Executive Board & Committees Meeting 9/20/12 Conference Call

Present:

I. ATTENDANCE

Andy Yeager, President
Jon Gaspich, VP
Nora D'Alonzo - Treasurer, Tech Chair
Doreen Consulmagno, Membership Chair, Middlesex Rep
Lee Ann Dragovits – Atlantic Co-Chair
Rose-Tomeo-Rehm – Professional Development
Eileen Yeager - Bergen Chair
Andrea Garvey – Mercer Co-Chair
Aimee Doyle - Morris Chair
Rebecca Balaguer – Somerset Chair
Lori Todd - Monmouth Co-Chair; Conference Co-Chair 2013
Amy Rock – Monmouth Co-Chair Conference Chair 2013
Donna Gaudio – Southern Region Chair/Nominations Chair
Linda Lawyer - Southern Region Chair
Dianna Ceron – Union Co-Chair

Absent

Randie O'Neil, VP
Scott Isaacs – Parliamentarian
Shelly McNamara – Atlantic Co-Chair
Marjorie Lange - Mercer Co-Chair
Andrea Mangini-Harold, Ocean Chair
Sharon Fleischman– Public Relations/Media Chair
Kathy LePore - Passaic Co-Chair
Melba Mullins - Union Chair

II. Minutes & Motions:

- **Motion# 05-12:01 - "Approval of the 5/17/12 Meeting Minutes" (thru email)**
  Motion for Approval: Andrew Yeager
  2nd:Nora D'Alonzo
  Passed: Yes {7} No {0} Abstentions {4}

III. Officer Reports:

President: Andy Yeager –

1. Future direction for ASAP-NJ
   - o Meeting location/frequency – majority vote: monthly meetings at Omega
   - o Primary focus: Legislative, professional development, and membership
2. ASAP-NJ Secretary position open - Regional chairs to assist in recruiting. E-mail blast to supplement regional announcements/efforts
3. ASAP-NJ By-laws
4. Review and revision
5. NJDOE Grant to Supplement HIB Policies - SAC's should communicate with administrators and Business Administrator to develop financial plan for 2012-13 school year. Andy has a list of district allotments should anyone request it.
6. GCADA Prevention and Public Awareness Committee (representation)
7. NJSBA Law Related Education Conference 4/19/13. NJSBA will not be hosting the "Substance Abuse and the Law" conference in October, but will attempt to incorporate Bill Kane's portion into their April "Law-Related Education Conference."

Vice President - Randie O'Neil-

1. Mini-grants: *No report submitted*

Vice President – Jon Gaspich –

1. Newsletter: In need of articles, contributions for Newsletter – submit to Jon

Secretary/Historian/Archive – Resignation of Kelly Brown archived

1. Until Secretary position is filled, please send all reports to A. Yeager
2. Please submit information in Report Format.

2011-2012	
Sep	Monmouth
Oct	
Nov	
Dec	
Jan	
Feb	
Mar	
Apr	
May	
Jun	

2012 2013	Confer.	Legislative	Membership	Treasurer	Nominations	Outreach/ Media	Prof Dev	Tech
Sep		x	**x**	x				x
Oct								
Nov								
Dec								
Jan								
Feb								
Mar								
Apr								
May								

Parliamentarian - Scott Isaacs – Not present

Treasurer – Nora D'Alonzo – Report Archived

- **Motion# 09-12:01 - "Approval of Treasury Report"**
  Motion for Approval: Jon Gaspich
  2nd: Rebecca Balaguer
  Passed: Yes {12} No {0} Abstentions {0}

Conference – Lori Todd- No report submitted

1. Contract with Ocean Place Resort signed, deposit check sent by Treasurer.
2. Still space for a few more good speakers. [Approximately 15 speakers already committed] Send suggestions to Lori/Amy.
3. Conference schedule reorganized to minimize Friday afternoon exodus by scheduling high-demand speakers for afternoon slots. Six breakout sessions will run concurrently.
   Exhibitor flyers email blasted to exhibitors on 8/10/12
   - Paper version and online registration for Exhibitors opened on 8/10/12
   - Call for Exhibitors registration form mailed to Exhibitors first week of September
   - Reminder email and cut-off date changed from October 8 to October 22 email blasted to all exhibitors on 9/28/12.
   - A budget has not been submitted or approved due to the continued issue with Ocean Place's Technology fees. Lori Todd and Amy Rock have been working on this and will be submitting a completed budget.
   - Ocean Place technology department maintains exorbitant rental fees for microphones, etc. Committee open to alternate suggestions.

4. President to assist Conference Committee in obtaining speaker bios, learning objectives, handouts, etc.

Legislative – Jon Gaspich - Report Archived

1. Continued efforts to contact legislators Reinitiated contact with Vitalie's office, waiting for callback - asking for Senate submission: will re-contact week of 09/23/12

Membership – Doreen Consulmagno- Report Archived

1. Doreen investigating ways to increase ASAP-NJ membership. She sent out letters to members whose membership has lapsed asking them to re-join. Doreen also went on the NASW website and saw that they offered their members free webinars and CEU's. Doreen feels that we could be offering more to our members.
2. Regional responsibilities and clarification regarding membership/attendance at meetings, distribution lists, attendance certs, etc. Doreen and Andy to coordinate e-mail questionnaire to all regional chairs to determine how each county/region is functioning, including offering PDs. Majority felt that all participants at regional meetings should obtain PDH certificates from ASAP-NJ, but we need to find/highlight additional benefits for state members (discount on professional development opportunities, access to and awareness of members only section on website.

Nominations – Donna Gaudio- No report submitted

Professional Development – Rose Tomeo-Rehm - No report submitted

1. *Rose will be investigating one day training* and try to include Gold and Silver Conference Sponsors.
2. Rose will be investigating purchasing an attendance tracker for our conference that submits various attendance related reports, upload from wild apricot, print certificates and automatically email to participants. Still researching software. May ultimately be cheaper to buy than to rent. Rose will inquire with different companies to establish best rate and whether software and scanners for conference meet our needs and budget.
   Rose will also see if she can get references with other organizations that've used a program like this.

Public Awareness/Media Outreach – Sharon Fleischman – No report submitted

1. Status regarding hiring a professional lobbyist:

Technology - Nora D'Alonzo –Report

IV. Regional Updates: None reported

V. Other Business / Announcements/ On Hold:

VI. Adjournment:

- **Motion# 09-12-02 – "Adjourn"**
  Motion for Approval: Nora D'Alonzo
  2nd: Eileen Yeager
  Passed: Yes {12} No {0} Abstentions {0}

NEXT MEETING:

10/18/12 - Omega – 4:30

Submitted,

Andrew Yeager