



WSD Donation Agreement Form

Building: WHS | WJH | MES | SME | MSSE

Today's Date: / /

- From Booster Clubs
- From PTA's
- From External Parties and Individuals

_____herby donates to:

ASB Club / Program Name: _____

Account #: _____

- Funds Totaling: \$ _____
- In-kind gifts (*equipment or materials*) with an estimated value of \$ _____

Description of equipment or materials: _____

Requested purpose and use of donation: _____

Plan for disbursement of unspent/residual funds: _____

Note: *The district will make reasonable efforts to accommodate the intended purpose of this donation but reserves the right to utilize, relocate, and/or dispose of the donation as the district deems appropriate. All donations to the district become the property of the district.*

The school principal or designee shall provide appropriate financial records of transactions involving the disposal or sale of this donation to the donor(s) upon request.

For individuals making donations: The district's tax ID # is 600-203-538. Under IRS guidelines, only the amount of your contribution that exceeds the amount of the goods or services provided to you is tax-deductible as a charitable donation. Please retain this document for your tax records and consult your tax advisor if you have any questions.

Signature and Print (of Owner / Donor)

Date