



**Title (font palatino linotype size 16 ; written in lowercase,
bold, 25 words at most)**

¹ First name, LAST NAME, ² First name, LAST NAME [size 12]

^{1, 2} Name of Department/Unit, Name of University – Country □ [size 9]

***Corresponding Author's email address**

RÉSUMÉ - ABSTRACT

Font Palatino Linotype, size 9, written in French at most 150 words in one paragraph: it must cover a brief introduction to the problem(s) (preferably 1-2 sentences), the research method (research methodology; aims of the study, how the data is collected and analyzed), and the results of the research in brief. The abstract should end with a comment on the significance of the results or a brief conclusion.

Font Palatino Linotype, size 9, written in English at most 150 words in one paragraph: it must cover a brief introduction to the problem(s) (preferably 1-2 sentences), the research method (research methodology; aims of the study, how the data is collected and analyzed), and the results of the research in brief. The abstract should end with a comment on the significance of the results or a brief conclusion.

ARTICLE INFO

Article History:

Received

Revised

Accepted

Available online

Mots-clés : *alphabetical order*
[italic]

Keywords:

three to five keywords to the
research must be provided,
separated with a semicolon (;)

**To cite this paper (in APA
style):**

Author's last name, Initial first
and middle name. (Year of
publication). Title. *Francisola*,
Volume(issue), page number.
<https://doi.org/.....>

1. INTRODUCTION □ (font palatino linotype size 11)

(font palatino linotype size 10) □ The accepted article is a research article and / or an analytical work. The structure of the text must consist of these following parts: **Introduction, Method, Results and Discussion, Conclusion, Acknowledgments, and References**. The author must respect all the instructions described in this document:

Each article must be between 3500 words to 7000 words; The article is in A4 format, and written in single space **without subtitles/subheadings and footnotes**. Each paragraph must have a **1 cm indentation**.

The "Introduction" section contains the context or background showing the importance of conducting the research by citing some of the results of previous research in the same field (cited from such journals), as well as its differences with this research (gap analysis), and some key theories in brief. The "Introduction" section should end with the research questions and aims of the study.

It should be noted that all quotes must comply with APA 7th edition standards. The general forms for presenting resources are:

- Single author: (Dupont, 2004)
- 2 authors : (Laporte et Pêcheur, 2006)
- 3 to more : (Racmadhany et al., 2021)

In-text citations have been simplified in APA 7th. For references with one or two authors, include all names in each citation. For references with three or more authors, include the first author's name, followed by "et al.", starting with the first citation.

Examples:

(Boyd and Bee, 2017)

(Raymond et al., 2019)

Exceptions:

When citing multiple works by three or more authors with the same first author and published in the same year, include enough authors to distinguish the references, followed by "et al." For example, the following two studies

Raymond, Juster, Leclaire, Bourdon, Cayer-Falardeau, and Lupien (2019)

Raymond, Marin, Juster, and Lupien (2019)

will use this form throughout the text to avoid ambiguity:

(Raymond, Juster et al., 2019)

(Raymond, Marin et al., 2019)

Furthermore, because "et al." is plural (meaning "and others"), it cannot represent a single noun. In this case, omit "et al." and include all the nouns in each citation, like this:

(Boucher, Charlebois, Smith, and Brassard, 2019)

(Boucher, Charlebois, Tardif, and Huberdeau, 2019)

For the direct quote in the text, the quotation mark should be used and it should not be in italics, for example:

- « La grammaire des conversations est à coup sûr plus souple et plus complexe que la grammaire des phrases » (Kerbrat-Orecchioni, 2010, p.68) ; or
- According to Kerbrat-Orecchioni (2010, p.68), « La grammaire des conversations est à coup sûr plus souple et plus complexe que la grammaire des phrases » ; or

For secondary resources, citations should be as follows:

- According to Kerbrat-Orrecchioni (in Darmawangsa, 2015, p.86), « La grammaire des conversations est à coup sûr plus souple et plus complexe que la grammaire des phrases » ; or
- « La grammaire des conversations est à coup sûr plus souple et plus complexe que la grammaire des phrases » (Kerbrat-Orrecchioni, in Darmawangsa, 2014, p.86)

