

75th Senate



S.R. 29B

Fall Session

Bill Type: Bylaws Change

A Bill To Amend the Expansion of The Office of Senate Leadership

A bill, brought by **Senator Dan Siddiqui**, joined by **Senator Alexa Butler** to amend the recently passed legislation that expanded the Office of Senate Leadership by restructuring the office's composition based on a longer term plan to delineate responsibilities between the Executive and Legislative Branches.

***Whereas**, the 75th ASUCSB Senate previously passed legislation expanding the Offices of Senate Leadership; and,*

***Whereas**, Senate Leadership wants to expand and change the roles of certain positions to ensure a more efficient, effective, and successful Senate Leadership team; and,*

***Whereas**, the amendments made in this Bill are in accordance with Senate Leadership's long-term restructuring plan for the Legislative Branch and relationship with the Executive Branch; and,*

***Therefore, be it enacted by Associated Students in the 75th Senate assembled**, the following clauses will go into effect in the Bylaws of the AS Legal Code under **Article VI—Legislative Branch, Senate, subarticle “Senate Leadership Staff”**:*

A) Charge of the Senate **Leadership** Staff:

- 1) The Senate **Leadership** Staff serve to increase the effectiveness of the Senate in enacting wise policy, positively representing the Association, and conducting detailed due diligence. The Senate **Leadership** Staff provide special assistance in particular to the Senate Leadership in their conduct of Senate Business.

B) Direction of the Senate Leadership Staff

1) The Senate Staff complete their duties at the direction of their respective Head of Staff. Heads of Staff receive their direction from their respective President Pro-Tempore. The Senate may direct the Senate Leadership Staff by resolution, overriding these typical orders of direction.

C) First President Pro-Tempore Head of Staff

1) The First President Pro-Tempore Head of Staff serves as the principal administrative officer of the First President Pro-Tempore, through the delegation and direction of the same. The Head of Staff is responsible for organizing and operating the Office of the First President Pro-Tempore.

2) The Head of Staff is the foremost representative of the President Pro-Tempore. The Head of Staff represents the President Pro-Tempore at meetings, through email, text messages, and telephone calls, and through all other modes of official communication.

3) The Head of Staff may be delegated administrative, operational, management, or other non-legislative tasks by the President Pro-Tempore.

4) The First President Pro-Tempore Head of Staff will conduct a peer evaluation of the Second President Pro-Tempore Head of Staff on a quarterly basis; providing in writing at least one positive and one constructive piece of feedback. They will cooperate with their corresponding peer evaluation by the Second President Pro-Tempore Head of Staff.

5) The Head of Staff will direct, manage, and oversee—under the guidance of the President Pro Tempore—the First President Pro-Tempore staff, ~~if applicable~~ and be responsible for setting up all Office meetings and other staff activities.

D) Second President Pro-Tempore Head of Staff

1) All duties, responsibilities, restrictions, honoraria, and other legal code attributes of the Second President Pro-Tempore Head of Staff are identical to those of the First President Pro-Tempore Head of Staff, with the exception that the former follows the direction of—and represents—the Second President Pro-Tempore.

2) The Second President Pro-Tempore Head of Staff will conduct a peer evaluation of the First President Pro-Tempore Head of Staff on a quarterly basis; providing in writing at least one positive and one constructive piece of feedback. They will cooperate with their corresponding peer evaluation

by the First President Pro-Tempore Head of Staff.

E) First President Pro-Tempore Senior Advisor

1) The First President Pro-Tempore Senior Advisor shall be responsible for conducting research on topics of interest to the Pro-Tempore, including ASUCSB, UCSB, Isla Vista/Local Government, and UC-wide policy issues.

2) Shall assist the Pro-Tempore in curating statements to the larger UCSB community, provide advice on policy and operational issues, and attend as many meetings alongside the Pro-Tempore at the latter's discretion to serve as a notetaker and consultant.

3) They shall also be the primary point of contact for the Pro-Tempore regarding all financial matters including drafting the budget packet of the senate, working with relevant offices to track AS passthrough lock-in fees, and assisting with the Senate's role in the yearly ASUCSB fiscal budget process.

4) They shall also be the primary point of contact for the Pro-Tempore regarding all Constitutional duties of the Senate and the Legislative Branch's relationship with all other branches of the Association, and provide advice to the Pro-Tempore in these areas.

F) Second President Pro-Tempore Senior Advisor

1) All duties, responsibilities, restrictions, honoraria, and other legal code attributes of the Second President Pro-Tempore Senior Advisor are identical to those of the First President Pro-Tempore Senior Advisor, with the exception that the former follows the direction of—and represents—the Second President Pro-Tempore.

