Career Readiness Competencies

The following competency areas have been identified as attributes employers seek in entry-level candidates*. Developing these eight Career Readiness skills will prepare you to thrive as you launch your career journey

Communication

Show understanding of the audience's diverse needs in order to exchange thoughts and ideas clearly and effectively in written, verbal, and non-verbal forms.

Critical Thinking

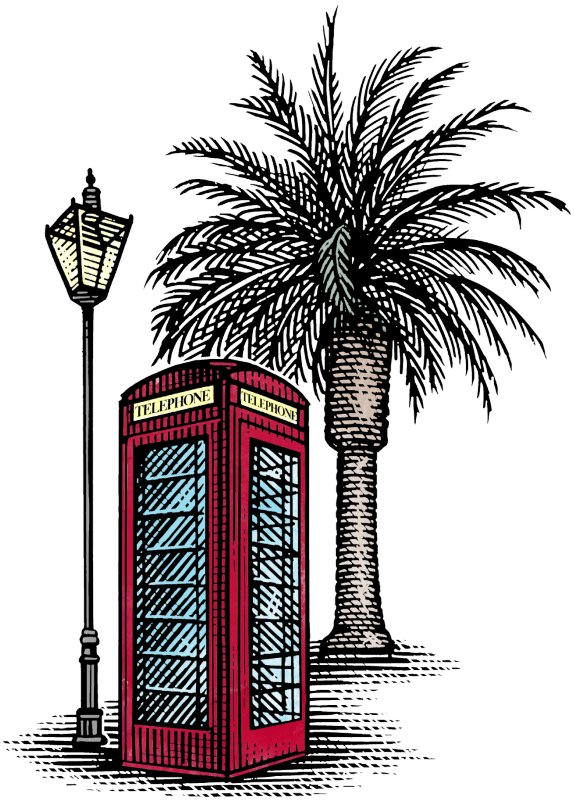
Identify and respond to needs based upon an understanding of situational context and logical analysis of relevant information.

Equity and Inclusion

Demonstrate the awareness, attitude, knowledge, and skills to equitably engage people from diverse cultures. Engage in anti-oppressive practices that challenge systems, structures, and policies of inequity.

Leadership

Draw upon interpersonal and organizational skills to motivate and develop others to achieve common goals. Recognize and capitalize on personal and team strengths to drive organizational success.



Professionalism

Knowing work environments differ greatly, understand and demonstrate effective work habits, and act in the interest of the larger community and workplace.

Self and Career Development

Proactively grow through personal and professional learning, awareness of strengths and weaknesses, navigation of career opportunities, and networking to build relationships.

Teamwork

Build and maintain collaborative relationships to work effectively toward common goals, while appreciating diverse viewpoints and shared responsibilities.

Technology

Understand and leverage technologies ethically to enhance efficiencies, complete tasks, and accomplish goals

**Adapted from National Association of Colleges and Employers (NACE)*

Learn more at the UC Davis Career Center | careercenter.ucdavis.edu | South Hall - 2nd Floor

Career Readiness Self Assessment

Review the definitions for the career readiness competency areas before completing the table below.

Competency: Rate your competency level, from beginning (1) to advanced (4).	**Past Example:** Write an example of work, volunteer, curricular or co-curricular experiences where you developed each competency.	**Goal for Development:** Note opportunities for growth and write goals for how you will develop each competency, and a possible timeframe for accomplishing these goals.
Communication 1		
Critical Thinking 1		
Equity and Inclusion 1		
Leadership 1		
Professionalism 1		
Self and Career Development 1		
Teamwork 1		
Technology 1		

**Adapted from National Association of Colleges and Employers (NACE)*

Learn more at the UC Davis Career Center | careercenter.ucdavis.edu | South Hall - 2nd Floor