



MINUTES

Parent Advisory Council

Monday, May 12, 2025 | 6:30-8 p.m.

PAC Officers and Early Learning Staff

Niki Matt and Melissa Robinson, Co-Chairs |
Megan Arnsdorf, Treasurer | Sunny Tingler, Secretary
I Tricia Weber, Early Learning Programs Manager I Brandy Mattson, Coordinator

Items

Attendees: Tricia Weber, Melissa Robinson, Niki Matt, Sunny Tingler, Rachel Thurston, Britnee Remund-Hauwiller, Sonia Suihkonen

1. Welcome and Introductions
2. Business/Discussion items
 - a. [Treasurer's Report](#)
 - i. Discussed budget for 25-26
 1. Since we did not make as much in fundraising this year, we have voted to remove the "classroom donation" line item for next year as we have not needed to use that line item in several years.
 2. Discussed sending out a survey to all Staff to find out how PAC can better serve their classrooms next year. Sunny, Niki, and Melissa will create a survey and get sent to Tricia by the end of May.
 3. Discussed bringing back our "traditional" fundraiser next year to recoup the money lost this year.
 - a. Will finalize this decision at our first meeting next year.
 - ii. Rachel Thurston will take over as Treasurer next year.
 1. Megan and Tricia will get all financials transferred over to Rachel over the summer.
 - iii. Mini Grants
 1. Linda Yang requested \$610 for send home materials and food for the Preschool Multilingual Family Event series next year
 - a. PAC approved her request.
 - i. PAC will request to have a table at the at least the first event in August.
 - ii. Discussed getting "Paid for by PAC" stickers to put in the books that will be sent home with families.
 - iv. Fundraiser Updates
 1. Still waiting to see final numbers of Malmborg's fundraiser.

- a. Tricia suggested looking into including gift cards in our fundraiser for next year.
 - 2. Discussed hosting at "Preschool Prom"/ dance party fundraiser next year.
 - 3. Discussed Domino's gift card fundraiser. Put on our agenda for the beginning of next year.
- v. T-Shirts/ Online Store
 - 1. Melissa has not heard back from Rebyl rep, Levi.
- vi. Fall Gift Card planning
 - 1. Decided to postpone preparations for the beginning of the year \$75 gift cards until we see the results of our survey.
- b. Program Updates
 - i. Any poster that is created for a PAC sponsored event must have the statement 'This event, class, activity or matter is co-sponsored by Anoka-Hennepin Community Education. This material is not printed at District expense.'
- c. Vehicle Day Planning
 - i. Went over the to-do list and supply list to finalize both lists.
 - ii. Working meeting at Riverview Parent Ed room scheduled for May 30th at 2pm
 - iii. Niki will create a volunteer request email to be sent out to all PAC members. Tricia will send that email to the full list of PAC members.
 - iv. Sunny will send out a driver info email this week.
 - v. Sunny will reach out to Josh Goettsch at CPHS to confirm tables and chairs this week.

Next Meeting: Enjoy your summer! PAC members will be contacted in August with the meeting schedule for 25-26!