



Location: Burwell Elementary School Tech Room

Date: Wednesday, December 14, 2022

Time: 4:30 pm

TOPICS TO BE DISCUSSED:

I. WELCOME

II. ATTENDANCE

- a. Present Attendees
- b. Absentees

III. AGENDA APPROVAL

- a. Review Agenda
- b. Vote to Approve Agenda

IV. PREVIOUS MEETING MINUTES

- a. Review Minutes
- b. Vote to Approve Minutes

V. FINANCE

- a. Review Budget & Expenditures & Reimbursements
 1. Staff Birthdays- Chelsey Feeken- \$18.00
 2. Halloween Candy-Chelsey Feeken- \$40.00
 3. Halloween Candy- Amy Hughes- \$58.96
 4. PAC Concessions- Rebekah Maynard- \$34.00
 5. Cash Box-
 6. Scholastic Book Fair Books- \$671.19
- b. Vote for Approval of Budget

VI. OLD BUSINESS

a. Inside Recess Equipment/New Outside Recess Equipment

- i. Discussion
- ii. Final Vote

b. Halloween Trunk or Treat/Parade update

c. See's Candy Fundraiser- Made \$723.42

d. Farm to Table Snacks- Kelsey Trausch

e. Staff Getting to Know You Forms update

f. Concessions & Quilt Raffle Update- Rebekah Maynard

- Burwell Dual Wrestling- Small Quilt Raffle 12/16/22
 - 1:00-3:00 _____
 - 3:00-5:00 _____
 - 5:00-7:00 _____
- Concessions Burwell Wrestling at ES- 1/5/23 – 5:00- ????
 - _____, _____, _____
- Small Quilt Raffle 1/5/23 Basketball 6:00- Sara Stevenson
- Burwell Wrestling Invite- Large Quilt Raffle 1/6/23
 - 11:30-1:30- Rebekah Maynard
 - 1:30-3:30- _____
 - 3:30-5:30- _____
 - 5:30-7:30- _____
- Small Quilt Raffle 1/12/23 Basketball 3:30- Rebekah Maynard
- Concessions 1/23/23 6:00- _____, _____
- Concessions 1/26/23 6:00- Chelsea Hill, _____
- Concessions 2/13/23 6:00- _____, _____

g. PAC Member T-Shirt orders- Rebekah Maynard

VII. NEW BUSINESS (open to vote if motions made)

- a. Steps Stickers- Mr. Drake
 - i. Discussion
 - ii. Vote
- b. Book Purchases for \$5 Book Fair in Spring- Rebekah Maynard
 - i. Discussion
 - ii. Vote
- c. PT Conference Supper #2- Chelsey Feeken
- d. Staff Celebrations for November/December
 - Birthdays
 - o Tessa Helgoth- November 5
 - o Mrs. Tetchner- November 27
 - o Mrs. Swett- December 3
 - o Rhonda Johnson- December 22
- e. Thank you to Janet Hanna for Quilts
- f. Thank you to Doyles for \$50.00
- g. Newsletter Review
- h. 2nd Quarter Longhorn Pride Celebration soda purchase at movie theatre for each child.
 - i. Discussion
 - ii. Vote

VIII. OTHER ITEMS

- a. DISCUSS ANY OTHER ITEMS OF BUSINESS

IX. ADJOURNMENT

- a. Presidents Adjourns Meeting
- b. Next meeting Date_____