

**West Marshall Board of Education
Regular Session
March 10, 2021**

The West Marshall Board of Education met in regular session on Wednesday, March 10, 2021, at 6:31 p.m. in the library in the high school building. President Rodney Honeck called the meeting to order. Members present for roll call included April Coulter, Erick Eggers, Sue Goodman, Rodney Honeck, Shawn Meyer, Bob Ranson and Hunter Wilkening.

Agenda: Motion by Coulter, seconded by Ranson, to approve the agenda. Ayes, 7; Nays, 0. Motion carried.

Pledge of Allegiance

Welcome and Recognition of Visitors

Brandi Hartwig addressed the board regarding the price of the Trojan 6-6 Child Care program. She feels that charging \$5/hour is cost prohibitive.

Consent Agenda

Recommendation by Mr. Large to approve the following consent agenda items:

- Minutes of the February 10, 2021, Regular Meeting
- Bills and financial reports
- Personnel report:
 - Approve resignations: Heather Feuerhelm, HS At-Risk/English Teacher; Rebecca Roberts, MS Science Teacher; Zach Eash MS boys basketball coach; Sue Lindemann, food service worker.
 - Approve hires: Jaccob Holm, MS Language Arts teacher; Cameron Mitchell, Band Teacher; Dana Craven as assistant MS girls track coach; Lonnie Ferguson as assistant MS boys track coach; Paul deNeui as assistant HS girls track coach.
 - Approve change: Michelle Kabrick move from para to food service.

Motion by Ranson, seconded by Coulter, to approve the consent agenda items. Ayes, 7; Nays, 0. Motion carried.

Old Business

- Amendment to Student Expulsion Hearing: Motion by Meyer: I move that the West Marshall Board of Education permit the student who was expelled on January 13th, 2021, to receive academic services through Johnston CSD while court ordered to Youth Homes of Mid-America and during such time the student is complying with the requirements of the Youth Homes program. This Student continues to be prohibited from entering West Marshall school grounds or participating in West Marshall school activities for the duration of his original suspension. The Superintendent shall communicate this amendment to the expulsion decision to the family and to Johnston. Motion was seconded by Ranson. Ayes, 7; Nays, 0. Motion carried.

New Business

- Approval of the 2021-22 School Calendar: Recommendation to approve Draft #2 as presented in the Public Hearing, with the school day for elementary starting 10 minutes early and ending 10 minutes later. Elementary will start at 8:00 am and end at 3:25 pm. Other dates correspond to the 2020-21 school calendar with one addition of a snow day on April 15th, 2022. Motion by Ranson, seconded by Eggers, to approve draft #2 of the school calendar as presented. Ayes, 7; Nays, 0. Motion carried.
- Approval of Amendment to the 2020-21 School Calendar: We have missed 3 days of school due to weather. The recommendation was made to make up some, if not all, of these missed student days. Motion by Ranson, seconded by Eggers, to end school on May 27th for students. Staff's last day will be June 2nd. Ayes, 7; Nays, 0. Motion carried.
- Set Date, time and location for the Public Hearing on the 2021-22 Budget: April 7th at 6:00 p.m. in the high school library. Motion by Wilkening, seconded by Goodman, to hold the public hearing on the 2021-22 budget on April 7th at 6:00 p.m. in the High School Library. Ayes, 6; Nays, 0 (Ranson stepped out temporarily). Motion carried.
- Set Date, time and location for the Public Hearing on the 2020-21 Budget Amendment April 7th at 6:15 p.m. in the high school library. Motion by Coulter, seconded by Wilkening, to hold the Public Hearing for the 2020-21 Budget Amendment on April 7th at 6:15 p.m. in the High School Library. Ayes, 7; Nays, 0. Motion carried.
- Approve Budget Guarantee: Resolved, that the that the Board of Directors of West Marshall community school district, will levy property taxes for fiscal year 2021-2022 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa. Motion by Wilkening, seconded by Coulter, to approve the Budget Guarantee Resolution. Ayes, 7; Nays, 0. Motion carried.
- Consideration of 2012-22 Budget Scenarios and Approve Budget Publication: The property tax levy options were presented to the board. A recommendation was made to publish the levy at 11.76581, a decrease of 0.318 from FY21. This levy includes Management Fund levy of 0.62441 which will generate \$200,000 and Income Surtax Rate of 0.04. Motion by Wilkening, seconded by Eggers, to approve the Budget Publication as presented with a levy rate of 11.76581. Ayes, 7; Nays, 0. Motion carried.

