



Ohio Taekwondo Association Bi-Annual Meeting of the Corporation

Meeting Details: November 1, 2025, 3:30 PM EST

Location: In person at 4720 Reed Road, Upper Arlington, Ohio, 43220

Meeting to be called to order at 3:30 PM by Treasurer, Matthew Keidan

Meeting Purpose: Conduct bi-annual meeting of the Ohio Taekwondo Association

Order of Business

1. Roll Call
2. Approval of the minutes preceding meeting (regular or special of the Corporation)
3. Treasurer's Report
4. Reports from Officers, Representatives, and Committees
5. Special Orders
6. Unfinished business
7. New business
8. Financial Motions
9. Fixing the date and place of the next regular meeting
10. Adjournment

1. Roll Call

- Officers:
 - President, Grandmaster ChungKeun Lee
 - Vice President, Stephen Potter
 - Treasurer, Matthew Keidan

2. Approval of preceding meeting minutes

- Preceding Meeting Minutes completed and were previously approved by all officers present on June 14, 2025

3. Treasurer's Report

- Treasurer Matthew Keidan provided an update on the status of finances:
 - \$24,999.78 current balance on hand
 - Scholarship Program Results
 - We presented six \$225 scholarships for a total of \$1,350
 - One check is still outstanding. Mister Keidan will reach out to the recipient

4. Reports from Officers

- The Board is still seeking candidates for the remaining roles: Referee Chair and Athlete Representative.
 - Master Potter and Master Lee both discussed people they will reach out to to recruit for these roles.

5. Special Orders

- No special orders

6. Unfinished Business

- The OTA Fiscal year was set as 9/1-8/31 moving forward. Matthew Keidan is in the process of filing the partial year tax forms that will establish the new fiscal year with federal and state officials.
- There was further discussion about putting on a regional referee training camp in the spring, prior to state championships. Master Potter suggested this event would be a good opportunity to partner with Michigan Sport Taekwondo to strengthen the referee pool in the region.
- The board discussed providing opportunities for Ohio athletes to get more experience with PSS systems. The consensus was that OTA should move forward with subsidizing the cost of bringing PSS equipment to open state wide training events and facilitating those types of training events in the future. This appears to be more feasible than OTA purchasing and maintaining a PSS system.

7. New Business

- Discussion commenced on planning the 2026 USAT Ohio State Championship. Mister Keidan is actively working on securing a venue. Master Lee discussed hosting a virtual meeting with masters and school owners around the state once the venue and date have been set.

8. Financial Motions

- The following financial motions were reviewed:
 - Request to purchase medals for the 2026 USAT State Championship. Motion made by Mister Keidan, seconded by Master Potter
 - Total Expense: Up to \$4,000
 - Initial Purchase of 400 medals-\$2,000
 - Shipping up to \$1,000
 - Budget for contingency reorder due to high registration-\$1,000
 - Approved by Master Potter and Mister Keidan
- Master Lee and Mister Keidan will align on ordering and payment

9. Fixing the date and place of the next regular meeting

- The next Regular Meeting of the Corporation shall be in June 2026, at a time, date, and location to be determined by the officers

10. Meeting Adjournment

- Meeting adjourned by Treasurer Matthew Keidan