

RESUME STRATEGIES

Boise State Career Services eModule Faculty Overview

[Access the Resume Strategies Virtual Workshop](#)

Virtual Workshop Overview

This self-paced BroncoLearn/Canvas workshop guides students through creating an effective resume. Students will learn how to strategically target their resumes to different audiences, how to develop strong bullet points, and the answers to the most common resume-related questions students ask Boise State Career Services.

Estimated Time Commitment for Students: 25-30 minutes

Completion Verification: Students receive a certificate of completion upon successful completion of the module.

Workshop Modules:

- What Goes on a Resume?
- Creating Strong Bullet Points
- Targeting Your Resume
- Resume Formatting
- Frequently Asked Questions
- Resume Samples

Integration Instructions:

Integrating this virtual workshop into your course can be as simple as assigning it to your students and asking them to show you the certificate of completion:

"Access the [Resume Strategies Virtual Workshop](#) and complete it. Once you have completed the workshop and the quiz, [download the virtual certificate of completion](#) and upload it to Canvas."



Additional Options

Option 2: Ask students to [complete the workshop and a reflection](#)

Option 3: Assign students our [Resume Assignment](#), which includes the virtual workshop, creating a resume, and completing a reflection

Corresponding Activities, Assignments, and Resources:

- **Downloadable Resume Samples:** Did you know Career Services has 50+ downloadable resume samples available for your students?
- Do you have a class project that your students could put on their resumes? **Create corresponding resume bullet points and [share them with your students in a slide deck, assignment description, or in-class discussion](#).**