

Fall 2024, Meeting #1

November 15, 2024–9 am to 10:00 am

This meeting is HYFLEX! You can attend in person or on [Zoom](#)

In-Person Location: TBD (there will be snacks)

Online Location: [eLearning Zoom Room](#) (virtual snacks 

Committee Members: Sarah Griffith (Chair), Danielle Casey (Minutes), David Maxon, Jason Malozzi, Stefanie Gilberti, Shalaina Williams, Becky Connolly, Catie Graham, Ian King, Lindsay Keevy, Garry Lienhard, Trey Batey, Mary Kate Morgan, Kali Brandt, Dana Cummings, Merry Bond, Lucas Myers, Kim Beebe, Barry Walther, Ariana Morvee

Present: Sarah Griffith (Chair), Danielle Casey (Minutes), David Maxon, Ariana Morvee, Kali Brandt, Dana Cummings, Shalaina Williams, Lindsay Keevy, Becky Connolly, Barry Walther, Stefanie Gilberti, Merry Bond, Kim Beebe, Mary Kate Morgan, Jason Malozzi, Garry Lienhard, Catie Graham

Agenda Items

1. Call for Agenda Items
 - a. No items added
2. [Review Minutes from the last meeting](#)
 - a. Barry Walther moved to approve, Dana Cummings seconded, motion passed.
3. Announcements
 - a. Update to ID position
 - i. We are currently in interviews for the Instructional Designer position. Attend demos as you can!
 - b. Switch to Gmail
 - i. The campus is switching to Gmail in January!
4. Accessibility and the [Department of Ed requirements](#)
 - a. LCC's enforcement date: April 2026
 - b. How can we help?
 - i. Workshops
 1. DAS is planning open labs.
 - ii. Micro-Accessibility Courses
 1. SBCTC's micro-accessibility courses are a spectacular (and free!) resource.
 2. SBCTC is working on a science and math specific accessibility course.

iii. Accessibility Review

1. eLearning and DAS provide course and document accessibility reviews.

iv. Others?

1. The Web Services team is launching an accessibility training in winter quarter.
2. Third-party software and outside websites students must access in their courses must also be accessible.
3. Sarah will connect with Ian King to ensure our OER offerings are accessible.
4. Weekly/monthly emails on accessibility themes and increasing use of Ally would be helpful!
5. Adjuncts in particular need focus for accessibility topics. They need their own campaign for this, possibly even paid work days.

5. Course Design Rubric and Checklist

a. [Current LCC Version](#)

b. [State Board Version](#)

- i. This item is being delayed until we have our ID! We'll later compare the two and decide whether we want to update ours or adopt the state board's.

