



Harwood Unified
Union School District

HUUSD Guidelines and Information

Re: Online Meetings

for Families & Students

Many of our educators may use a video conferencing tool from Google called Meet, or a system called Zoom, or others such as Slack (non-video), to connect with students for remote learning. This is intended to check in, to maintain relationships, and to maintain and further learning. Students in PK - 6th grade do not have the ability to start one of these virtual meetings, but they can join one that their teacher creates. We know that some parents/guardians may use this or other video conferencing tools for your own remote work. Thus, you may be familiar with some important elements. We would like to provide everyone with information to consider while students participate in these online sessions. **If you do NOT want teachers to use video conferencing with your student in either an individual or group situation, you must email that teacher directly to express this intent.**

Expectations for those who join these sessions:

- **Attend from an appropriate place**, such as the kitchen table, desk, **common area**, etc. (in other words, not sitting on your bed, walking around the house, running in your backyard- no doubt you get the idea!)
- A place with good lighting is helpful.
- Headphones are a good option to help hear the conversations better. Your device will have built-in speakers, but if you have headphones or earbuds, please use them.
- **Consider who else might be at home** and how to ensure that your child can focus on the video conference session without interruption or distractions, if possible.

Joining the Video Conference:

- **Teachers will share a link** that students will access either via their school-provided email account, their calendar, Seesaw, or Google Classroom
- Students join from their Chromebook or another device. If they are using a tablet or phone, it is likely that you will need to add the Meet app.

Thank you for your help and continued support with our hybrid model!