

# Letter for Rejoining Duty After Maternity Leave for Nurse

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]

[Employer's Name]  
[Employer's Title]  
[Hospital/Organization Name]  
[Organization Address]  
[City, State, Zip Code]

Subject: Rejoining Duty After Maternity Leave

Dear [Employer's Name],

I hope this letter finds you well. I am writing to formally inform you of my intention to rejoin duty as a Staff Nurse at [Hospital/Organization Name] following the conclusion of my maternity leave.

I want to express my gratitude for the support and understanding extended to me during my maternity leave period. The time spent nurturing and caring for my newborn has been invaluable, and I am now ready to return to my professional duties with renewed dedication and enthusiasm.

As per our previous discussions, my maternity leave is scheduled to end on [Maternity Leave End Date], and I am fully prepared to resume my duties as of [Return to Work Date]. I have made appropriate arrangements for childcare and am committed to fulfilling my responsibilities as a Staff Nurse to the best of my ability.

I am eager to rejoin the nursing team and contribute to the exceptional standard of patient care upheld by [Hospital/Organization Name]. I am confident that my skills, experience, and compassion will continue to benefit both our patients and colleagues.

Please let me know if there are any specific procedures or paperwork that I need to complete before my return. I am available to discuss any further details or arrangements that may be necessary to facilitate a smooth transition back to work.

Thank you once again for your support and understanding throughout this period. I am looking forward to resuming my duties and continuing to serve the healthcare needs of our community.

Yours sincerely,

[Your Signature]

[Your Name]