

NOTIFICATION OF MEETINGS

Regular Meetings

The School Board and any committees thereof give notice of the date, time, and location of their regular meetings by posting such notice on its website, if any, placing a notice in a prominent public location at which notices are regularly posted and in the office of the clerk of the School Board at least three working days prior to the meeting. In addition, the School Board and any committees thereof publish notice of their meetings by electronic means whenever feasible.

At least one copy of the proposed agenda and all agenda packets and other nonexempt materials furnished to members of the School Board and any committees thereof is made available for public inspection at the same time the documents are furnished to members of the School Board or committee.

Special Meetings

Notice, reasonable under the circumstance, of special, emergency or continued meetings is given contemporaneously with the notice provided to members of the School Board or committee.

Notification of Closed Meetings Held Solely for the Purpose of Interviewing Candidates for the Position of Superintendent

The notice provisions described above do not apply to closed meetings of the Board held solely for the purpose of interviewing candidates for the position of superintendent. Prior to any such closed meeting the School Board announces in an open meeting that such closed meeting will be held at a disclosed or undisclosed location within fifteen days thereafter.

Direct Notification

Notice of all School Board meetings and committee meetings is furnished directly to any person who requests such information. Requests to be notified of all meetings should be made at least once a year in writing and include the requester's name, address, zip code, daytime telephone number, electronic mail address, if available, and organization, if any. Unless the person making the request objects, the school division may provide electronic notice of all meetings in response to such requests.

Adopted: August 6, 1998
Revised: October 16, 2003
Revised: December 20, 2007
Revised: June 19, 2009
Revised: June 25, 2013
Revised: June 20, 2017

Revised: August 4, 2022
Adopted: June 27, 2023

Legal References: Code of Virginia, 1950, as amended, §§ 2.2-3707, 2.2-3712.

Cross References:	BCE	School Board Committees
	BCEA	Disciplinary Committee
	BCF	Advisory Committees to the School Board
	BDA	Regular School Board Meetings
	BDD	Electronic Participation in School Board Meetings from Remote Locations
	BDB	Special School Board Meetings
	BDDL	Electronic Participation in Committee Meetings from Remote Locations