- Consideration of Financing Proposals Opened and Reviewed by the Superintendent of Schools, Board Secretary, and the Placement Agent. A recommendation was made to accept bid from Luana Savings Bank with an average interest rate of 1.52% and maturity date of 2032. These bonds are callable anytime. This equates to a savings of approximately \$200,000 on the existing bonds. Motion by Coulter, seconded by Wilkening, to accept the bid from Luana Savings Bank. Ayes, 7; Nays, 0. Motion carried.
- Resolution Directing Sale: Resolution directing the sale of approximately \$6,270,000 school infrastructure Sales, Services and Use Tax Revenue and Refunding bonds, Series 2021. Motion by Coulter, seconded by Ranson, to approve the resolution directing the sale of the bonds. Roll call vote: Coulter, aye; Eggers, aye; Goodman, aye; Honeck, aye; Meyer, aye; Ranson, aye; Wilkening, aye. Motion carried.
- Resolution Authorizing the Redemption of Outstanding School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds, Series 2015: Resolution authorizing the redemption of outstanding school infrastructure sales, services and use tax revenue refunding bonds of the West Marshall Community School District, State of Iowa, dated December 23, 2015, and directing notice be given. Motion by Ranson, seconded by Coulter, to approve the resolution directing the sale of the bonds. Roll call vote: Coulter, aye; Eggers, aye; Goodman, aye; Honeck, aye; Meyer, aye; Ranson, aye; Wilkening, aye. Motion carried.
- Summer Program Rates/Tuition: Motion by Goodman, seconded by Eggers, to table action until further discussion. Ayes, 7; Nays, 0. Motion carried.
- Policies: Approve 1st reading of board policies:
 - 507.1 Student Health and Immunization Certificates
 - 507.2E1 Authorization Asthma or Airway Constricting Medication Self-Administration Consent Form
 - 507.2E2 Parental Authorization and Release Form for the Administration of Prescription Medication to Students
 - 507.3 Communicable Disease – Students
 - 507.4 Student Injury or Illness at School
 - 507.6 Student Insurance
 - 507.7 Custody and Parental Rights
 - 507.8R1 Special Health Services Regulation
 - 507.9 Wellness Policy
 - 508.1 Class or Student Group Gifts
 - 508.2 Open Night
 - 602.1 Curriculum Development
 - 602.2 Curriculum Implementation
 - 602.3 Curriculum Evaluation

Motion by Coulter, seconded by Ranson, to approve the 1st reading of board policies as presented. Ayes, 7; Nays, 0. Motion carried.

Policies: Approve 2nd reading of board policies:

- 508.1 Class or Student Group Gifts
- 508.2 Open Night
- 601.1 School Calendar
- 601.3 School District Instructional Organization
- 602.1 Curriculum Development
- 602.2 Curriculum Implementation
- 602.3 Curriculum Evaluation
- 603.4 Multicultural/Gender Fair Education
- 603.5 Health Education
- 603.5E1 Human Growth and Development Student Excuse Form
- 603.6 Physical Education
- 603.7 Career Education
- 603.8 Teaching About Religion
- 603.8R1 Teaching About Religion Regulation-Religious Holidays
- 603.9 Academic Freedom
- 603.9R1 Teaching Controversial Issues
- 603.12 Independent Study

Motion by Ranson, seconded by Meyer, to approve the 2nd reading of board policies as presented. Ayes, 7; Nays, 0. Motion carried.