G) First President Pro-Tempore Accountability Directors (2)

1) The First President Pro-Tempore Accountability Directors shall be responsible for each overseeing 4-5 Senators closely under their jurisdiction, monitoring the completion of all required duties per the Constitution and Bylaws. This shall result in a total of 8-10 Senators being managed and regularly checked in on.

2) This includes monitoring and ensuring compliance with weekly attendance at all senate meetings, hosting office hours, being present at at least 40% of the Budget Hearings as outlined in Article IV, Section 4 of the Associated Students By-Laws, actively working on Senate Legislation, Senate Group Projects and Temporary Committees, and Senate High-Impact Projects.

3) This shall also include monitoring and ensuring that each senator hires all of their relevant staff members, if applicable, and completes all their positional responsibilities related to their constituency.

4) Shall collect an accountability form by the start of Week 8 for all the Senators they manage, detailing the completion of all Senate duties with appropriate documentation.

H) Second President Pro-Tempore Accountability Directors (2)

1) All duties, responsibilities, restrictions, honoraria, and other legal code attributes of the Second President Pro-Tempore Accountability Directors are identical to those of the First President Pro-Tempore Accountability Directors, with the exception that the former follows the direction of—and represents—the Second President Pro-Tempore.

I) First President Pro-Tempore Project ~~Specialist~~ Director

1) The First President Pro-Tempore Project ~~Specialist~~ Director shall oversee all Senate Group Projects, High Impact Projects (HIPs), or other projects of the Senate that their respective Pro-Tempore delegates them to oversee and manage. They will ensure all projects are completed to the best of their ability and potential, and ensure all projects are completed according to the relevant legal code procedures. They may also provide feedback and revisions to the Pro-Tempore or the senators themselves to make the project more in coherence with the Annual Senate Strategic Vision Plan or the A.S. Strategic Vision Plan. ~~conduct research and undertake all “hands-on” work (canvassing, tabling, field research, etc) on each High-Impact Project (HIP), Senate Group Project, or other project-related ventures the Pro-Tempore participates in.~~

~~2) They shall also be in charge of regularly reaching out to Boards, Commissions, and Units (BCUs), Executive Offices, Registered Campus Organizations (RCOs), Campus Departments, and local organizations in Isla Vista to identify HIP and Group Project opportunities for the Pro-Tempore.~~

J) Second President Pro-Tempore Project ~~Specialist~~ Director

1) All duties, responsibilities, restrictions, honoraria, and other legal code attributes of the Second President Pro-Tempore Project ~~Specialist~~ Director are identical to those of the First President Pro-Tempore Project ~~Specialist~~ Director, with the exception that the former follows the direction of—and represents—the Second President Pro-Tempore.

⊖ K) First President Pro-Tempore Constituent Services Liaison

1) The First President Pro-Tempore Constituent Services Liaison shall be responsible for completing all the position-specific duties of the constituency (Off-Campus, On-Campus, Letters & Science, Engineering, Off-Campus University Owned, Transfer, International, or CCS) of the Pro-Tempore, **as well as making relevant policy suggestions related to any developments within the senator's constituency. Shall also create policy briefs, notes, research, and other materials related to these developments.**

2) They shall keep the Pro-Tempore informed of relevant issues in the senator's constituency and directly engage with students in their constituency via canvassing, tabling, and other methods of outreach.

~~H)~~ **L)** Second President Pro-Tempore Constituent Services Liaison

1) All duties, responsibilities, restrictions, honoraria, and other legal code attributes of the Second President Pro-Tempore Constituent Services Liaison are identical to those of the First President Pro-Tempore Constituent Services Liaison, with the exception that the former follows the direction of—and represents—the Second President Pro-Tempore.

~~K)~~ **M)** First President Pro-Tempore Outreach & Media Coordinator

- 1) The First President Pro-Tempore Outreach & Media Coordinator shall be solely responsible for running all social media accounts of the Pro-Tempore and maintaining a positive image for the senator, posting content periodically throughout the year at the discretion of Pro-Tempore.
- 2) Shall be responsible for communicating with Registered Campus Organizations (RCOs), campus departments, and local organizations in Isla Vista on behalf of the Pro-Tempore, and for keeping the Pro-Tempore updated on relevant events and developments on campus and in the Isla Vista community.

~~L)~~ **N)** Second President Pro-Tempore Outreach & Media Coordinator

- 1) All duties, responsibilities, restrictions, honoraria, and other legal code attributes of the Second President Pro-Tempore Outreach & Media Coordinator are identical to those of the First President Pro-Tempore Outreach & Media Coordinator, with the exception that the former follows the direction of—and represents—the Second President Pro-Tempore.