SDSU Global Campus Online Course Guide

Prepare your computer and yourself for live online courses using the Zoom web conferencing Canvas Learning Management System:

Before using Zoom, please note that this is a two-way web conferencing tool, and that you should make yourself and your surrounding area presentable prior to joining any Zoom meeting in case the camera video is on by default.

Please watch 5 Do's and Don'ts of Webcam Etiquette.

Test your connection (well in advance of the first session)

- You can test your connection at **Zoom Connection Test**.
- Test your Zoom <u>Audio</u> and <u>Video</u>.

Join from the Zoom application (recommended for the best experience)

- <u>Download</u> and install the Zoom application on your computer
- Sign in using your SDSUid (advised) or personal email.
- Please have your full name in your **Zoom Profile**, in order to be admitted to meetings and for attendance purposes.

Join from a URL link

- Join by clicking on the URL link in your **Canvas course (usually in the Welcome module)**, e-mailed from Program Manager, or calendar invitation
- The Zoom application will automatically download, launch, and connect you to the meeting

Join from a browser

- Open any browser (Chrome, Safari, Firefox, Edge)
- Go to sdsu.zoom.us/join (you will sign in with SDSUid)
- Enter your meeting ID provided by the host or Canvas course

Join by telephone dial-in

- You can join a meeting via telephone by using your landline or mobile device by dialing the number provided in the invitation you receive
- You will then be asked to enter the meeting ID

Web Conferencing Resources

- SDSU Web Conferencing Page
- Zoom Basics Guide Slideshow
- Video Conference Etiquette
- <u>Zoom Best Practices</u> (Vanderbilt)

Prepare for your online courses using Canvas Learning Management System (LMS):

Create an SDSUid account to log in:

- Following registration, you will receive an email from SDSU with instructions on how to activate your account.
- Please refer to the SDSUid Guide for more information.

Access your LMS class:

- SDSU Canvas Website
- Sign in using your **SDSUid**.
- Test the login to verify that it works before your class.
- Online classes are usually available to students on the first day of class.
- It is advised to use the Firefox browser for both Windows and Apple macOS computers.

Learning Management System Resources:

- How to navigate Canvas as a student
- Canvas Student Guide
- You can also download the Canvas iOS Student <u>App</u> for iPhone and iPad or Android Canvas <u>App</u>.

For assistance, please contact the SDSU Global Campus IT Support Team Help Desk at itsupport.global@sdsu.edu or (619) 594-5893.