



## ADULT EDUCATION PATHWAYS

### Siskiyou Adult Education Consortium

#### Adult Education Pathways

Date: October 13, 2022

Time: 8:30am

Location: Siskiyou County Office of Education – Trinity Room  
609 South Gold Street  
Yreka, CA 96097

Or Zoom: <https://siskiyous-edu.zoom.us/j/87456998896>

Meeting ID: 874 5699 8896

#### Consortium

#### Members:

Jared Pierce  
Mark Klever  
Ray Kellar  
Yolanda Sanchez  
Matt Chester  
Leticia Rascon-Garcia  
Josh Carr  
Kermith Walters

#### Director:

Shannon Eller

### Minutes

**Call to Order:** S. Eller called meeting to order at 8:31 a.m.

**Members Present:** – Samantha Worthington, Ray Keller, Josh Carr, Jared Pierce, Brianna Moyles, Leticia Rascon-Garcia, Allan Carver and Amy Bourke -quorum confirmed

**Members Absent:** None

**Director Present:** Shannon Eller

**Guests:** Randy Baker, Steve Hill, Janie Michelin, Kevin Luce and Marie Caldwell

#### 1. Review Agenda/Action on Minutes

- a. S. Eller called for motion to approve September 2022 meeting notes
  - i. J. Pierce motioned, Brianna M. second - unanimous approval

#### 2. Public Comment

\* No comments from the public

#### 3. K16 Collaborative Grant Project Presentation

- a. M. Caldwell provided overview of the awarded grant in the Far North Region to support education and align with health career pathways.
  - i. Grant deployed from Shasta College to Cradles to Careers network
  - ii. Approximately \$400K is dedicated to Siskiyou County for the 22-23 academic school year.
  - iii. Overall \$1M for 4 year period (can rollover funds to next consecutive year )
- b. Siskiyou Plan illustration was shared with group and included key milestones, outcomes, deliverables and activities.
- c. \$200,000 set aside from 22-23 year for partnership support efforts
  - i. RFA process in development and will be published in December or January
  - ii. MOU process for partners selected
- d. Grant can pay for Professional Development for staff. Cannot pay CTC credentials but can pay for the actual classes required.
- e. Also contains Train in Place opportunities with employers.
- f. Potential pilot programs in Spring of 2023 and official Launch in Fall 2023
- g. Shannon asked sites to keep her and Janie in the loops if they apply for these to ensure still aligning with CAEP

#### **4. Jobspeaker Presentation**

- a. M. Caldwell provided overview of the software funded through SiskiyouWorks through end of June 2023 and provided brief virtual demonstration
- b. Platform supports industry partners, CTE advisor, students, employers and has a job board
- c. The hope is for Northstate Connect to use software on a regional scale
- d. K. Luce of Dunsmuir High School noted they recently used the platform for Seniors
- e. COS Career Center will have access to job speaker
- f. SMART mandated to use Local Workforce Board software but may use as supplemental

#### **5. Coordinator Updates**

- a. Curriculum Coordinator – R. Baker
  - i. S. Hill will transition into Curriculum Coordinator position and has been working with Randy. Will officially assume role in December 22 after Randy's departure.
  - ii. Curriculum team meeting scheduled for November.
  - iii. Student intake guide updated recently and copies placed in team drive
- b. Curriculum Coordinator Appointee – S. Hill
  - i. S. Hill provided overview of his career in adult education to the group.

#### **6. Director Updates**

- a. CAEP CC TAP for Noncredit - CAEP is creating a specific technical assistance program for college non-credit programs much like the already in effect TAP for AE Programs.
- b. Budget & Workplan - Shannon is working with site business officials to complete. Internal deadline of 10/14/22. Must submit official deliverable to State on 10/31/22.
- c. Quarter 1 Expenses – Once budget and workplans are submitted then quarterly expenses will open up in NOVA. Due on 10/31/22 as well.

#### **7. Site updates:**

- a. **Dunsmuir** – Finished CPR course, Bus Driver, Commercial Driver program. MOU for Ski Park and Black Fox Timber in progress. CPR scheduled again for April 2023.
- b. **COS** - Exploring welding non-credit class. Non-credit Director vacancy to be filled.
- c. **Tulelake** – In the middle of harvest season right now which impact ESL classes. Students anticipated to return after harvest has concluded.
- d. **Yreka** - 1 HSD completion in Q1 and anticipate a few more. Jail Program is going well. CBEST class did not have much enrollment. CPR class was held in September.
- e. **Scott Valley** – Currently recruiting an AE Instructor and conducted interviews in progress. Diploma/ESL classes in full swing. CTE / WP classes scheduled for November.
- f. **Butte Valley** – New coordinator at BV. Diploma Completion currently running and anticipate 1<sup>st</sup> graduate for the adult school. ESL for Workforce and Culinary classes are scheduled for this month.
- g. **Siskiyou Union** - Running diploma classes. Yolanda remains the AE Instructor. Recently hired Jefferson Adult Ed Instructor – the increased wage was approved by the board. CPR class ran in Q1. Focused on filling staffing vacancies at this time.

#### **8. Adjourn** – Meeting adjourned at 9:50 am.