



SENIOR Late Arrival/Early Release Request Form 2025/2026

Student Name: _____ Grade: 12 Student Email: _____

Student Ph#: _____ Parent: _____ Parent Ph#: _____

★ **Class periods requesting to have for RELEASE:**

____ Semester 1: ____ 1st ____ 4th ____ 1st and 4th ____ 3rd and 4th
____ Semester 2: ____ 1st ____ 4th ____ 1st and 4th ____ 3rd and 4th

For SENIORS Requesting ER/LA

- All Seniors must have at least 2 courses on campus at Willow Spring High School.
- Seniors are permitted to have ER/LA at the beginning or end of school day only. Release periods are not available in the middle of the school day.
- Students are NOT permitted to stay on campus for Early Release periods. They must have their own transportation during the school day to get to or from school. *By signing this form, you acknowledge that transportation is secured and consistent.*
- Certain college programs and government programs have regulations requiring students to be in school for a number of courses or hours. Parental signature on this form acknowledges such requirements and the fact that ER/LA could affect these programs.
- Students will receive an early release pass to leave campus during the school day. Students must show this pass when exiting WSHS.
- Disciplinary action could result in noncompliance of Early Release guidelines and the administration of WSHS can revoke this privilege at any time.
- STUDENT ATHLETES are responsible for complying with the NCAA Athletic Eligibility rules. See Coach Dunphy with any questions. mdunphy@wcpss.net
- Students must inform the school of any CCP classes dropped. WSHS only allows the first 10 days of the semester to drop a CCP class. If a student drops or is dropped from a CCP class after 10 days, the grade will be reported as a WF and will impact GPA.

★ **Courses to DROP for Early Release/Late Arrival:**

1. _____ 2. _____ 3. _____ 4. _____

★ **CCP Students MUST also attach the WCPSS DUAL Enrollment Form with this document.**

Signature of Parent/Guardian

Date

Signature of Student

Date

Please Submit this form (AND WCPSS Dual Enrollment Form if you are a CCP Student) to Student Services by April 30, 2025. All forms submitted after this date will be dependent on the space available.