If it is a direct quote with more than 40 words, it must be formatted in a new paragraph with the indentation of 1.25 cm, without the quotation mark. The font size must also be reduced to 9, for example:

On the basis of these classificatory axes, Searle distinguishes five general categories of illocutionary acts:

Nous disons à autrui comment sont les choses (assertifs), nous essayons de faire faire des choses à autrui (directifs), nous nous engageons à faire des choses (permissifs), nous nous exprimons nos sentiments et nos attitudes (expressifs) et nous provoquons des changements dans le monde par nos énonciation (déclarations) (1972, p.32).

Or another exemple :

On the basis of these classification axes, Searle (1972) comes to distinguish five general categories of illocutionary acts:

Nous disons à autrui comment sont les choses (assertifs), nous essayons de faire faire des choses à autrui (directifs), nous nous engageons à faire des choses (promises), nous nous exprimons nos sentiments et nos attitudes (expressifs) et nous provoquons des changements dans le monde par nos énonciation (déclarations) (p.32).

To learn more about the APA 7th edition, please visit: <https://bib.umontreal.ca/citer/styles-bibliographiques/apa?tab=5248895> It is strongly recommended to use a bibliography software in order to have the correct format of quotation and bibliography according to the APA 6th edition standards, for example the Mendeley software, or EndNote.

2. **METHOD** □ (*font palatino linotype size 11*)

(*font palatino linotype size 10*) □ Method must include description of research subject/object, research method, research or analysis instruments (if any), research or analysis process, and the process of data collection and data analysis.

3. **RESULTS AND DISCUSSION** □ (*font palatino linotype size 11*)

(*font palatino linotype size 10*) □ This part contains the results of the data analysis of that answer the research questions (problems) and their meanings in relation to theories and references.

In the case of presentation of the subheadings, there are only three levels of sub-sections which are authorized as follows:

3.1. **Subheading 1: Font Palatino Linotype, size 11, bold, justified on the left.**

3.1.1. **Subheading 2: Font Palatino Linotype, size 11, bold, italic, justified on the left.**

3.1.1.1. **Subheading 3: Font Palatino font Linotype, size 10, bold, italic, justified on the left.**

Images, tables and illustrations are numbered from 1 to n. Legends follow them, composed in Legend style, for example:



Images 1. Text of the legend (size 9)

For the images, the legends are presented below images. Whereas for the tables, the legends are presented above tables as follows:

Table 1. Text of the legend (size 9)

Text (size 9)	Text (size 9)	Text (size 9)	Text (size 9)
(size 9)	(size 9)	(size 9)	(size 9)
(size 9)	(size 9)	(size 9)	(size 9)
(size 9)	(size 9)	(size 9)	(size 9)

In the case of enumerations, it is possible to use chips and dashes. They can be presented in the following way:

- First level enumeration
- second level enumeration

4. CONCLUSION

Conclusion covers a summary of the research findings by answering the research questions (problems), a commentary or an evaluation of the main ideas brought by the article, as well as the implications of the research.

ACKNOWLEDGMENTS

This section is used to identify the source that funds the research. It should also recognize all parties who contribute to the drafting and improvement of the article.

REFERENCES

The sources cited in the article must be at least **80% of publications over the last 10 years**. The cited sources are primary sources in forms of journal articles, books, research reports, thesis, and dissertations.

The citations and bibliography must comply with APA (American Psychological Association) standards 7th edition. For more information, see the guide (in French) written by the following libraries of the Université de Montréal: <https://bib.umontreal.ca/citer/styles-bibliographiques/apa?tab=5248897>) or the guide (in English) written by Cogitatio Press : [https://www.cogitatiopress.com/doc/APA%20Style%20Guide%20\(7th%20ed.\).pdf](https://www.cogitatiopress.com/doc/APA%20Style%20Guide%20(7th%20ed.).pdf)

It is strongly recommended to use a bibliography software in order to have the correct format of quotation and bibliography according to the APA 7th edition standards, for example the Mendeley software, or EndNote.