncheon	November	11/25/24	JM used her debit card at JoAnn's 12 ornaments	-6.77
	Mobile Check Deposit	Dine Out	November	11/26/24	MOD October Dine Out Payout	77.82
Wehr - Debit		Field Trip	November	11/26/24	JM used her debit card to purchase Wehr in school Field Trip for 4K	-210.00
						20330.39
December						
	Month Starting Balance		December			20,334.33
	Dollar Tree - Debit		December		JM used her debit card at Dollar Tree	-3.94
January						0
January						
	Month Starting Balance		January			
February						0

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