Policies: Approve final reading of board policies:

- 505.10 Homework Policy
- 409.2E1 Emergency Paid Sick Leave Request Form Under the Families First Coronavirus Response Act: Rescind, expired December 31, 2020

- 409.2E2 Expanded Family and Medical leave Request Form Under the Families First Coronavirus Response Act Rescind; expired December 31, 2020
- 503.1 Student Conduct
- 503.5 Corporal Punishment, Mechanical Restraint and Prone Restraint
- 503.6 Physical Restraint and Seclusion of Students
- 503.6R1 Use of Physical Restraint and Seclusion of Students
- 503.6E1 Use of Physical Restraint and/or Seclusion Documentation Form
- 503.6E2 Debriefing Letter to Guardian of Student Involved in an Occurrence Where Physical Restraint and/or Seclusion was Used
- 503.6E3 Debriefing Meeting Document
- 604.9 Home School Assistance Program (rescind)

Motion by Meyer, seconded by Coulter, to approve the final reading of board policies as presented. Ayes, 7; Nays, 0. Motion carried.

- Fundraisers: West Marshall PTO submitted 2 fundraisers: one for school supply boxes to fund the playground, one for STEAM activities to fund a library project. After Prom submitted a fundraiser for t-shirts. NHS submitted a fundraiser for ISU Dance Marathon. Motion by Ranson, seconded by Goodman, to approve the fundraisers. Ayes, 7; Nays, 0. Motion carried.

Principal Reports

- Ms. Smith's report included an update on preschool enrollment. We currently have 42 4-year-old students enrolled and 17 3-year-old students are interested. There are 10 who are interested in wraparound care and 12 are considering it. We will now child care assistance for financial help to those in need, families can apply with DHS and they remit payment directly to the school. A survey was sent out to preschool parents with 35 responses sharing feedback on the program. Elementary school will continue their focus on targeted instruction. They are collaborating with an AEA math consultant. Update on Trojan summer care – the rate is yet to be determined. As for staffing, they are looking for an onsite supervisor, preferably someone to be in charge year-round. Kindergarten registration on March 23rd onsite, there will be online registration as well. This will replace Kindergarten Round Up. Registration for 3-year-old preschool will be March 22nd.
- Mr. Tollefson reported on their speaker, Mike Donahue, who presented to MS and HS students last week. Read Across America just finished in grades 4-5. The 6-12 grade choir and band concerts were recently held. ISASP testing will be mid-April; the teachers completed their module today. The MS will be hosting an outreach meeting with parents on social media apps, sexting and online bullying/harassment, on April 14th. Celebrations: swim season was successful; February students of the month - assemblies are now in person; 3 students placed at MS state wrestling; FFA districts were held last week with 4 MS teams advancing to state.
- Mr. Randall reported ISASP testing will be April 12-16. Shon Smith with ACI presented a trades apprenticeship program to students at WM. A group of students built the carriage for the Cinderella play, which was highlighted in the newspaper. Life Skills Simulation was held for the seniors in which they were given a salary with expenses and they had to decide budget their money. Resource fair was finally held after rescheduling twice due to weather issues. We have 5 of 8 groups advance to state at the FFA Districts. The Spring musical was held last weekend and was a huge success!

Superintendent Report

- Mr. Large reported the 2nd COVID vaccine is March 11th. Staffing update - we are waiting for Kindergarten numbers to know where and if we are hiring. The pool and auditorium will be mostly off limits this summer due to construction. We won't have open swim, but hoping to have swimming lessons. Access to HS building over Spring Break will be limited due to abatement and removal of ceiling tiles in corridors and cafeteria. We are expecting a 3rd round of federal stimulus funding of approximately \$650,000. Starting March 29th, the gym will be off limits. We will then move items out of classrooms after graduation on May 19th.

Board Member Reports

- Labor Management Report: last meeting focused on the 2021-22 school calendar.
- Facilities Report: The HVAC project will be underway and reminder that it will be messy and inconvenient but well worth it. A heat pump is being replaced in the elementary school over break. Some openers were replaced at the bus garage.

Motion by Wilkening, seconded by Coulter, to adjourn. Ayes, 7; Nays, 0. Motion carried. The meeting adjourned at 8:43 p.m.

Respectfully submitted,
Stephanie Edler