

PITTON & FARLEY PARISH COUNCIL
Mrs AC Purves, Parish Clerk
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4th March 2011

Dear Councillor

You are summoned to attend a meeting of **Pitton & Farley Parish Council** to be held in Pitton Village Hall on **Thursday 10th March at 7.30pm** to transact the following business.

Yours faithfully,

Mrs AC Purves
Parish Clerk

Prior to the start of the meeting, there will also be a short period of time set aside for public questions or information.

AGENDA

To receive apologies.

1. Minutes

- To approve as a correct record the minutes of the Parish Council meeting held on 27th January 2011 - see enclosed.
- To receive and ratify the minutes of the Farley ward planning meetings of 27th January and 23rd February 2011 – see enclosed.

2. To receive any Declarations of Interest in accordance with the Parish Councils (Model Code of Conduct) Order 2007.

Members are also reminded of the need to observe paragraphs 14 & 15 of the Code.

14. A member must, within 28 days of becoming aware of any change to the Interests specified in the Register of Members Interests, provide written notification to the Monitoring Officer.

15. A member must, within 28 days of receiving any gift in hospitality over the value of £25.00, whilst in their official capacity under the Code, provide written notification to the Monitoring Officer of the existence and nature of that gift or hospitality.

3. To receive reports from:-

- a. The Wiltshire Council representative for Winterslow, Cllr. Chris Devine
- b. The Council's representative on the Pitton Village Flood Action Group
- c. The Council's representative on the Pitton Village Hall Management Committee.
- d. Parish Website representative.
- e. Chairman's report.

f. Parish Clerk's report - see enclosed.

4. To consider any matters raised by members of the public

5. Finance

- a. To confirm and authorise a schedule of accounts in the sum of £230.54 - see enclosed.
- b. To note the updated 2010/2011 Budget Monitoring form – see enclosed.
- c. To resolve to register as an employing body with HMRC, as required – see enclosed.
- d. To appoint the internal auditor for 2010/2011 – see enclosed.
- e. To consider Parish Council funding for Farley Coronation Playing Field – see enclosed.

6. Highway/Parish Steward/Footpath matters.

- a. To note the dates of the next Parish Steward visit
- b. To note work that needs doing, and tasks completed.
- c. To consider what action might be taken to remove roadside litter throughout the parish.

7. To undertake the annual review of the internal audit and risk assessment systems – see enclosed

8. To review other ongoing matters – see enclosed report:

- a. Common land in the Parish - see enclosed
- b. RoSPA report and the swings in The Close, Pitton – see enclosed.
- c. Bus shelter in Farley – see enclosed.
- d. Change of bank account – see enclosed.

9. Dates of next meetings.

Parish Council meeting – Thursday 21st April 2011 at 7.30pm in Farley Village Hall

Annual Meeting of the Parish Council (ie AGM) - Thursday 2nd June 2011 at 7.00pm in Pitton Village Hall

Parish Council meeting – Thursday 2nd June 2011 at 7.30pm in Pitton Village Hall

*Please note that the date of the Annual Parish Meeting (ie meeting of the **electors** of the parish) has yet to be decided.

10. To close the meeting.

PLANNING MEETING FOR FARLEY WARD MEMBERS

- 1. Declarations of Interest
- 2. To discuss application S/2011/0266/FULL to build a garden pool room at Perron Wood, Church Road, Farley. Information is available on the Wiltshire Council website www.wiltshirecouncil.gov.uk, and hard copies of the plans will be available at the meeting.

End.