Wake Dems Virtual CEC Meeting Guide 1-Pager

As this is a business meeting, quorum is required to conduct business. Proxies are allowed.

Who Gets to Vote?

Voting Members for this meeting are members of the CEC (County Executive Committee, 2.01 NCDP Plan of Organization).

- Those who can vote should have received an email or postcard notice with credentialing information and a basic agenda.
- Observers can be any Democrat registered to vote in Wake County. Observers cannot vote during the meeting. Observers and guests must also be credentialed.

Meeting Via Zoom

No Recording: No recording, *screen capture , or live streaming is allowed by attendees. Those who record without permission may be asked to leave. The meeting will be recorded by WCDP as an official record of our business. (*Screen captures are allowed for personal accessibility issues but cannot be shared outside of the meeting.)

Naming: The name in Zoom will be the same full name used when credentialing for the Zoom meeting. This should be the same name used for the pre-credentialing Google form.

Closed Captioning: To have better accessibility for all members, any participant can turn on closed captioning during the meeting.

- Zoom Tutorials: https://support.zoom.us/hc/en-us/articles/206618765-Zoom-video-tutorials
- Test Zoom: https://support.zoom.us/hc/en-us/articles/115002262083-Joining-a-test-meeting

Credentialing

This is like the sign-in table at an in-person meeting. You submit a form (provided during the meeting) to certify that you are a Voting Member and activate your voting PIN.

Voting

Voting: The aim is to complete voting by EITHER Zoom raised hand or acclamation, depending on the Chair's pleasure. If we need to ballot, we will use a Google Form or Election Buddy. During the CEC meeting, you will either click a link in the chat or receive an email to access the ballot. Voting is completed before the end of the meeting.

Voting Help: Those needing voting assistance will be able to call phone numbers provided during the CEC meeting for help and are often moved to a Zoom breakout room for assistance.

Pre-Meeting Assistance or Queries

If you have questions prior to the meeting you can email CEC.team@wakedems.org or call 919-916-5641.